

इंटरनेशनल काउंसिल ऑन आर्काइव्ज  
INTERNATIONAL COUNCIL ON ARCHIVES

गाईड टू द सोर्सेज ऑफ  
एशियन हिस्ट्री  
GUIDE TO THE SOURCES  
OF ASIAN HISTORY



भारत  
3.4  
INDIA  
3.4

राज्य/संघ शासित प्रदेश  
States/Union Territories

राष्ट्रीय अभिलेखागार  
जनपथ  
नई दिल्ली-110001  
1997

National Archives of India  
Janpath  
New Delhi-110001  
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## **PREFACE**

The present volume is second in the series of the "Guide to the Sources of Asian History" containing description of the record holdings of repositories of States/Union Territory Administrations in three volumes. This volume covers the record holdings in the States of Bihar, Gujarat, Himachal Pradesh, Kerala, Madhya Pradesh, Maharashtra, Manipur, Orissa, Rajasthan, and Tripura. Description of the record holdings of each State has been presented in ten chapters which have been arranged alphabetically.

Each chapter includes profile of the State concerned and also of its archival repository. Information on the growth of the Secretariat, research facilities and availability of reference media have also been given. In the case of Tripura, where there is no archival repository, information about its Secretariat Archives has been indicated. Inventory of record holdings under each series in the concerned State has as well been indicated to give the reader an idea about the quantum of the records available in the concerned State. A list of some important documents alongwith their references have also been appended. This would enable the users to know the nature of the documents that might be available in each State covered in this volume.

We are thankful to the Directors and the officials of the State Archives and State Governments who graciously provided information about the record holdings in their respective custody.

The sincere and diligent efforts of the colleagues in Publication Division are commendable in the compilation and publication of this volume. It is sincerely hoped that this volume would provide an overall view of the record holdings of the States and prove useful to scholars.

New Delhi,  
16 December 1997

Sukumar Sarkar,  
Director General of Archives,  
Government of India.



## INTRODUCTION

### *Origin of the Project*

Guide to the Sources of Asian History is a part of UNESCO's comprehensive project "Guide to the Sources of the History of Nations" initiated in 1959 in collaboration with the International Council on Archives. The Asian chapter of the project, was however, inaugurated at a Planning Meeting held at Kuala Lumpur (Malaysia) during 2—6 July 1979 where modalities of compiling National Guides were discussed. After having participated in the Kuala Lumpur meeting, India virtually launched the project in June 1984 with the constitution of Advisory Committee which deliberated and set the guidelines for preparing the Indian chapter of the "Guide to the Sources of Asian History". Of the twelve Asian countries participating in the project, India has been allocated number "3" for its Guides.

### *Plan of the Volumes*

The National Archives of India has programmed to bring out six volumes of Guides under the project, which may hopefully serve as a useful reference media for holdings of archival repositories and custodial institutions in India. The Volumes were planned as follows :—

- Volume 3.1—3.2 . . . . . Guide to Records and other material in the National Archives of India,
- Volume 3.3—3.5 . . . . . Guide to Records in the State/Union Territory Administrations,
- Volume 3.6 . . . . . Directory of Custodial Institutions in India, having records and manuscripts,

The first two volumes (Volumes 3.1 and 3.2) relating to the record holdings of the National Archives of India have been published and the third (Volume 3.3) covering the records holdings of the State Archives of Assam, Delhi, Goa, Tamil Nadu, Uttar Pradesh and West Bengal has also been published. The Directory of Custodial Institutions (Volume 3.6) has been brought out as well.

The present Volume 3.4 covering the record holdings of the State Archives of Bihar, Gujarat, Himachal Pradesh, Kerala, Madhya Pradesh, Maharashtra, Manipur, Orissa, Rajasthan and of the Secretariat Archives of Tripura has been compiled and presented to the scholars. Work on fifth volume envisaged in the series covering the records in

remaining States/Union Territories and Supplementary Volume on the Directory of Custodial Institutions is under progress and these would be published soon.

### *Method of Implementation*

As in the earlier volumes, the cut-off year for this volume has been set at 1960, as most of the State/Union Territory Archives and States/Union Territory Administrations follow the 30 year access rule in respect of the record holdings in their custody, barring few exceptions.

The methodology for compilation of this volume is similar to what was adopted for its predecessor Volume 3.3. The cooperation of the States was solicited for eliciting information on their record holdings and the information thus received was carefully examined and officials were deputed to the concerned State Archives/Secretariat Archives (as in the case of Tripura) for collecting additional information and for resolving specific queries. Information thus received has been compiled as per State Archives/Secretariat Record Room under the following heads :

- (a) Brief history of the concerned State.
- (b) Introduction of the State Archives/Secretariat Archives.
- (c) Chart indicating the major record groups in the custody of the concerned State Archives/Secretariat Record Room.
- (d) Statement showing bulk of records of the series with the break up in accordance with its organisation components (Departments, Branches, Sections, etc.), physical form (bundles, files, volumes, etc.) alongwith chronological units in each case and indication of available finding aids.
- (e) Description of collections of private papers, wherever applicable.
- (f) Some significant documents available in the concerned State Archives.

The Guide is designed to aid research scholars, officials and other users of archives in identifying easily the series/groups of records of their interest.



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# BIHAR

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# BIHAR

## **Bihar—Brief History**

The present State of Bihar comprises of 59 districts under seven divisions, viz. Bhagalpur, Darbhanga, Kosi, North Chotanagpur, Patna, Tirhut and South Chotanagpur. After the defeat of Mir Kasim in the Battle of Buxar in 1764, Bihar came under the rule of East India Company and was a part of the Bengal Presidency. In 1912 Bihar alongwith Orissa was separated from Bengal Presidency. Under the Government of India Act, 1935, Bihar and Orissa became separate provinces in 1936.

## **Bihar State Archives**

Bihar State Archives has its origins in the Civil Secretariat Record Room established in 1914 at Ranchi which was later shifted to Patna in 1915. The Record Room was entrusted with the responsibility for maintaining all current and semi-current records of the Government of Bihar and Orissa. Subsequently, the Government of Bihar approved the establishment of Central Records Office. The State Central Record Office started functioning with effect from 1 March 1954. In 1956 the State Central Record Office came to be known as Bihar State Archives under the charge of Director of Archives.

The Bihar State Archives functions as an Attached Office under the administrative control of the Cabinet Secretariat and Coordination Department, Government of Bihar and has four regional offices at Darbhanga, Ranchi, Battiah and Bhagalpur. The State Archives is located in the Main Secretariat, Patna, and the record holdings are also located in its new building at "Abhilekh Bhawan", Jawaharlal Nehru Marg, Patna-800015.

The record holdings of the Bihar State Archives are divided into the following record series :

1. Secretariat Records.
2. Other Series of Records.
  - (i) Board of Revenue Records.
  - (ii) Commissioner's Office Records.
  - (iii) Collectorate Records.
  - (iv) Deputy Commissioner's Office Records.
  - (v) Gazettes.

All the records in the custody of Bihar State Archives and its regional offices which are more than 30 years old are open for consultation to the bonafide research scholars.\* Foreign scholars are required to produce a letter of accreditation from their respective Diplomatic Mission in India. All such applications for permission to consult the open period records are to be addressed to the Director, Bihar State Archives, Main Secretariat, Patna-800015.

The Research Room of the Bihar State Archives remains open between 10.00 a.m. and 5.00 p.m. on all days excepting Sundays and holidays.

A Library attached to the Bihar State Archives at Abhilekh Bhawan, Patna has in its custody more than 20,000 publications including administrative reports, books, gazettes, gazetteers, journals, etc.

### **Growth of Secretariat**

The Secretariat in Bihar has its origins in the eight Departments which were established soon after its separation from Bengal Presidency with effect from 1 April 1912.

1. Appointment Department.
2. Education Department.
3. Financial Department.
4. Judicial Department.
5. Municipal Department.
6. Political Department.
7. Revenue Department.
8. Public Works Department.

With the implementation of the Government of India Act, 1919 some changes were effected in the Secretariat Departments. The Legislative Department was created in March 1922. The nomenclature of the Municipal Department was changed to Local Self Government Department. In 1923, redistribution of subjects among the various Secretariat Departments came into force and some administrative changes were effected between 1923 and 1927. Consequently, the Finance Department was divided into two branches, viz. (a) Finance Branch (b) Commerce Branch in 1923. In the same year, Education Department was divided into two branches, viz. (a) Education Branch and (b) Development Branch. The Education Branch was entrusted with the propagation of education in the province of Bihar and Orissa and the Development Branch was entrusted with

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\*For details see 'Rules Regulating Public Access for purpose of Research in the Bihar State Archives' in Appendix 'A',

the responsibility of the functions relating to agriculture, co-operative societies, fisheries, industries, registration of deeds and documents, etc. The Excise Commissioner became the executive head of the Registration Branch under the Education Department.

Besides, the subjects relating to mines, explosives, emigration, factories, etc. were withdrawn from the Local Self Government Department and entrusted to the Commerce Branch of the Finance Department in 1923. The Commerce Branch of the Finance Department was placed under the Revenue Department and it was renamed as Revenue and Commerce Department in 1923.

With the introduction of provincial autonomy under the Government of India Act, 1935, new Rules of Executive Business were framed in 1937 and administration of Bihar was to be transacted through following 16 Departments.

1. Appointment Department.
2. Commerce Department.
3. Development Department.
4. Education Department.
5. Excise Department.
6. Finance Department.
7. Irrigation Department.
8. Jails Department.
9. Judicial Department.
10. Legislative Department.
11. Local Self Government Department.
12. Medical Department.
13. Political Department.
14. Public Health Department.
15. Public Works Department.
16. Revenue Department.

In 1937 subject relating to employment was assigned to Education and Development Department. In 1938, the nomenclature of the Education and Development Department was changed to Education, Development and Employment Department. Similarly, in 1937 some changes were also effected in Local Self Government and the subjects like drainage, public health, water supply were withdrawn from the Local Self Government Department and assigned to the Public Works Department. The nomenclature of the Public Works Department was changed to Public Health Engineering Department in 1937.

In 1942, the Political Department was reorganised and its Special Section was divided into two branches, viz., (i) War Branch, (ii) General Branch. Besides, a separate branch called 'Control of Prices and Supply of Essential Commodities' was also created in the Commerce Department in 1942 for regulating the supply of essential commodities. Simultaneously, the nomenclature of the Commerce Department was changed to Supply and Commerce Department. The subject relating to labour affairs was transferred from the Revenue Department and assigned to Supply and Commerce Department. As the Supply and Commerce Department became unwieldy, the subject relating to supplies was withdrawn from the Supply and Commerce Department on 12 July 1944 to form a new Department, viz. Supply and Prices Control Department. This Department was entrusted with the responsibility to regulate the supply of essential commodities during the war period.

On 20 July 1946, a Welfare Department was constituted and was entrusted with the responsibility of the welfare of aboriginals and backward classes. In 1946, the Education Development and Employment Department was split into two independent departments, viz., (i) Education Department and (ii) Development and Employment Department.

After India attained Independence on 15 August 1947, the Government of Bihar was confronted with the problem relating to rehabilitation of displaced persons. In order to provide relief to the displaced persons, a Relief and Rehabilitation Department came into existence on 6 December 1947.

The Secretariat in Bihar had 14 Departments in 1947. These are as follows :—

1. Appointment Department.
2. Development and Employment Department.
3. Education Department.
4. Finance Department.
5. Judicial Department.
6. Labour Department.
7. Legislative Department.
8. Local Self Government Department.
9. Political Department.
10. Public Works Department.
11. Relief and Rehabilitation Department.



12. Revenue Department.
13. Supply and Prices Control Department.
14. Welfare Department.

In 1949, four additional Secretariat Departments, viz. Excise, Jails, Medical and Public Health were created. Besides, these Departments, Irrigation and Publicity Departments were created after merging Irrigation and Public Health Branches of the Public Works and Public Health Engineering Department.

In order to effect economy in administrative expenditure, some changes were brought about in the secretariat administration in the year 1952. The Appointment and Political Departments were amalgamated and renamed as Appointment and Political Department. The nomenclature of Legislative Department was changed to Law Department. The Irrigation and Electricity Department was abolished and the functions of this Department were entrusted to the Public Works Department and the nomenclature was changed to Public Works and Irrigation Department.

However, the following 16 Departments were in existence in the Secretariat of the Government of Bihar on 31 December 1960.

1. Agriculture and Animal Husbandry Department.
2. Appointment and Political Department.
3. Education Department.
4. Finance Department.
5. Health Department.
6. Housing Department.
7. Industries and Cooperative Department.
8. Irrigation and Electricity Department.
9. Kosi Project Department.
10. Labour Department.
11. Law Department.
12. Local Self-Government and Gram Panchayat Department.
13. Relief and Rehabilitation Department.
14. Revenue Department.
15. Supply and Commerce Department.
16. Welfare Department.



RECORD HOLDINGS IN BIHAR STATE ARCHIVES, PATNA

Secretariat Records

1	2	3	4	5	6	7	8	9	10	11
Agriculture and Animal Husbandry Department (1850—1960)	Appointment and Political Department (including General and Political Departments) (1859—1960)	Education and Development Department (1923—1960)	Finance Department (1859—1960)	Health Department (1950—1960)	Industries Department (1960-1977)	Judicial (or Legislative/ Law) Department (1859-1956)	Labour Department (1950-1960)	Municipal or Local Self Government Department (1873-1960)	Revenue Department (1859-1960)	Supply and Commerce Department (1942-1950)

II Other Series of Records

1	2	3	4	5
Board of Revenue Records (1771-1798)	Commissioner's Offices Records (1795-1900)	Collectorates Records (1770-1950)	Deputy Commissioner's Office Records (1833-1900)	Gazettes (1832-1956)



# RECORDS AVAILABLE IN THE BIHAR STATE ARCHIVES

Reference media in the form of indexes to the records are available in the Bihar State Archives.

## I. SECRETARIAT RECORDS

### AGRICULTURE AND ANIMAL HUSBANDRY DEPARTMENT (1950—1960)

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/Files	Number of Volumes
1.	Agriculture Branch . . .	1950—1960	1835 Files	—
2.	Animal Husbandry Branch . . .	1950—1960	1435 Files	—
3.	Veterinary Branch . . .	1950—1960	1648 Files	—

### APPOINTMENT AND POLITICAL DEPARTMENT (1859—1960)

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/Files	Number of Volumes
<b>I. Appointment Department (1866—1960)</b>				
(1)	Appointment Branch . . .	1866—1960	6372 Files	—
(2)	Election Branch . . .	1922—1956	265 Files	—
<b>II. General Department (1859—1960)</b>				
(1)	Archaeological Branch . . .	1912—1922	203 Files	—
(2)	Ecclesiastical Branch . . .	1860—1922	472 Files	—
(3)	Education Branch . . .	1859—1960	5378 Files	—
(4)	Emigration Branch . . .	1859—1912	260 Files	—
(5)	Miscellaneous Branch . . .	1861—1949	1874 Files	—
<b>III. Political Department (1859—1960)</b>				
(1)	Miscellaneous Branch . . .	1912—1922	826 Files	—
(2)	Police Branch . . .	1859—1960	427 Files	—
(3)	Political and General Branch	1859—1960	6328 Files	—
<b>IV. Political (Special) Department</b>				
		1912—1947	14,520 Files	—

## EDUCATION AND DEVELOPMENT DEPARTMENT (1923—1960)

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/Files	Number of Volumes
<b>I. Development Branch :</b>				
(1)	Agriculture . . . . .	1923—1949	3648 Files	—
(2)	Industries . . . . .	1923—1949	2746 Files	—
(3)	Miscellaneous . . . . .	1923—1949	1273 Files	—
(4)	Registration . . . . .	1923—1945	762 Files	—
<b>II. Education Branch . . . . .</b>				
		1950—1960	2648 Files	—

## FINANCE DEPARTMENT (1859—1960)

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/Files	Number of Volumes
1	2	3	4	5
<b>Finance Department and its Branches :</b>				
1.	Budget Branch . . . . .	1873—1960	237 Files	—
2.	Commerce Branch . . . . .	1912—1922	1256 Files	—
3.	Custom and Salt Branch . . . . .	1873—1888	53 Files	—
4.	Finance Branch . . . . .	1859—1960	6437 Files	—
5.	Income Tax Branch . . . . .	1894—1900	168 Files	—
6.	Land Tax Branch . . . . .	1863—1893	273 Files	—
7.	Licence & Tax Branch . . . . .	1901—1912	128 Files	—
8.	Miscellaneous Branch . . . . .	1874—1936	863 Files	—
9.	Opiu n Branch . . . . .	1872—1911	362 Files	—
10.	Road Cess Branch . . . . .	1873—1911	208 Files	—
11.	Separate Revenue Branch . . . . .	1901—1922	213 Files	—
12.	Stamp Branch . . . . .	1873—1937	237 Files	—
13.	Stationary Branch . . . . .	1879—1891	128 Files	—
14.	Statistics Branch . . . . .	1871—1911	238 Files	—
15.	Treasure Trove Branch . . . . .	1912—1922	38 Files	—

## HEALTH DEPARTMENT (1950—1960)

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/Files	Number of Volumes
	Health Department . . . . .	1950—1960	2265 Files	—



**INDUSTRIES DEPARTMENT (1960—1977)**

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/ Files	Number of Volumes
	Industries Department . . . . .	1960—1977	2780 Files	—

**JUDICIAL AND LAW DEPARTMENT (1859—1956)**

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles <sup>3</sup> / Files	Number of Volumes
<b>Judicial &amp; Law Department and its Branches</b>				
1.	Jail Branch . . . . .	1859—1950	2014 Files	—
2.	Judicial and Law Branch . . . . .	1859—1956	3728 Files	—
3.	Legislative Branch . . . . .	1920—1956	637 Files	—
4.	Mines Branch . . . . .	1910—1911	24 Files	—

**LABOUR DEPARTMENT (1950—1960)**

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/ Files	Number of Volumes
	Labour Department . . . . .	1950—1960	3160 Files	—

## MUNICIPAL AND LOCAL SELF GOVERNMENT DEPARTMENT (1873—1960)

Sr. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/ Files	Number of Volumes
<b>I. Municipal and Local Self Government Department and its Branches</b>				
1.	Excise and Abkari Branch . . . . .	1872—1949	2405 Files	—
2.	Local Self Government Branch . . . . .	1886—1949	3865 Files	—
3.	Medical Branch . . . . .	1874—1949	4326 Files	—
4.	Municipal Branch . . . . .	1873—1911	3274 Files	—
5.	Sanitation Branch . . . . .	1868—1949	2738 Files	—
<b>II. Local Self-Government . . . . .</b>				
		1950—1960	2586 Files	—

## REVENUE DEPARTMENT (1859—1960)

Sr. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/ Files	Number of Volumes
(1)	(2)	(3)	(4)	(5)
<b>Revenue Department and its Branches</b>				
1.	Agriculture Branch . . . . .	1872—1922	948 Files	—
2.	Books & Library . . . . .	1912—1922	138 „	—
3.	Commerce Branch . . . . .	1923—1949	2015 „	—
4.	Census Branch . . . . .	1912—1922	74 „	—
5.	Forest Branch . . . . .	1864—1960	826 „	—
6.	General Branch. . . . .	1912—1922	362 „	—
7.	Industries and Science Branch . . . . .	1874—1877	135 „	—
8.	Industries Branch . . . . .	1923—1936	436 „	—
9.	Jurisdiction Branch . . . . .	1868—1911	241 „	—
10.	Land Acquisition Branch . . . . .	1906—1911	206 „	—
11.	Land Revenue Branch . . . . .	1859—1960	5874 „	—
12.	Miscellaneous Branch . . . . .	1858—1960	2743 „	—
13.	Registration Branch . . . . .	1873—1922	630 „	—
14.	Relief and Scarcity Branch . . . . .	1872—1881	58 „	—

## SUPPLY AND COMMERCE DEPARTMENT (1942—1950)

Sr. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/ Files	Number of Volumes
<b>Supply and Commerce Department and its Branches</b>				
01.	Cloth Branch . . . . .	1942—1950	1085 Files	—
02.	Establishment Branch . . . . .	1942—1950	1264 Files	—

## II. OTHER SERIES OF RECORDS

Sr. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
(1)	(2)	(3)	(4)	(5)
<b>A. Board of Revenue Proceeding</b>				
	<b>Volumes of the Fort William Calcutta . . . . .</b>	1771—1798	—	501
<b>B. Commissioner's Office Records</b>				
01.	Bhagalpur Commissioner's Office, Bhagalpur . . . . .	1832—1900	—	549
02.	Chotanagpur Commissioner's Office, Ranchi . . . . .	1795—1900	—	253
03.	Patna Commissioner's Office, Patna . . . . .	1811—1900	—	716
<b>C. Deputy Commissioner's Office Records</b>				
01.	Hazaribagh Deputy Commissioner's Office, Hazaribagh . . . . .	1833—1900	—	250
02.	Ranchi Deputy Commissioner's Office, Ranchi . . . . .	1837—1900	—	250
03.	Singhbhum Deputy Commissioner's Office, Chaibasa . . . . .	1837—1900	—	230
<b>D. Collectorate Records</b>				
01.	Bhagalpur Collectorate, Bhagalpur . . . . .	1770—1900	—	620
02.	Champaran Collectorate, Motihari . . . . .	1830—1900	—	220

(1)	(2)	(3)	(4)	(5)
03.	Gaya Collectorate, Gaya . . .	1842—1905	—	258
04.	Monghyr Collectorate, Monghyr	1812—1900	—	551
05.	Purnea Collectorate, Purnea . . .	1775—1874	—	472
06.	Saran Collectorate, Chapra . . .	1779—1900	—	460
07.	Shahabad Collectorate, Arrah . . .	1781—1800	—	56
08.	Tirhut Collectorate, Muzaffarpur	1782—1869	—	292
09.	<b>Persian Records</b>			
	(i) Original Farmans of Mughal period—Contain account of land granted to the Nanakshahi Faqirs . . .	1594—1767	—	94 Firmans
	(ii) <i>Parwanas</i> relating to grant of land for religious purposes . . .	1594—1767	—	20 Parwanas
E.	<b>Gazettes</b>			
1.	<b>Bihar Gazette</b>			
	(a) Ordinary . . . . .	1912-to date	—	576
	(b) Extra-ordinary . . . . .	1912-to date	—	527
02.	Calcutta Gazette . . . . .	1832—1956	—	546
03.	India Gazette . . . . .	1864—1991	—	375

## SOME SIGNIFICANT DOCUMENTS AVAILABLE IN THE BIHAR STATE ARCHIVES

1. Annexation of Pargana of Monghyr and Curruckpora (Kharagpur) to Boglepore (Bhagalpur) and transfer of their Dewani records to Patna.

Revenue Records of Bhagalpur District,  
Volume No. 1, 17 November 1774.

2. History of the various *Zamindars* of Bhagalpur.

Revenue Records of Bhagalpur District,  
Volume No. 6, 13 November 1786.

3. List of houses belonging to the Hon'ble East India Company in the district of Bhagalpur and Rajmahal.

Revenue Records of Bhagalpur District,  
Volume No. 7, 1 March 1788.

4. Permanent settlement of several *mahals* in Bhagalpur district.

Revenue Records of Bhagalpur District,  
Volume No. 11, 12 June 1792.

5. Cultivation of mulberry plant for supporting the Silk Industry in Bhagalpur district.

Revenue Records of Bhagalpur District,  
Volume No. 11, 18 October 1792.

6. Promotion of the Cultivation of Teak Trees and Sago Plants in the Saran District.

Saran Collectorate Records,  
Volume No. 41, 12 October 1802.

7. Imposition of a Town Duty on Bhagalpur in the year 1811 and its abolition.

Revenue Records of Bhagalpur District,  
Volume No. 37, 11 May 1818.

8. Report on the boundary line and the formation of alluvial lands of Binda *dearah* claimed by the *Zamindars* of Monghyr.

Revenue Records of Bhagalpur District,  
Volume No. 42, 28 February 1823.

9. Boundary formed by the River Ganges between Bhagalpur and the jurisdiction of Purnea and Malda.  
Revenue Records of Bhagalpur District,  
Volume No. 48, 17 September 1829.
10. Introduction of Vernacular languages in the Court.  
Revenue Records of Bhagalpur District,  
Volume No. 57, 1 August, 1838.
11. Management of all religious endowment falling under the provisions of the Regulation XIX of 1810.  
Revenue Records of Bhagalpur District,  
Volume No. 57, 10 November 1838.
12. Administration of Coal mines discovered in Ghatwallee tenures in Pacheta and other parts of the Bhagalpur District.  
Revenue Records of Bhagalpur District,  
Volume No. 61, 26 November, 1842.
13. Establishment of three Village schools in the district of Patna.  
Revenue Records of Bhagalpur District,  
Volume No. 65, 23 March, 1846.
14. List of Railway Stations of the Trunk line of the East Indian Railway from Howrah to Chausa via Bhagalpur.  
Public Works, Railway, Patna Commissioner's  
Records, Letter No. 1009, 10 May 1855.
15. Improvement in the Iron making on modern lines.  
Patna Commissioner's Record,  
Letter of 30 January 1872.
16. Relation between Indigo Planters and Ryots in Bihar.  
General Department, Government of Bengal,  
Proceedings-A, July 1876, Nos. 1-4.
17. Mineral Resources of the Chotanagpur District with reference to the Damudar Valley Railway Scheme.  
Revenue Department, Land Revenue Branch,  
Government of Bengal, Proceedings B,  
September 1901, Nos. 11-18.



18. Custody and Preservation of objects of Archaeological interests.  
 General Department, Miscellaneous Branch,  
 Government of Bengal, F. No. 9-A/23 of 1902.
  
19. Classification of "BABHANS" as "BHUMIHAR BRAHMANE" in the Census return.  
 General Department, Miscellaneous Branch,  
 F. No. 10-C/1911/54
  
20. Creation of the Province of Bihar and Orissa on 1 April 1912.  
 Revenue Department, Revenue Branch,  
 Government of Bengal, Proceedings-A  
 March 1912, Nos. 22-27.
  
21. Formation of Advisory Boards for settlement of religious disputes between Hindus and Muslims.  
 Political Department, Political Branch,  
 Government of Bihar and Orissa,  
 Proceedings-A, February 1915, Nos. 41-45.
  
22. Opening Ceremony of the Patna High Court.  
 Political Department, Government of Bihar and Orissa,  
 Deposit Proceedings, March 1916, No. 13.
  
23. Appointment of a Committee to enquire into the Agrarian situation in the district of Champaran as result of the visit of Mahatma Gandhi.  
 Chief Secretary's Department, Special Section  
 Government of Bihar and Orissa, F. No. 1571/1917.
  
24. Report of the Champaran Agrarian Enquiry Committee, 1917.  
 Revenue Department, Land Revenue Branch,  
 Government of Bihar and Orissa,  
 Proceedings-A, February 1918, Nos. 1-9.
  
25. Classification of Ancient Monuments.  
 Education Department, Archaeology Branch,  
 Government of Bihar and Orissa, Proceedings-A,  
 March 1919, Nos. 1-2.

26. Tana Bhagat Movement in Chotanagpur.

Political (Special) Department, Government of Bihar and Orissa, F. No. 86/1919-  
Proceedings-B.

27. Establishment of a European School at Ranchi.

Education Department, Education Branch,  
Government of Bihar and Orissa, F. No. VI-E-  
17/1922.

28. Akali Sikhs and their shrines in Patna.

Political Department, Special Section  
Government of Bihar and Orissa, F. No. 244/1922.

29. Report on the changes in course of rivers forming a boundary line between Nepal and British Territory in 1926.

Political Department, Political Branch,  
Government of Bihar and Orissa, F. No. 2B-3124/  
1926.

30. Motihari Conspiracy case In Champaran  
(Tirhut Political Dacoity Case) and arrest of  
Ramdani Singh.

Political (Special) Department, Government of  
Bihar and Orissa, F. No. 46/1931.

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# GUJARAT

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# GUJARAT

## Gujarat—Brief History

Gujarat, prior to the independence of India, was a part of Bombay Presidency and comprised of four districts of erstwhile British India viz. Ahmedabad, Bharuch, Kaira and Surat. In addition, 59 princely states, 259 estates of Western India Agency, and 64 estates of the Gujarat State Agency were included in that territory. After 15 August 1947 the entire Gujarat, excepting the states of Kutch and Saurashtra, was included in the Bombay State. In 1956, the states of Kutch and Saurashtra were also included in the Bombay State. On 1 May 1960, the Bombay State was bifurcated into Gujarat and Maharashtra. The present Gujarat State comprises of 19 districts.

## Gujarat State Archives

With the bifurcation of Bombay State into Gujarat and Maharashtra in 1960, the Government of Gujarat decided to set up its own record repository. The State Archives initially was an attached branch of the Archaeology Department. In 1964 the Government of Gujarat decided to establish a separate Archives Department and consequently in 1971 the State Archives came into existence. On 1 May 1981, the State Archives was shifted from Ahmedabad to a newly constructed building in Gandhinagar and the records of Secretariat Departments were centralised there. It has three circle offices situated at Ahmedabad, Rajkot and Vadodara.

The record holdings of the Gujarat State Archives are broadly divided into two distinct series, viz., the records of the former princely states\* and the Secretariat records. The records of princely states comprise of manuscript-volumes and proceedings from 1820—1947. These records also contain information regarding administrative set up of these states and their relations with the British Government. After the integration of states, these records came under the custody of the Revenue Department. The Secretariat records comprise of proceedings and files for the period 1875—1960. The records of the pre-independence period are preserved in the Record Rooms of the respective district and taluka offices. The post-independence period records are housed in the State Archives.

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\*For details about the records of erstwhile Residencies / Political Agencies of present Gujarat State see *Guide to the Sources of Asian History*, Volume 3.2 pp. 87—89,

All records which are 30 years old are open for consultation for bonafide researchers.\* Foreign scholars are required to produce letter of introduction from their respective Embassies/High Commissions and also from the University/Institution. All applications for permission to consult records are to be addressed to the Director of Archives. The Research Room of the State Archives remains open from 10.00 A.M. to 6.00 P.M. on all working days.

### **Growth of Secretariat**

Before 1947, Gujarat comprised mainly of princely states. These states were administered by rulers under the administrative guidance of Agents, Superintendents or Residents, appointed by the British Government. The rulers had Dewan/Mukhyakarbhari/Amatya/Wazir to assist them. The main administrative departments were Land Revenue, General, Police, Judicial, Medical, Public Health, Education, Military, Public Works, Political, Forests, Railway, Custom and Abkari, etc.

In addition to the above the following departments were also operative between 1820 and 1857 : (i) Public (General Department); (ii) Secret and Political Department; (iii) Revenue Department; (iv) Commercial Department; (v) Judicial Department; (vi) Finance Department; (vii) Ecclesiastical Department; (viii) Marine and Forest Department; (ix) Railway Department; (x) Public Works Department; (xi) Education Department; (xii) Legislative; and (xiii) Legal Department.

From 1858 onwards, administrative changes were effected in the set up of Secretariat from time to time. In 1901, the administrative set up of Secretariat was effected as follows :

- (i) For the Revenue and Financial Departments, a Secretary and Under Secretary were appointed.
- (ii) For the Political, Judicial Legislation and Special Department, a Covenanted Secretary and Under Secretary, the latter officiating as Secretary to the Legislative Council were appointed.

The administrative changes were also effected in the various princely states of Saurashtra region between 1920—1948. In 1921, Kathiawar Political Conference was established for securing a responsible Government under the aegis of rulers. This organisation continued its efforts for securing civil liberties and political rights for the subjects in the princely states of Saurashtra. On 15 February 1948, United States of Saurashtra was created. Jam Saheb Digvijaysinhji of

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\*For details see "Rules Regulating Public Access for purpose of Research to the Gujarat State Archives in Appendix 'B'.

Nawanagar (Jamnagar) was elected as the first head of State called 'Rajpramukh'. The United States of Saurashtra was thus inaugurated on 15 February 1948. Shri U. N. Dhebar was elected as Chief Minister and was assisted by a Council of Ministers. A total number of nine departments were thus introduced under the charge of a Secretary. The details of these Departments are as hereunder :—

1. Communication Department
2. Education Department
3. Home Department
4. Finance Department
5. Food and Agriculture Department
6. Industries and Commerce Department
7. Legal and Constituent Assembly Department
8. Public Works Department
9. Revenue Department

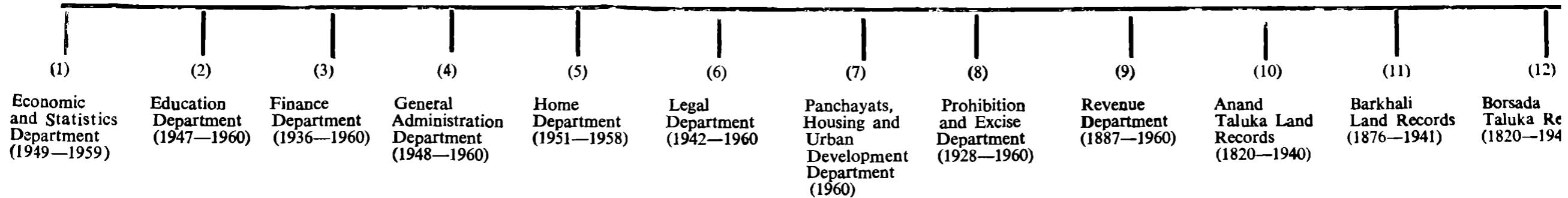
Gujarat became an independent State on 1 May 1960 and through notification No. ROB-1060-A dated 28th May 1960, and the following Departments came into existence :

1. General Administration Department
2. Finance Department
3. Legal Department
4. Public Works Department
5. Agriculture and Land Department
6. Rural Development Department
7. Education and Labour Department
8. Local Self Government and Public Health Department

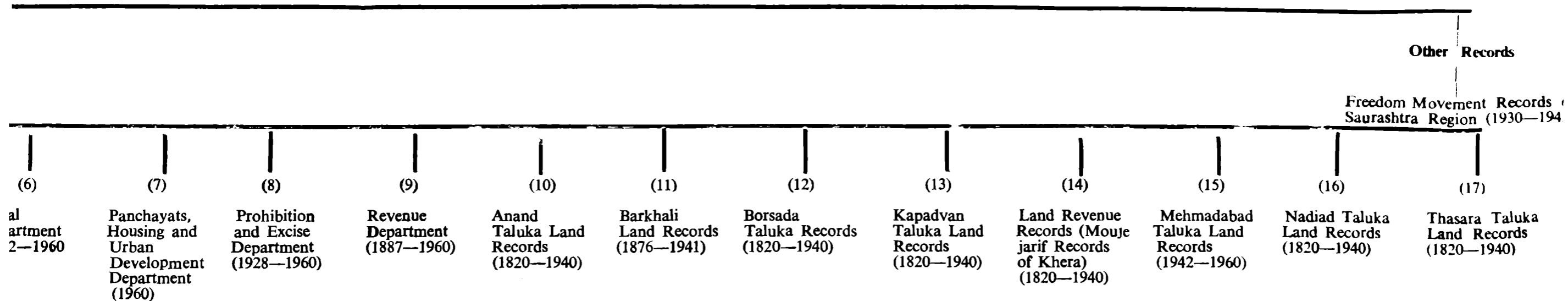
On 15 November 1960, the nomenclature of the Local Self Government and Public Health Department was changed to Health and Industries Department.

## RECORD HOLDINGS IN GUJARAT STATE ARCHIVES

Secretariat/Taluka Records housed at Gandhinagar and Ahmedabad









## I. SECRETARIAT RECORDS

Reference media available : Indexes to records (1920—1941);  
Departmentwise Registers, (1936—1960).

Sl. No.	Description	Inclusive Years	B u l k	
			Bundles	Volumes
(1)	(2)	(3)	(4)	(5)
1.	Education Department . . . . .	1947—1960	12	—
2.	Economics and Statistics Departments . . . . .	1949—1959	2	—
3.	Finance Department . . . . .	1936—1960	181	—
4.	General Administration Department . . . . .	1948—1960	81	—
5.	Legal Department . . . . .	1942—1960	289	—
6.	Panchayats, Housing and Urban Development Department . . . . .	1960	7	—
7.	Revenue Department . . . . .	1945—1960	414	—

## II. RECORDS AVAILABLE AT AHMEDABAD CIRCLE OFFICE

Reference media available : Indexes to records (1820—1960).

Sl. No.	Description	Inclusive Years	B u l k	
			Bundles	Volumes
(1)	(2)	(3)	(4)	(5)
1.	Anand Taluka Records . . . . .	1820—1940	3	—
2.	Barkhali Land Records . . . . .	1876—1941	138	—
3.	Borsada Taluka Records . . . . .	1820—1940	5	—
4.	Home Department Records . . . . .	1951—1958	45	—
5.	Kapadvan Taluka Records . . . . .	1820—1940	8	—
6.	Mehmadabad Taluka Records . . . . .	1820—1940	2	—
7.	Mouje Jarif (Khera District) . . . . .	1820—1940	815	—
8.	Nadiad Taluka Records . . . . .	1820—1940	10	—
9.	Prohibition and Excise Department . . . . .	1928—1960	120	—
10.	Revenue Department . . . . .	1887—1960	460	—
11.	Thasara Taluka Records . . . . .	1820—1940	3	—

## III. OTHER RECORDS

Sl. No.	Description	Inclusive Years	B u l k	
			Bundles	Volumes
(1)	(2)	(3)	(4)	(5)
	Freedom Movement Records of Saurashtra Region . . . . .	1930—1945	15	—

**SOME SIGNIFICANT DOCUMENT AVAILABLE IN THE  
GUJARAT STATE ARCHIVES**

1. Account of Freedom Struggle in Rajkot State.  
F.7/1937 F.M.
2. Permission to hold the Kathiawad Political Conference in Rajkot.  
F.31/1937 F.M.
3. Details regarding Kasturba Gandhi's visit to Rajkot.  
F.25/1939 F.M.
4. Newspaper clippings regarding Political Agitation in Gujarat.  
F. 14/1939 Freedom Movement Record Series.
5. Praja Mandal Movement in Bhavnagar State.  
F.1/1939 F.M.
6. Freedom Struggle Movement in Bhavnagar State.  
F. 21/1942 Freedom Movement Records Series.
7. Reports on Freedom Struggle in Porbandar State 1942.  
F. 17/1942 Freedom Movement Records Series.
8. Police Report regarding *Satyagraha* in Bhavnagar State.  
F.20/1942-43 F.M.
9. Speeches of some prominent figures in Bhavnagar State.  
F.27/1945 F.M.
10. Labour movement in Bhavnagar State.  
F.6/1946 F.M.
11. Adoption of Regional language in place of English in Government Administration.  
F. 2026/1946/4 Branch K/1948.
12. Private properties—Inventories of the Rulers of Gujarat State.  
F.3449 GH/1948.
13. Somnath Temple Trust.  
F.PD-64-2 GH/1948.
14. Territorial adjustment between Bombay and Saurashtra.  
F.PD-91-1 GH/1949
15. Construction of Mahatma Gandhi Memorial at Village Kochrab, Ahmedabad.  
F.7196-46/CH/1950.

16. Acquisition of Land for Doubling Railway track between Ahmedabad and Kalol.

F.ARB 1655 Rack No. 1-4 of 1955.

17. Maps of the private properties of the Ruler of Gondal.

F.PD-IVV-M&T/6-55/1955.

18. Details of the Programme for prohibition in Gujarat.

F.YD-405-65/GAD/1956.

19. Reservation of Scheduled Castes and Scheduled Tribes in State Legislature.

F.AMD 1359 CON/1959.

20. Programme of the development of water supply scheme in the State of Gujarat during 1960-61.

F. 782 RLT-1061-22979 J/1961.



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# HIMACHAL PRADESH

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# HIMACHAL PRADESH

## Himachal Pradesh—Brief history

Himachal Pradesh was created a Province on 15 August 1948 after integrating Shimla Hill States and Punjab Hill States. It was placed under Chief Commissioner, who was supported by an 'Advisory Council' comprising the rulers and representatives of the people (all nominated). The Council, however, had no powers. On March 1, 1952, Chief Commissioner was replaced by a Lt. Governor and in November 1956, with the promulgation of States Reorganisation Act, Himachal Pradesh was made a Union Territory.

In 1963, under the provisions of the Union Territories Act, the Territorial Council was converted into Legislative Assembly. In 1966, the Punjab Hill areas of districts of Kangra, Shimla, Kullu and Lahul-Spiti, Nalagarh area of Ambala, parts of Una tehsil of Hoshiarpur district and Pathankot *tehsil* of Gurdaspur district were merged with Himachal Pradesh. On 25 January, 1971, Himachal Pradesh was declared a State and reorganised into 10 districts with Shimla as its capital.

## Himachal Pradesh State Archives

Himachal Pradesh State Archives started functioning in 1986 in Cliften Estate, Shimla with modest holding of 966 files of Punjab Hill States. Gradually the records from the erstwhile princely states were transferred to the State Archives alongwith the records of the districts. Since its inception, the Archives was under the administrative control of the Department of Language and Culture. The State Archives has Director as the Head of the Institution.

The holdings of State Archives include the records from Districts, Punjab Hill States, etc. The records are mainly from the Chief Commissioner's Office. Few important papers dating back to 1844 have also been acquired. All records which are 30 years old are open for consultation for bonafide researchers.\* All such applications for permission to consult records are to be made on plain paper addressed to the Director, Language and Culture, Government of Himachal Pradesh, Trishul Bhawan, Shimla. The Research Room of the State Archives is open to research scholars from 11.00 a.m.—4.00 p.m. on all working days except on Second Saturday of the month.

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\*For details See 'Policy Resolution in respect of the Records of the Government of Himachal Pradesh' in Appendix 'C'.

## **Growth of Secretariat**

The State Archives houses records from 1948 onwards. In 1948, there were six (6) Departments/Offices, viz. Chief Commissioner's Office, Finance and Development, Revenue, Judiciary, General and Local Self Government. In 1949, Transport Department, Home and Police Department and P.W.D. had come into being. In 1952, three more Departments were established, viz. Records, Cooperative and Supplies and Agriculture. The Secretariat Administration Department was established in 1955 and in 1957, General Administration Department was also established.

The records of Chief Commissioner's Office are available till 1953. The Finance and Development Department initiated efforts for effecting general economy in expenditure and this Department continued till 1959. The Revenue Department looked after the land-settlement operations and grant of loans to the cultivators and this Department also continued till 1959.

The Judiciary in the State comprised of two distinct wings—Civil and Sessions. In 1959, the powers of the Additional Sessions Judge were conferred on the Registrar of the Court of Judicial Commissioner for speedy disposal of cases.

The General Department continued till 1957. The Local Self Government Department had four Municipal Committees, 6 Small Town Committees and 2 Notified Area Committees. These local bodies looked after the civic affairs and town development. The Departments of Home, Police and P.W.D. were added in 1949. The P.W.D. was entrusted with task of the improvement and construction of roads and the execution of drinking water supply Schemes, and irrigation work.

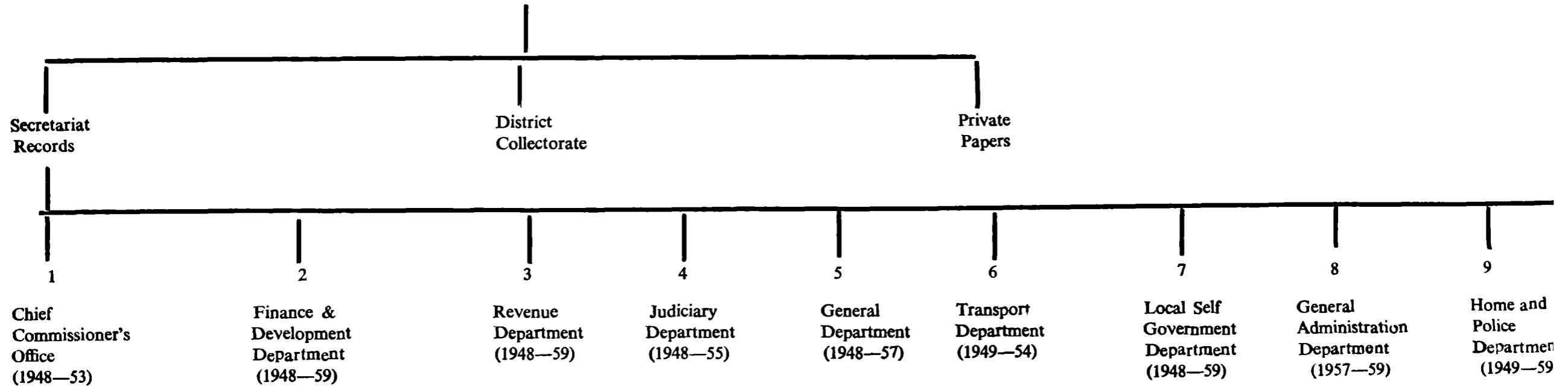
In 1955, Secretariat Administration Department was set up and in 1957 General Administration Department was created, which had numerous duties to perform, viz. provisions of post-offices, telephones, welfare of the ex-servicemen, etc.

In 1960, there were 30 Departments in the Secretariat.

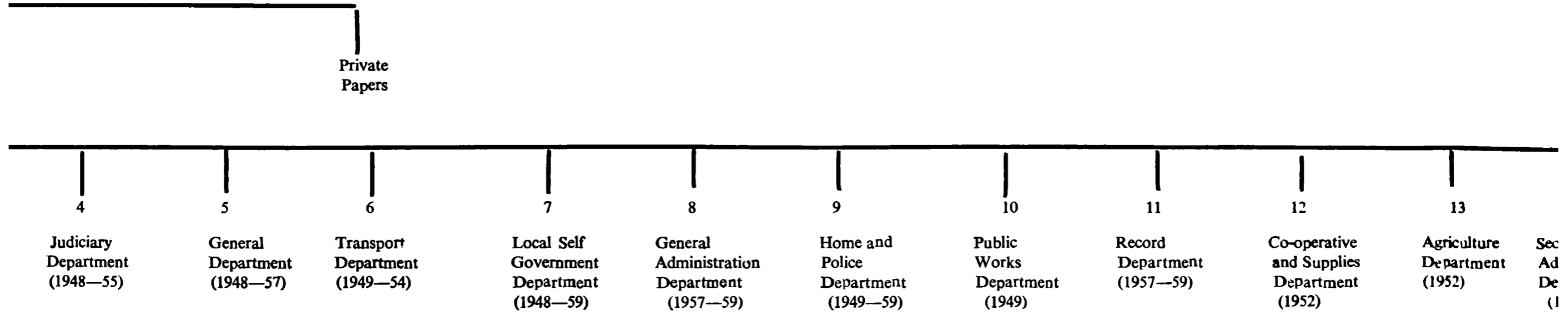
1. Agriculture,
2. Animal Husbandry,
3. Co-operative,
4. Civil Supplies,
5. Community Development,
6. Directorate of Economic and Statistics,
7. Education,

8. Election,
9. Excise and Taxation,
10. Finance,
11. Fisheries,
12. Forest,
13. Game,
14. General Administration,
15. Himachal Pradesh Administration,
16. Industries,
17. Judicial,
18. Jail,
19. Law,
20. Local Self Government,
21. Medical and Public Health,
22. Panchayat Department,
23. Police,
24. Public Relations and Tourism,
25. Public Works,
26. Relief and Rehabilitation,
27. Revenue,
28. Transport,
29. Territorial Council,
30. Welfare.

**RECORD HOLDINGS IN HIMACHAL PRADESH STATE ARCHIVES**



**INDIAN STATE ARCHIVES**





## RECORDS AVAILABLE IN THE HIMACHAL PRADESH STATE ARCHIVES

Reference media comprises of List containing details of the Department and reference details.

### I. SECRETARIAT RECORDS

Sl. No.	Description	Inclusive Years	Bulk Volumes/ Files
(1)	(2)	(3)	(4)
1.	Agriculture Department . . . . .	1952	2
2.	Chief Commissioner's Office . . . . .	1948—1953	83
3.	Co-operative & Supplies Department . . . . .	1952	1
4.	Finance and Development Department . . . . .	1948—1959	77
5.	General Department . . . . .	1948—1957	62
6.	General Administration Department . . . . .	1957—1959	19
7.	Home and Police Department . . . . .	1949—1959	57
8.	Judiciary Department . . . . .	1948—1955	72
9.	Local Self Government Department . . . . .	1948—1959	178
10.	Public Works Department Department . . . . .	1949	1
11.	Record Department . . . . .	1957—1959	15
12.	Revenue Department . . . . .	1948—1959	94
13.	Secretariat Administration Department . . . . .	1955—1959	130
14.	Transport Department . . . . .	1949—1954	6

### II. DISTRICT COLLECTORATE RECORDS

The records of District Commissioner's Office, District boards from the holding of District Collectorate. These are in the form of Bundles, Volumes and Files and the year varies.

Sl. No.	Description	Inclusive Years	B u l k		
			Bundles	Volumes	Files
1	2	3	4	5	6
(i)	Copies of records of Foreign, Secret and Political Department from National Archives of India . . . . .	1807—1976	18	—	333
(ii)	Deputy Commissioner's Office, Bilaspur . . . . .	1955—1972	—	9	168
(iii)	Deputy Commissioner's Office, Chamba . . . . .	1908—1973	—	18	666
(iv)	Deputy Commissioner's Office, Kangra . . . . .	1850—1972	—	71	1411

1	2	3	4	5	6
(v)	Deputy Commissioner's Office, Kinnaur . . . . .	1943—1952	—	—	49
(vi)	Deputy Commissioner's Office, Kullu. . . . .	1841—1853	—	—	53
(vii)	Deputy Commissioner's Office, Mandi . . . . .	1935—1977	—	426	1454
(viii)	Deputy Commissioner's Office, Nahan . . . . .	1843—1854			23,371
(ix)	Director, Land Records, Mandi . . . . .	1912—1948	Basta and 300 Bahis in Tankri	70	638
(x)	District board, Kangra . . . . .	1854—1972	—	—	1,037
(xi)	Municipal Corporation, Shimla . . . . .	1872—1954	190	49	2,075
(xii)	Punjab Hill States Agency . . . . .	1863—1948	38	—	979
(xiii)	Rampur Bushahr, Kumarsain & Sangri . . . . .	1854—1936	—	—	10,374 (Chalans)
(xiv)	Sub-District Magistrate's Office, Kandaghat, Solan . . . . .	1921—1968	—	—	49
(xv)	Sub-District Magistrate's Office, Nalagarh . . . . .	1959—1985	—	—	111

### III. PRIVATE PAPERS :

The Department has acquired few private papers. Some of the significant papers acquired are as follows :

1. 22 files relating to Bhakra Dam containing information about its construction alongwith drawings etc.
2. Documents of Sawai Jai Singh of Jaipur.
3. A religious astrology chart alongwith dice.
4. An agreement in *Tankri* (dialect) between Maharaja Pritam Singh and Ranjit Singh.
5. An agreement between Raja of Kullu & Mandi.
6. A sanad issued in favour of Thakur of Sangri dated 1 September 1844.



**SOME SIGNIFICANT DOCUMENTS AVAILABLE IN  
HIMACHAL PRADESH STATES ARCHIVES**

1. Settlement of Hill Chief's Estates (1851).  
B. No. 51, Sr. No. 1142.
2. Reports relating to Mutiny of 1857.  
B. No. 21, Sr. No. 841.
3. Purchase of Shahpur Fort site by Col. Burnett in 1860.  
B. No. 21, Sr. No. 843.
4. Information relating to Fort Pathjar (1866).  
B. No. 26, Sr. No. 880.
5. Reports on Naggar Castle, Kullu (1869).  
B. No. 26, Sr. No. 881.
6. Files on Yarkand Mission (1871).  
B. No. 34, Sr. No. 1027.
7. Trade routes in Kullu and reports on trade with Tibet and Ladakh (1890).  
B. No. 28, Sr. No. 908.
8. Agreement between Patiala State and Sirmur State (1895).  
B. No. 6, Sr. No. 167.
9. Establishment of Linguistic Survey of India (1896).  
B. No. 3, Sr. No. 32.
10. Construction of Shimla Water Works (1904).  
Municipal Records, B. No. 142, Sr. No. 1570.
11. Correspondence on the occurrence of Earthquakes (1905).  
B. No. 55, Sr. No. 1177.
12. Abolition of some customs in Shimla Hill States (1910).  
B. No. 11, Sr. No. 344.
13. Settlement of Ghund State (1927).  
B. No. 1, Sr. No. 9.
14. Boundary disputes between Kasauli Cantt and Baghat (1942).  
B. No. 10, Sr. No. 340.
15. Settlements in Punjab Hill States (1944).  
B. No. 12, Sr. No. 451.
16. Scheme on Bhakra Dam (1946).  
B. No. 70, Sr. No. 1344.

17. **Creation of Himachal Pradesh (1948).**  
B. No. 11, F. No. 69-22/48.
18. **Crest for Himachal Pradesh (1948).**  
B. No. 11, F. No. A-69/30/48.
19. **Agreement with Raja of Bilaspur with the Bhakra Control Board for compensation (1948).**  
B. No. 53, F. No. R-24-796/58.
20. **Agreement between Shimla Municipal Committee and Himachal Pradesh Government about the four catchment areas for Shimla's Water Supply.**  
B. No. 13, F. No. R-100-1/49.
21. **The States Merger Order, 1949.**  
B. No. 16, F. No. J-72-212/49.
22. **Territorial adjustments between States and Provinces and between States alongwith map.**  
B. No. 19, F. No. G-15-117/49.
23. **Permit for plying vehicles on the Mall, Shimla.**  
F. No. A-65-7/49-II.
24. **Transfer of museum articles from Maharaja Chamba to Bhuri Singh Museum, Chamba.**  
B. No. 27, F. No. A-94-33/1951.
25. **Boundary disputes between Chamba district and Kangra and Gurdaspur district of Punjab and certain parts of J&K (1952).**  
B. No. 29, F. No. R-14-3/52

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**KERALA**

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# KERALA

## Kerala-Brief History

The present State of Kerala is an outcome of the geographical and administrative unification of Malabar and princely states of Travancore and Cochin.

After Indian independence, princely states of Travancore and Cochin were integrated to form Travancore-Cochin State on 1 July 1949. Malabar, however, remained as part of the Madras State. Under the States Reorganisation Act, 1956, Travancore-Cochin State and Malabar were united to form the State of Kerala on 1 November 1956. This State comprises of 14 districts with its capital at Thiruvananthapuram.

## Kerala State Archives

The beginning of Kerala State Archives could be traced to the recommendations of the 34th Session of Indian Historical Records Commission for establishing a organised repository in the State (Thiruvananthapuram, 1958). The State Government accepting the recommendations, appointed a high level Committee to suggest the modalities for an organised repository in the State. In its report, the Committee recommended the setting up of a State Archives on the pattern of National Archives of India. In their Notification dated 23 August 1962, the State Government accepted the proposal and thus Kerala State Archives came into being in 1964. While its main office is in Thiruvananthapuram, it has two Regional Branches at Ernakulam and Kozhikode.

The State Archives has in its custody records of the princely states of Travancore and Cochin and also that of Malabar Districts of the erstwhile Madras Presidency. The records of the princely states are either in cadjan or palm-leaf and mainly relate to the land revenue administration, whereas post—1900 records are mostly on paper. These records alongwith the records received from State Secretariat are housed in the newly constructed building named 'Nalanda' in Thiruvananthapuram. The Archives Department of the Kerala State is under the administrative control of the Department of Culture Affairs, Government of Kerala.

All records which are 30 years old are open for consultation for bonafide researchers.\* Foreign scholars, however, are required to

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\*For details see 'Rules Regulating Public Access for purpose of Research to the Kerala State Archives in Appendix 'D',

take prior permission of the State Government and are required to produce a letter of accreditation from their respective sponsoring institutions as well as from their respective Diplomatic Missions in India. All such applications for permission to consult records are to be addressed to the Director, Kerala State Archives, Nalanda, Thiruvananthapuram, Kerala. The Research Room of the Kerala State Archives remains open on all working days from 10.30 A.M. to 4.30 P.M.

The Library attached to the State Archives has in its custody more than 5,000 publications including gazetteers, gazettes, manuals, administrative reports and some rare publications.

### **Growth of Secretariat**

Until the emergence of Travancore-Cochin State, both the princely states had their own secretariat. The Diwan was the executive head and helped the rulers in discharge of administrative functions. The administration of various Departments were conducted by the Diwan aided by various departmental heads or officials.

As regards Travancore State, the year 1811 was a landmark in the Secretariat administration of the State. Col. Hector Munro, the British Resident had assumed office as Diwan. Munro concurrently functioned as the Diwan of Cochin, and the changes that he had introduced in Travancore State had a bearing on Cochin State too. It was Munro who laid the foundation of modern Secretariat in Travancore. He reorganised the Diwan's Secretariat, known as Huzur Kacheri. In order to concentrate authority in his hands, he issued an order which made it mandatory that all outgoing and incoming correspondence of the Government should bear his signature. Although Munro was relieved of his office in 1814, his legacy continued. The Secretariat administration as well as record holdings thereof, became a centralised affair.

On the basis of "Munro Reforms" further changes in the administration of Secretariat were effected between 1812 and 1834. The Departments such as Treasury, Police and Judiciary continued as they existed before. However, a few more were created to ensure efficient functioning of administration. These were : Anchal, Confidential, Development, Education, Fisheries, and General Administration Departments.

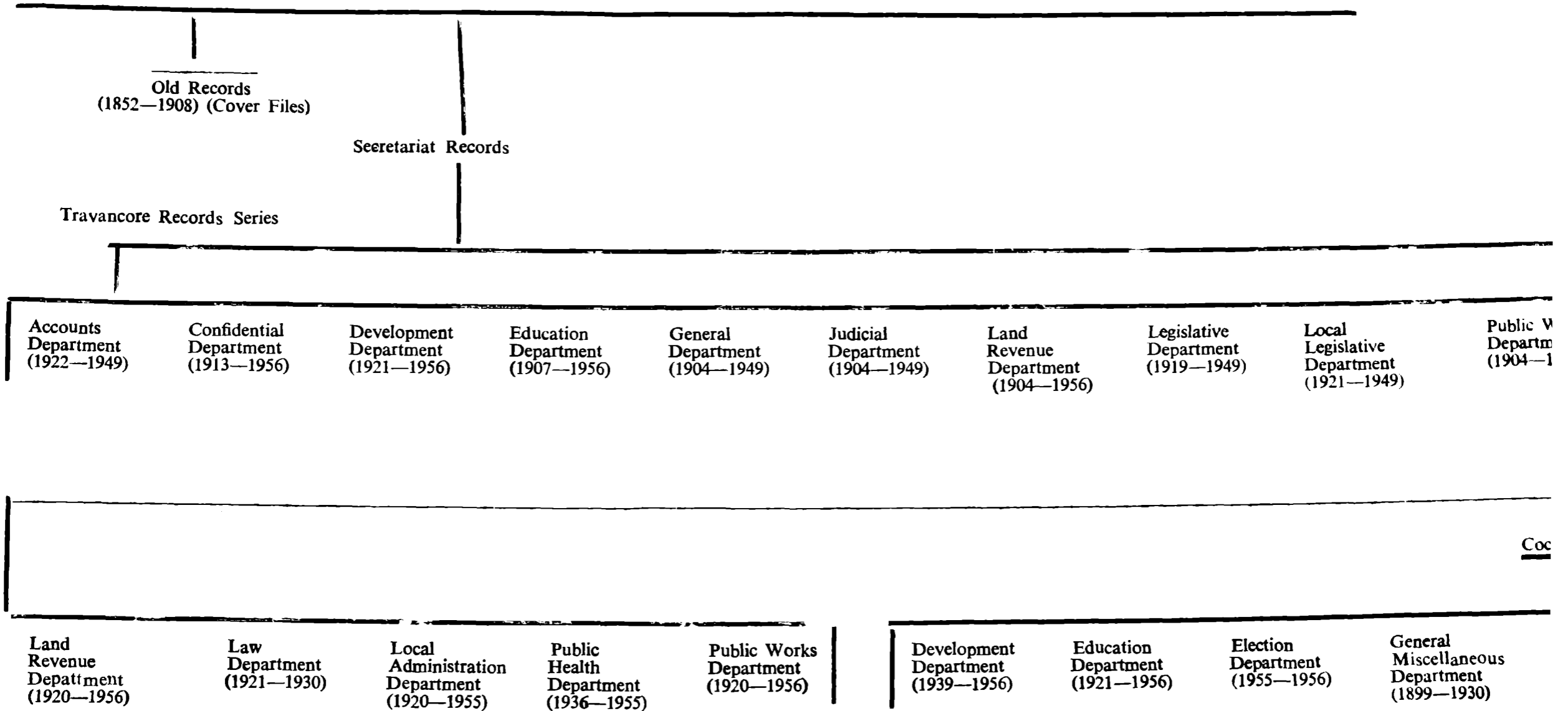
Towards the close of 1935, some notable changes were introduced in the Secretariat of Travancore and Cochin States. The Secretaries were delegated additional powers in matters of administration. In place of Secretary and Assistant Secretary to the Diwan, a Secretary to the Government, a Joint Secretary and

two Deputy Secretaries were appointed. The Departments that were in existence in both the States were — Accounts and Finance, Anchal, Customs, Excise, Food Supply, Forests, Income Tax, Industry, Justice and Crime, Legislation, Local-Self Government, Marine, Medical Relief and Public Health, Public Instruction, Public Works, Railways, Revenue, Stamps, Uplift of Depressed Classes, etc.

After integration of States of Travancore and Cochin on 1 July 1949, the Maharaja of Travancore became the first Rajpramukh of the integrated states. The covenant executed by Rulers provided for a Council of Ministers to aid and advice the Rajpramukh in the exercise of his administrative functions. When India became a Republic (26 January 1950), the States of Travancore and Cochin were included in the category of Part 'B' states. In this set-up, Rajpramukh had the same status as that of a Governor of Part 'A' states. The appointments of Council of Ministers were to be made by Rajpramukh. The Council of Ministers were collectively responsible to the Legislative Assembly. The work of the State Secretariat was divided among eight Secretaries viz. (1) Chief Secretary, (2) Secretary, Development, (3) Secretary, Education, Health and Local Self Government, (4) Secretary, Finance, (5) Secretary, Food, (6) Secretary, Law, (7) Secretary, Public Works and Communication, and (8) Secretary, Revenue.

In June 1956, a Special Officer was appointed to re-organise the Secretariat. The Report thus submitted by the Special Officer recommended changes in Secretariat administration. The Government accepted the recommendations and the administrative work was divided into 10 Departments, viz. Chief Secretary's Office, Agriculture Department, Education and Health Department, Finance Department, Health Department, Industries Department, Labour and Local Administration Department, Law Department, Public Works Department and Revenue Department. This arrangement continued till 1960.

**RECORDS HOLDING IN KERALA STATE ARCHIVES**





Malabar Records Series

it 19)	Judicial Department (1904—1949)	Land Revenue Department (1904—1956)	Legislative Department (1919—1949)	Local Legislative Department (1921—1949)	Public Works Department (1904—1933)	Development Department (1934—1952)	Education Department (1920—1956)	Food and Agriculture Department (1946—1956)	Health & Local Department (1956)	Education Administrative (1920—1956)
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Cochin Records Series

Works ment -1956)	Development Department (1939—1956)	Education Department (1921—1956)	Election Department (1955—1956)	General Miscellaneous Department (1899—1930)	Judicial Department (1897—1928)	Land Revenue Department (1899—1930)	Local Legislative Department (1908—1970)	Local Legislative Department (b) (1937—1938)	Store Purchase Department (1946--1956)
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## RECORDS AVAILABLE IN THE KERALA STATE ARCHIVES

Reference media in the form of Indices, Summary lists and Descriptive lists are available. The reference media of all categories of records except Miscellaneous Series records, are available in Kerala State Archives.

### I. TRAVANCORE RECORDS

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
1.	Accounts Department	1922—1949	91	
2.	Cover System Files	1852—1908	192	
3.	Confidential Department	1913—1956	1191	
4.	Development Department	1921—1956	709	
5.	Education Department	1907—1956	784	
6.	General Department	1904—1949	479	
7.	Judicial Department	1904—1949	626	
8.	Land Revenue Department	1904—1956	1245	
9.	Legislative Department	1919—1949	205	
10.	Local Legislative Department	1921—1949	188	
11.	Political Department	1901—1924; 1949	130	
12.	Public Works Department	1904—1938	243	

### II. COCHIN RECORDS

S. No.	Description Deptt./Branches	Inclusive Years	Bulk	
			Bundles	Volumes
1.	Development Department	1939—1956	61	
2.	Education Department	1921—1956	59	
3.	Election Department	1955-1956	29	
4.	General Miscellaneous Department	1899—1930	6	
5.	Judicial Department	1897—1928	72	
6.	Land Revenue Department	1899—1930	188	
7.	Local Legislative Department	1908—1920	191	
8.	Local Legislative Department	1937—1938	7	
9.	Store Purchase Department	1946—1956	16	

### III. MALABAR RECORDS

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
1.	Development Department	1934—1952	48	
2.	Education Department	1920—1956	31	
3.	Food and Agriculture Department	1946—1956	108	
4.	Health Education and Local Administration Department	1956	2	
5.	Land Revenue Department	1920—1956	186	
6.	Law Department	1921—1930	12	
7.	Local Administration Department	1920—1955*	81	
8.	Public Department	1920—1955	44	
9.	Public Health Department	1936—1955	34	
10.	Public Works Department	1920—1956	63	

\*Records prior to 1920 have not been transferred to Kerala State Archives.

### IV. MISCELLANEOUS SERIES

S. No.	Description	Inclusives Years	Bulk	
			Bundles	Volumes
1.	Agriculture (Miscellaneous)			
	(i) Education and Agriculture Department	1951—1955	15	
	(ii) Revenue Miscellaneous	1955-1956	5	
2.	Cover System Files	1879—1907	3	
3.	Finance Department (Miscellaneous)	1943—1953	7	
4.	Food Department	1948-1949	2	
5.	Food & Agriculture Department	1949—1953	8	
6.	Home Department	1920—1956	45	
	(i) Home (Miscellaneous)	1951—1956	4	
7.	Law Department	1921—1936	8	
	(i) Registration Branch	1930—1936	4	
	(ii) Legal Department	1953—1956	1	
8.	Marine Department	1920—1931	3	
9.	Passport Miscellaneous	1952	1	
10.	Revenue Special Department	1920—1935	51	
11.	Rural Welfare Department	1950—1953	6	

\*Miscellaneous Series records of the Departments of Cochin and Malabar Records preserved in the Kerala State Archives have check lists. Subject lists are being prepared.

## V. PRIVATE PAPERS

The Kerala State Archives has a programme of acquisition of rare documents, manuscripts and private papers of individuals and institutions. A description of private papers available in Kerala State Archives is given below :

1. **Matilakom Records** — 1320—1923 :—The collection comprise of Cadjan records received from Sree Padamanabha Swami temple authorities. These records have a chronological span of 600 years and deals with revenue and dynastic matters of the royal family. The collection consist of 2275 curunas.
2. **Nittus and Proclamations Collection - 1756—1908** :—Orders and Proclamations issued by the Rajas of Travancore are known as nitts. They are broadly classified into Palm-leaf, 1756—1853 and paper records 1873—1908. It contains 77 curunas.
3. **Port Records Collection - 1798—1873**:—It is a collection of 154 curunas that deals with various matters related to Alleppey Port/e.g. accounts of income from salt, paddy, forest and transactions from sale of articles in the port.
4. **Sri Alikunju Collection** 18th century—It relates to Ayurveda, Mantra and Tantras. It is in old Tamil language.

## SOME SIGNIFICANT RECORDS AVAILABLE IN THE KERALA STATE ARCHIVES

1. Construction of Harbour at Cochin.  
Cover Files, F.15745/1868.
2. Preparation of a design for the Museum at Trivandrum.  
Cover Files, F.15736/1872.
3. Information sent to the British Resident regarding forts in Travancore State.  
Government of Travancore, Confidential Section, F. 3395/1878.
4. Establishment of a Sanskrit College at Trivandrum.  
Cover Files, 15456/1889.
5. Proposed Rules for opening of Agricultural schools and farms in Travancore State.  
Cover Files, 15109/1893.
6. Re-organisation of Forest Department.  
Cover Files, 15039/1898.
7. Empowering Forest Officers to issue summons in cases relating to forests.  
Revenue Department, 81 of 1904.
8. Proposals for the promotion of education among the backward classes.  
Cover Files, 1511/1906.
9. Tahsildars in Travancore being invested with IIInd Class Magistrate powers.  
General and Revenue, 2158/1918.  
(Confidential Section).
10. Coat of Arms and State Flag Design of Travancore State with descriptive sketch.  
General Department, 1588/1939.
11. Police report regarding Gandhi Jayanti Celebrations at Nagercoil.  
Government of Travancore, F.237/1944/CS  
(Confidential Section).
12. Modification of the voting system of Legislatures and separation of the *Devaswom* from the General Administration Department.  
General and Revenue, F. 620/1945  
(Confidential Section).

13. Scheme submitted by Mr. N. Krishna Iengar for the separation of Devaswoms from the Land Revenue Department.  
General and Revenue, F.1078/1945  
(Confidential Section).
14. Visit of the Dewan to Trichur to preside over the All Kerala History Conference, Trichur.  
General and Revenue, F. 1490/1945.  
(Confidential Section).
15. Visit of His Highness the Jam Sahib of Nawanagar to Travancore.  
General Department, 1794/436/1947.
16. Temple Entry Proclamation Day celebrations.  
General Department, 392/469/1949.
17. Appointment of a Administrative Committee for the uplift of the backward communities in Travancore.  
General Department, 511/471/1949.
18. Mourning in State on the demise of Smt. Sarojini Naidu.  
General Department, 545/471/1949.
19. Granting of Land to Sree Padmanabhaswami Temple by Iravi Aditya Varma and Kerala Varma.  
Churana No. 1720 - O1a 113 of 1375.
20. Account of the salt received and sold in Travancore State.  
Churana No. 1727 Ola 4 of 1573.
21. Land set apart for the maintenance of Sri Padmanabha Temple.  
Record No. 79 of 1738 (1912 ME).
22. Total Revenue of Travancore State.  
Record No. 123 of 1825.
23. Land assigned to Erumeli Temple for performing pooja and other ceremonies.  
Procalamation No. 524 of 1897.
24. Orders to bring elephants to the Huzur Cutchery for reception to Governor General.  
Record No. 16 of 1901.
25. Order sanctioning Rs. 25 for meeting the expenses in connection with killing of mad dog in Munnar area.  
Record No. 1094 of 1902.

26. Agreement between Government and Grocer of Chalai to undertake the supply of provision for use in the Central Jail Travancore.

Record No. 5 of 1902.

27. Communist Party meeting on 31st August, 1944 and its Resolution.

Government of Travancore, Confidential Section, F. No. 3248/1944 CS.

28. Action taken by State Forces regarding local disturbances.

Government of Travancore, Confidential Section, F. No. 375/1994 C.S.

29. Training of State Congress Volunteers in non-violent warfare methods.

Government of Travancore, Confidential Section, F. No. 3991 /1944/03.

30. Demonstration in Kerala against the arrest of Pandit Jawaharlal Nehru.

F. No. 521/1/1946/C.S.

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**MADHYA PRADESH**

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# MADHYA PRADESH

## Madhya Pradesh—Brief History

The present state of Madhya Pradesh, before the State Reorganisation Act, 1956 was promulgated, comprised of territories of Nagpur and of Saugar-Nerbudda forming the Central Provinces, division of Berar, princely states of Chattisgarh and Central India, Madhya Bharat, Vindhya Pradesh, and centrally administered territory of Bhopal.

The state of Madhya Pradesh with its capital at Bhopal comprises of 45 districts grouped under 12 administrative divisions, viz. Bastar, Bhopal, Bilaspur, Chambal, Gwalior, Hoshangabad, Indore, Jabalpur, Raipur, Rewa, Sagar and Ujjain.

## Madhya Pradesh State Archives

The Madhya Pradesh State Archives was established in November 1975 in pursuance of recommendations of the Indian Historical Records Commission and Madhya Pradesh Regional Records Survey Committee for centralising the record holdings of erstwhile states of Bhopal (1914—1948), Gwalior (1802—1946), Holkar, Indore (1818—1952) and Madhya Bharat (1948—1956).

The headquarters of the Madhya Pradesh State Archives is located at 'D' Block, Old Secretariat, Bhopal-462001. Besides, the record holdings of the Madhya Pradesh State Archives are also located in the Madhya Pradesh Central Record Room, Nagpur which houses the records of the old Madhya Pradesh (Central Provinces and Berar, 1795—1920). The records of post-1920 period of the erstwhile Central Provinces and Berar are being maintained by the General Administration Department, Government of Madhya Pradesh, Vallabh Bhawan, Bhopal. The Madhya Pradesh State Archives has three Regional Record Repositories located at Indore, Gwalior and Rewa.

All records in the custody of the Madhya Pradesh State Archives which are 30 years old are open for consultation to the bonafide researchers/users\*. Foreigners are required to produce a letter of introduction from their respective Diplomatic Missions in India. The Library of the State Archives has in its custody more than 13,772 publications including administration reports, books and gazetteers, etc.

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\*For details see 'Rules Regulating Public Access for purpose of Research in the Madhya Pradesh State Archives' in Appendix 'E'.

## **Growth of Secretariat**

With the formation of Central Provinces on 2 November 1861, the administration of its Secretariat was assigned to the Chief Commissioner and Agent to the Governor-General who was assisted by other administrators, viz. Chief Secretary, Judicial Commissioner, other Secretaries and Assistant Secretaries incharge of their respective departments. For the sake of administrative convenience, the Divisional and District administration was entrusted to the four Commissioners, nineteen Deputy Commissioners, seventeen Assistant Commissioners, twenty-four Extra Assistant Commissioners, and fifty Tahsildars. The Chief Secretary exercised general administrative control over all Secretariat Departments, viz. Foreign (Political) Department (1892—1905), Home (Municipal) Department (1892—1905), Medical Department (1892), Military and General Department (1861—1865), Revenue and Agriculture Department (1892—1905), and Survey and Settlement Department (1884—1919), etc. and responsible to the Chief Commissioner and Agent to the Governor-General for the Central Provinces.

In 1903, Berar was amalgamated with the Central Provinces and it was re-named as Central Provinces and Berar. The Government of Central Provinces and Berar abolished the major and minor heads of business system in the Secretariat in 1906. Consequently, General and Revenue Departments ceased to function as two distinct departments. The work of Secretariat was re-allocated under the following Departments :

1. Agriculture Department
2. Appointment Department
3. Berar Revenue Department
4. Commerce and Industries Department
5. Education and Medical Department
6. Finance Department
7. Forest Department
8. Judicial Department
9. Land Records Department
10. Local and Municipal Department
11. Miscellaneous Department
12. Police Department
13. Political and Military Department
14. Revenue and Scarcity Department
15. Separate Revenue Department
16. Survey and Settlement Department

Later in 1907, two departments, viz. Public Works (Roads and Buildings) and Public Works (Irrigation) were created. The subject pertaining to agriculture was being dealt by the Revenue and Scarcity Department upto February 1911. However, a separate Agriculture Department was created with effect from 28 March 1911. With effect from 1 July 1913, the Civil Secretariat of the Central Provinces and Berar was re-organised with a view to giving better grading and prospect for improvement in the office working and effecting economy. As a result of Re-organisation Scheme, the following administrative changes took place in the Civil Secretariat of the Central Provinces and Berar :

- (i) The Forest Department was amalgamated with the Agriculture Department and it was renamed as Agriculture and Forest Department
- (ii) The matters relating to the General Administration, Police, Political and Military were entrusted to the Appointment Department.
- (iii) The Sanitary Works were added to the functions of the Education and Medical Department and thereafter it was known to be a Education, Medical and Sanitation Department.
- (iv) Separate Revenue Department, and Miscellaneous Department were combined to form a new Department called Separate Revenue and Miscellaneous Department.
- (v) Similarly, the Land Records Department was also merged with the Survey and Settlement Department.

After completion of re-organisation process, the following ten Departments existed in the Civil Secretariat of the Central Provinces and Berar in 1913 :

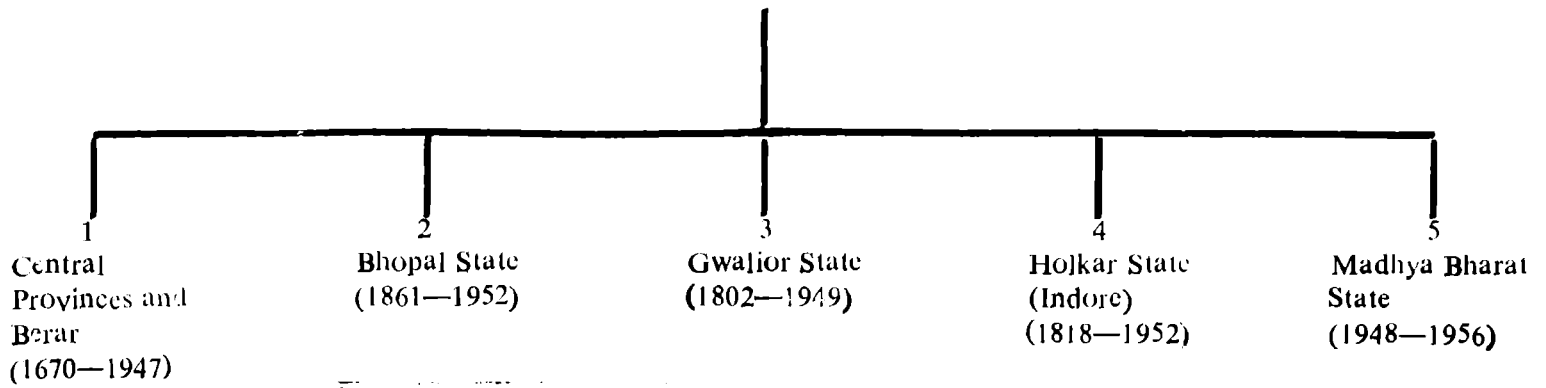
1. Agriculture and Forest Department
2. Appointment Department
3. Commerce and Industry Department
4. Education, Medical and Sanitation Department
5. Finance Department
6. Judicial Department
7. Local and Municipal Department
8. Revenue and Scarcity Department
9. Separate Revenue and Miscellaneous Department
10. Survey and Settlement (Land Records) Department

In 1914, the Revenue Department of Berar was amalgamated with Revenue and Scarcity Department. In the same year, two more Departments, viz. General Administration Department, and Legal Department were also created. In 1916, the Education, Medical and Sanitation Department was bifurcated into two independent departments, viz. Education Department, and Medical and Sanitation Department. In 1917, a new department called Local Self Government Department was created.

With effect from 1 January 1918, the Civil Secretariat of the Central Provinces and Berar was again re-organised and thereafter the work of the Secretariat was distributed amongst the undermentioned Secretariat Departments.

1. Agriculture Department
2. Appointment Department
3. Commerce and Industry Department
4. Confidential Department
5. Education Department
6. Finance Department
7. Forest Department
8. General Administration Department
9. Judicial Department
10. Land Records Department
11. Local and Municipal Department
12. Medical and Sanitation Department
13. Police Department
14. Political and Military Department
15. Revenue and Scarcity Department
16. Separate Revenue Department
17. Survey and Settlement Department

## RECORD HOLDINGS IN MADHYA PRADESH STATE ARCHIVES



## RECORDS AVAILABLE IN THE MADHYA PRADESH STATE ARCHIVES

Reference media available :

- (i) Manuscript and printed Indexes (1798—1919);
- (ii) Subject Lists;
- (iii) Receipt and Issue Registers.

This reference media is applicable to all categories of records in Madhya Pradesh State Archives.

Record Series in the custody of Madhya Pradesh State Archives

### CENTRAL PROVINCES AND BERAR (1680—1907)\*

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/ Bastas and compila- tions etc.	Number of Volumes/ Registers etc.
1	2		4	5
<b>I. A-BERAR RECORDS</b>				
1.	Agriculture Department	1864—1903	34	—
2.	Appointment Department	1857—1904	20	—
3.	Commerce Department	1866—1903	30	—
4.	Education and Medical Department	1868—1903	59	—
5.	Finance Department	1864—1904	50	—
6.	Forest Department	1865—1903	47	—
7.	Judicial Department	1861—1903	74	—
8.	Local and Municipal Department	1857—1904	38	—
9.	Miscellaneous Department	1868—1904	36	—
10.	Police Department	1862—1903	14	—
11.	Political and Military Department	1864—1903	13	—
12.	Proceedings Volumes Berar	1871—1890	—	110 Volumes
13.	(i) (a) Revenue Department	1856—1909	143	—
	(b) Issue Registers	1906—1908	—	3 Registers
	(ii) Revenue-Inam and Jagir, Berar	1853—1882	19	—
	(iii) Revenue-North & South, Berar	1858—1860	5	—
	(iv) Revenue Claims to Rent Free Lands, West Berar	1859—1864	11	—
	(v) Revenue Claims and Cash payment	1858—1872	11	—
	(vi) Revenue Claims to Rent Free Lands	1859—1864	4	—

\*The record holdings are available in the Madhya Pradesh Central Record Room (Old Secretariat Building) at Nagpur, a branch of repository under the Madhya Pradesh State Archives, Bhopal.

1	2	3	4	5
	(vii) Revenue Proceedings, Berar	1907—1909	—	29 Volumes
	(viii) Revenue (Separate)	1853—1903	43	—
	(ix) Revenue Statement of Claims to Stipends	1859—1869	—	2 Volumes
<b>B-BUNDLE CORRESPONDENCE, BERAR</b>				
14.	(i) Education Department	1862—1870	4	—
	(ii) Finance Department	1823—1870	24	—
	(iii) General Department	1849—1874	26	—
	(iv) Judicial Department	1845—1870	14	—
	(v) Military Department	1845—1870	6	—
	(vi) Police Department	1861—1870	4	—
	(vii) Political Department	1811—1882	18	—
<b>C-MISCELLANEOUS RECORDS, BERAR</b>				
15.	Inward and Outward Issue and Receipt Registers, Berar	1881—1905	—	232 Registers
16.	Letters from Resident, Hyderabad to Government of India regarding Berar Inam lists	1855—1876	1	—
17.	Letter from Hyderabad State to the Commissioner, Berar regarding Assigned Districts and vice-versa.	1858—1872	7	—
18.	Letters from Government of India to the Resident, Hyderabad State.	1855—1876	1	—
19.	Old list of Records North, South and West Berar regarding Cash and Claims to Rent Free Land.	1858—1873	—	87 Lists
20.	Patwari Book-Circulars, Berar.	1887—1930	—	29 Printed Books
<b>II. CENTRAL PROVINCES-CIVIL SECRETARIAT RECORDS</b>				
1.	(i) Agriculture Department	1911—1919	63	—
	(ii) Agriculture and Forest- Proceedings	1906—1919	—	191 Volumes
	(iii) Agriculture Registers	1906—1921	—	12 Registers
	(iv) Collections	1914—1919	10	—



1	2	3	4	5
2.	(i) Appointment Department	1906—1919	27	—
	(ii) Appointment Proceedings	1915—1919	—	231 Volumes
	(iii) Appointment and Police Proceedings	1906—1910	—	214 Volumes
	(iv) Collections	1902—1919	4	—
	(v) Correspondence Registers (Receipt and Issue)	1906—1916	—	17 Registers
3.	(i) Commerce and Industries Department	1906—1919	47	—
	(ii) Commerce and Industries—Collections.	1906—1919	13	—
	(iii) Commerce and Industries—Compilations	1866—1892	31 Compilations	—
	(iv) Commerce and Industries—Proceedings	1905—1919	—	496 Volumes
	(v) Commerce and Industries Receipt and Issue Registers	1906—1919	—	28 Registers
4.	(i) District Council Department	1892—1905	15	—
	(ii) District Council—Compilations*	1890—1892	6 Compilations	—
5.	Ecclesiastical Department	1870—1891	3 Compilations	—
6.	Education Department			
	(i) Collections	1904—1916	1	—
	(ii) Compilations	1867—1892	138 Compilations	—
	(iii) Issue Registers	1906—1916	—	14 Registers
	(iv) Proceedings	1916—1919	—	51 Proceedings Volumes
7.	(i) Education and Medical Department	1892—1919	81	—
	(ii) Proceedings	1906—1913	—	84 Proceedings Volumes
	(iii) Education, Medical and Sanitary Department—Proceedings	1914—1916	—	46 Proceedings Volumes

\*The compilations of all the Secretariat Departments and 'Other Groups' of records of the Central Provinces and Berar are kept in the docket covers instead of bundles/bastas, etc.

1	2	3	4	5
8,	(i) Finance Department	1906—1919	26	—
	(ii) Finance Department—Col- lections	1911—1919	4	—
	(iii) Finance Department— Compilations	1863—1892	460	—
	(iv) Finance Department—Pro- ceedings	1905—1919	—	218 Proceedings Volumes
	(v) Finance Department (Receipt Registers)	1906—1916	—	29 Registers
9,	(i) Finance and Commerce Department	1892—1905	2	—
	(ii) Finance and Commerce— Assessed Taxes Section	1873—1905	2	—
	(iii) Finance and Commerce— Excise Section	1892—1905	8	—
	(iv) Finance, Commerce & Stamps Section	1892—1905	4	—
10. Foreign Department				
	(i) Collections	1867	1	—
	(ii) Proceedings	1856—1899	—	37 Proceed- ings Volumes
	(iii) Foreign and Political De- partment	1892—1905	32	—
	(iv) Foreign/Political De- partment	1906—1919	43	—
11.	(i) Forest Department	1892—1919	80	—
	(ii) Forest Department— Collections	1907—1919	1	—
	(iii) Forest Department—Receipt Registers	1906—1919	—	12 Registers
12. General Department				
	(i) Collections	1904—1905	1	—
	(ii) Compilations	1863—1902	960	—
			Compilations	
13.	(i) General Administration De- partment	1911—1919	15	—
	(ii) General Administration De- partment—Appointment and Police Proceedings	1911—1915	—	203 Proceed- ing Vol- umes

1	2	3	4	5
	(iii) General Administration Department—Collections	1863—1919	1	—
	(iv) General Administration Department—Judicial and Police Department	1918	—	21 Proceedings Volumes
	(v) General Administration Department—Proceedings	1919	—	33 Proceedings Volumes
	(vi) General Administration Department—Receipt and Issue and Registers	1911—1919	—	10 Registers
14.	General Secretariat Department	1898—1906	1 Bundle	—
15.	(i) Home Department (General)	1892—1905	33 Bundles	—
	(ii) Home Department—Abstract of Proceedings	1857—1867	—	6 Proceedings Volumes
	(iii) Home Department—Ecclesiastical	1892—1898	1 Bundle	—
	(iv) Home Department—Proceedings	1857—1867	—	248 Proceedings Volumes
	(v) Home Department—Registration	1892—1919	6 Bundle	—
	(vi) Home, Agriculture and Foreign Department—Proceedings	1879—1881	—	14 Proceedings Volumes
	(viii) Home, Foreign and Finance Department proceedings	1901—1903	—	15 Proceedings Volumes
16.	(i) Jail Department	1892—1919	14 Bundle	—
	(ii) Jail Department—Compilations	1887—1892	13 Compilations	—
17.	(i) Judicial Department	1892—1919	55	—
	(ii) Judicial—Collections	1906—1919	22	—
	(iii) Judicial—Compilation	1851—1892	369 Compilations	—
	(iv) Judicial Correspondences—Receipt and Issue Registers	1906—1918	—	11 Registers
	(v) Judicial Issue Registers	1906—1919	—	18 Registers

(1)	(2)	(3)	(4)	(5)
	(vi) Judicial and Legal Proceedings	1919	—	36 Proceedings Volumes
	(vii) Judicial Proceedings	1906—1914	—	179 Proceedings Volumes
	(viii) Judicial and Police Proceedings	1919	—	3 Proceedings Volumes
18.	(i) Local Self Government Department—Collections	1892—1919	94	—
	(ii) Local Self Government Department—Collections	1903—1919	3	—
	(iii) Local Self Government Department—Receipt Register	1906—1919	—	14 Registers
19.	Local and Municipal Department—Proceedings	1906—1919	—	276 Proceedings Volumes
20.	Medical Department			
	(i) Collections . . . .	1906—1919	2	—
	(ii) Compilations . . . .	1890—1892	23	—
			Compilations	
	(iii) Receipt Registers . . . .	1906—1919	—	14 Registers
	(iv) Medical and Sanitary Proceedings	1916—1919	—	172 Proceeding Volumes
21.	(i) Military and General Department . . . .	1861—1865	1	—
	(ii) Military Compilations . . . .	1859—1892	114	—
			Compilations	
22.	(i) Miscellaneous Department	1906—1919	18	—
	(ii) Miscellaneous Department Correspondence—Case File Registers . . . .	1906—1917	—	60 Registers
	(iii) Miscellaneous Department—Issue Registers . . . .	1906—1917	—	9
	(iv) Miscellaneous Department—Issue and Receipt Registers	1865—1921	—	Registers 290 Registers

(1)	(2)	(3)	(4)	(5)
23.	Municipal Department . . .	1890—1892	20 Compilations	—
24.	Police Department			
	(i) Collections . . .	1907—1919	2	—
	(ii) Compilations . . .	1865—1892	120 Compilations	—
	(iii) Receipt Registers . . .	1906—1919	—	10 Registers
25.	Political Department			
	(i) Boundry Disputes— Compilations . . .	1864—1892	42 Compilations	—
	(ii) Bundle Correspondence . . .	1861—1896	1	—
	(iii) Political Compilations . . .	1854—1892	120 Compilations	—
	(iv) Political, Civil and Military Department—Collections . . .	1851—1919	3	—
	(v) (a) Political and Military Department . . .	1906—1919	43	168 Proceedings Volumes
	(b) Boundry Disputes . . .	1893—1919	2	—
	(c) Collections . . .	1851—1907	1	—
	(d) War Section . . .	1915—1919	5	—
26.	Public Works Department . . .	1889—1917	2	—
27.	Publicity Department— Issue Registers . . .	1909	—	1 Register
28.	Revenue Department			
	(i) Award Statement . . . (Compensation)	1912—1926	—	32 Registers
	(ii) Award Statement Miscellaneous regarding Irrigation Projects Records . . .	1912—1926	5	—
	(iii) Collections . . .	1860—1919	2	—
	(iv) Compilations . . .	1859—1892	427 Compilations	—
	(v) Issue Registers . . .	1906—1916	—	23 Registers
	(vi) Revenue . . . (Agriculture)	1876—1892	16 Compilations	—
	(vii) Revenue . . . (Estate)	1863—1892	228 Compilations	—

(1)	(2)	(3)	(4)	(5)
(viii)	Revenue . . . . (Forest)	1866—1892	371 Compilations	—
(ix)	Revenue . . . . (Judicial)	1880—1883	5 Compilations	—
(x)	Revenue . . . . (Nazul)	1862—1892	35 Compilations	—
(xi)	Revenue . . . . (P. W. D.)	1860—1892	28 Compilations	—
(xii)	Revenue . . . . (Settlement)	1845—1917	40 Compilations	—
29. (i)	Revenue and Agriculture Department—Proceedings	1879—1905	—	278 Proceedings Volumes
(ii)	Revenue, Agriculture and Commerce Department—Proceedings	1872—1919	—	70 Proceedings Volumes
(iii)	General Section IV and VII Miscellaneous Papers .	1893—1906	4	—
(iv)	Miscellaneous Records of Exhibition and Museums etc. . . . .	1893—1905	1	—
30. (i)	Revenue and Scarcity Department . . . .	1892—1919	399	—
(ii)	Collections . . . .	1901—1919	13	—
(iii)	Proceedings . . . .	1906—1919	—	210 Proceedings Volumes
(iv)	Receipt Registers . . .	1906—1912	—	26 Registers
31. (i)	Separate Revenue Department . . . .	1906—1919	26	—
(ii)	Issue Registers . . . .	1906—1916	—	16 Registers
(iii)	Proceedings . . . .	1906—1919	—	391 Proceedings Volumes
32. (i)	Survey and Settlement Department . . . .	1884—1919	382	—
(ii)	Collections . . . .	1906—1926	3	—
(iii)	Survey Settlement and Land Records—Proceedings .	1906—1917	—	220 Proceedings Volumes

(1)	(2)	(3)	(4)	(5)
(iv)	Survey Settlements, Revenue Scarcity and Land Records—Proceedings . . . . .	1912—1917	—	6 Proceedings Volumes
<b>III. OTHER GROUPS OF RECORDS OF THE CENTRAL PROVINCES AND BERAR</b>				
<b>1. Books</b>				
(i)	Bengal and Madras Papers	1670—1785	—	3 Books
(ii)	Books Circulars— Collections . . . . .	1907	1	—
(iii)	Book Circulars . . . . .	1917—1918	10	—
(iii)	Book Circulars . . . . . (Revision)	1917—1918	10	—
(iv)	Notes on Draft . . . . . Berar Inam Land	1853—1927	—	54 Books
(v)	Selections . . . . . (Printed)	19th Century	—	270 Books
(vi)	Shahu Daftar's Records— Correspondence . . . . .	1755—1820	—	4 Books
<b>2. Collections* of Records</b>				
(i)	Miscellaneous Records . . . . .	1906—1917	4	—
(ii)	Survey and Settlement Records . . . . .	1906—1926	3	—
<b>3. Compilations of Records</b>				
(i)	Bengal Nagpur Cotton Mills (Rajnandgoan)	1911	5 Compilations	—
(ii)	Stewart's History of Bengal** . . . . .	1813	1 Compilation	—
(iii)	Maps (Cropping Patterns) of Feudetary States of Chhatisgarh and Nimar	1908—1909	2 Compilations	2 Maps
(iv)	Memoirs of the War in India . . . . .	1803—1806	1 Compilation	—

\*These are printed original files which are prepared in the form of collections,

\*\*Stewart's History of Bengal, 1813 relating to the invasion conquest and occupation of Orissa by the Marathas under Raghoji I and Janoji Bhonsle

(1)	(2)	(3)	(4)	(5)
4.	Deputy Commissioner, Bilaspur— Old Records of Revenue matters in Modi and Urdu, . . .	1847	3 Bundles	—
5.	<b>Division and Districts Records</b>			
a)	Chhatishgarh Division Records	1854—1858	—	20 Volumes
b)	Divisional Commissioner, Hoshangabad—Old letters.	1825—1853	—	16 Volumes
c) i)	Jabalpur Division Records— East India Company period . . .	1818—1853	48	—
ii)	Volumes . . .	1806—1846	—	153 Volumes
d)	Nimar District Records .	1819—1858	—	14 Volumes
e)	<b>Saugar and Nerbudda Districts Records</b>			
i)	Betul District . . .	1817—1859	} 35 Bundles	—
ii)	Chanda District . . .	1857—1859		
iii)	Chindwara District . . .	1855—1859		
iv)	Damoh District. . .	1854—1859		
v)	Hoshangabad District . . .	1816—1858		
vi)	Jabalpur District . . .	1820—1858		
vii)	Mandla District . . .	1831—1861		
viii)	Narsinghpur District . . .	1821—1858		
ix)	Saugar District . . .	1824—1857		
x)	Seoni District . . .	1831—1861		
f)	Saugar and Nerbudda Territories— Pre-Mutiny Despatch Registers. . . . .	1806—1847	—	131 Registers
6.	<b>Head of the Department—Records</b>			
(i)	Chief Conservator of Forests, Central Provinces and Berar	1906—1919	17 Bastas	—
(ii)	Director, Civil Supplies, . . . Central Provinces and Berar	1918—1919	17 Bastas	—



(1)	(2)	(3)	(4)	(5)
<b>7. Hyderabad Assigned Districts</b>				
(i)	Miscellaneous Book Circulars in Hindi, Marathi and Urdu Languages . . . . .	1862—1897	—	66 Copies
(ii)	Miscellaneous Maps . . . . .	1872—1906	—	36 Map
(iii)	Survey and Settlement . . . . .	1871—1908	62 Bastas	—
<b>8. Hyderabad Residency—</b>				
	Proceedings Volumes . . . . .	1872—1898	—	16 Proceedings Volumes
<b>9. Miscellaneous Papers, Records etc.</b>				
(i)	Bengal-Nagpur Cotton Mills, Rajnandgaon-Miscellaneous Papers . . . . .	1896—1926	1 Basta	—
(ii)	Betul District Maps. . . . .	1872—1874	—	5 Maps
(iii)	Central Provinces Peace Memorial Fund—Loose Papers regarding Accounts and Finance Matters . . . . .	1919—1921	2	1 Registers
(iv)	Central Recruitment Board for Indian Soldiers . . . . .	1918—1920	1	—
(v) a)	C. U. Wills— . . . . . Miscellaneous Papers regarding printing of selections such as reports, memoranda, re-prints, historical accounts, etc. of the Civil Secretariat Record Room for the purpose of historical research.	1930	—	62 Copies
b)	Wills—Old loose letters and Files . . . . .	1806—1930	4 Bundles	—
(vi)	Demarcation Survey Plan of G. I. P. Railway Lands in certain districts of Central Province—Records of P. W. D. Bombay,			
a)	Miscellaneous . . . . .	1884—1887	1 Basta	—
b)	Plans . . . . .	1884—1890	—	12 Plans

(1)	(2)	(2)	(4)	(5)
(vii)	District Office Records— Pre-Mutiny Period regarding pension and revenue settlements etc,	1846—1857	1 Basta	—
(viii)	Eastern State Residency . (Mahakaushal)	1936—1947	1 Basta	—
(ix)	<b>Famine Records</b>			
a)	Famine Code and Circulars . . . . .	1898—1919	—	4 Registers
b)	Famine Code . . . . . (Printed)	1905—1918	—	8 Registers
c)	Famine Cases— . . . . . Register of Correspondence	1896—1908	—	4 Registers
d)	Famina Orphan Fund— Abstract of Proceedings	1899—1924	—	6 Registers
e)	Famine Orphans— . . . . . Miscellaneous Papers pertaining to their rehabilitation	1897—1907	1	—
(x)	Historical Records of mer- ged States of Raigarh— Letters . . . . .	1806—1888	1	—
(xi)	Historical Records—Accounts and Darbar matters of Raghoji II of Nagpur—Loose Papers in Modi Script . . . . .	1847	—	334 Pura
(xii)	<b>Improvement Trust</b>			
a)	Enquiry Committee . . . . .	1946—1947	8	—
b)	Cash Books, etc. . . . .	1946—1947	—	7 Cash Book Registers
(xiii)	Old loose letters on various subjects . . . . .	1871—1873	—	341 Letters
(xiv)	Old Survey Maps of Nagpur . . . . .	1854—1867	—	15 Maps
(xv)	Papers regarding Thugee and Appa Saheb Bhonsle . . . . .	1818—1840	4 Bundles	—

(1)	(2)	(3)	(4)	(5)
(xvi)	Post-Mutiny Records Allahabad—Board of Revenue, United Provinces (Old N. W. Province)			
	a) Damoh . . . . .	1857—1861	8	—
	b) Hoshangabad . . . . .	1860—1861	6	—
	c) Jabalpur . . . . .	1855—1860	18	—
	d) Mandla . . . . .	1858—1861	5	—
	e) Narsinghpur . . . . .	1848—1860	2	—
	f) Saugar . . . . .	1859—1860	20	—
	g) Seoni . . . . .	1859—1861	1	—
(xviii)	Railway Plan sheet for lands in various districts of Central Provinces . . . . .	1860—1892	16 Boxes	—
(xviii)	Russel's Letters . . . . . Typed copies for Publication of Caste and Tribes in Central Provinces	1918	1 Box	—
(xxi)	Sleeman's Correspondence	1824—1856	2 Boxes	—
(xx)	War Fate Committee . . . . . Papers	1941	1	—
10.	Nagpur Residency and Secretariat Records			
(1)	Despatches to and from the Resident at the Court of Nagpur . . . . .	1799—1855	—	12 Volumes
(ii)	Miscellaneous D.O. Letters and Notes . . . . . (Loose Copies)	1817—1913	—	61 Letters
(iii)	Revenue and Miscellaneous Records . . . . .	1821—1874	26	—
(iv)	Un-Indexed Registers . . . . .	1798—1861	—	27 Registers
(v)	Volumes . . . . .	1798—1854	—	61 Volumes
11.	Old Vernacular Records in Modi and Persian			
(i)	Bhonsle State . . . . .	1819—1885	11	—
(ii)	Bijayraghgarh . . . . .	1818—1865	2	—
(iii)	Shahgarh State . . . . .	1810—1865	4	—

1	2	3	4	5
<b>12. Registers of Various Records</b>				
<b>(i) Acquittance Roll Registers</b>				
	Civil Secretariat Office .	1904—1906	—	1 Register
<b>(ii) Boundary Commission</b>				
a) Baster—Jeypore Boundary Commission—Field Books relating to the demarcation of boundary .				
		1898—1901		3 Register
b) Raipur—Jeypore Boundary Commission—Field Books of boundary demarcation.				
		1818—1898	—	1 Registers
<b>(iii) Chief Commissioner's Records</b>				
a) Alphabetical Index Registers . . . . .				
		1907	—	4 Registers
b) Camp Office—Issue Registers . . . . .				
		1908—1927	—	6 Registers
c) Correspondence Registers				
		1888—1904	—	225 Registers
d) Miscellaneous Registers—(Foreign)—Receipt and Issue Registers . . . . .				
		1857—1869	—	15 Registers
<b>(iv) Civil Secretariat—Case File, Issue and elimination Registers . . . . .</b>				
		1892—1919	—	39 Registers
<b>(v) Civil Supply—Cash Book</b>				
		1946—1946	—	1 Cash Book
<b>(vi) Compilation Index Registers of Various Departments . . . . .</b>				
		1870—1886	—	4 Registers
<b>(vii) Deputy Commissioner's Office, Saugar—Index to Correspondence (Receipt Registers)</b>				
		1818—1863	—	1 Registers
<b>(viii) Deputy Commissioner's Office Seoni—Index to correspondence (Receipt Registers) . . . . .</b>				
		1850—1865	—	2 Registers

(1)	(2)	(3)	(4)	(5)
(ix) Grantees and Pension Cases—Old Registers	1869—1890	—	1 Registers	
(x) Indian Historical Records Commission Proceedings	1919	—	1 Registers	
(xi) Railway Extracts Registers and Alien Land Registers— Land Occupation in various districts of Central Provinces regarding G.I.P. Railways.	1862—1919	—	40	
(xii) Relief Fund Details— Minute Book (T. F. C. R.)	1897—1900	—	Registers 1 Register	
<b>13. Volumes of different Record Series</b>				
(i) Letters to the Govern- ment of India	1862-1886	—	66 Volumes	
(ii) Letters from the Govern- ment of India	1862-1866	—	60 Volumes	
(iii) Letters Index (Printed)— Government of India	1886-1981	—	7 Volumes	
(iv) Nagpur District—Village Traverse Registers	1858-1859	—	16 Volumes	

**BHOPAL STATE (1861—1952)**

The reference media such as Indexes Registers and Subject Lists to the record series given below are also available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles Bastas	Number of Volumes Registers
1	2	3	4	5
1.	Accounts Department	1912—1949	60	—
2.	Auquaf Islam Department (Charitable Endowment)	1919—1950	41	—
3.	Central Record Office	1919—1950	60	—
4.	Civil Defence Department	1941—1949	50	—
5.	Chief Secretary's Department	1914—1950	40	—
6.	Commerce and Industries Department	1925—1948	30	—
7.	Committee Dinyat (Religious Committee)	1949—1950	3	—
8.	Darul Insha (Cleric Establishment)	1861—1900	4	—
9.	Darul Iftha and Guza	1929—1950	10	—
10.	Dharam Shastri (Religious Endowment)	1915—1950	48	—
11.	Education Department	1920—1949	62	—
12.	Finance Department	1920—1949	607	—
13.	Forest Department	1914—1941	30	—
14.	Gazettes of the Bhopal State	1903—1952	91	—
15.	Haraman Shareefan (Holy Kaaba)	1932—1945	3	—
16.	Home Department	1920—1951	110	—
17.	Jageerat and Mauafi Department (Land Assignment)	1875—1950	300	—
18.	Judicial Department	1915—1950	300	—
19.	Lady Hospital	1940—1946	2	—
20.	Law and Justice Department	1922—1949	112	—
21.	Legislative Council	1917—1952	86	—
22.	Local Self Department	1915—1950	30	—
23.	Madarul Mahami (Chief Secretary's Office)	1945—1949	4	—
24.	Mainul Mahami (Private Secretary's Office)	1915—1949	275	—
25.	Masajid (Mosque)	1909—1950	91	—

1	2	3	4	5
26.	Medical Department	1935—1949	31	—
27.	Military Department	1912—1947	163	—
28.	Miscellaneous Department	1941—1950	80	—
29.	Naqsha Nikah (Marriage Certificate)	1876—1950	70	—
30.	Naqal Parvanejaat	1876—1904	2	—
31.	Noabadiyat (Colonies)	1934—1942	10	—
32.	Political Department	1914—1949	20	—
33.	Private Secretary's Office	1905—1925	21	—
34.	Public Health Department	1915—1947	45	—
35.	Public Works Department	1914—1950	50	—
36.	Revenue Department	1919—1950	703	—
37.	Robkari Khas (Darbar Orders)	1928—1949	124	—
38.	Tanzeemat Department (Administration)	1915—1947	35	—
39.	Zakhair (Stores)	1915—1947	75	—

### GWALIOR STATE (1802—1949)

The reference media in the form of subject lists to the undermentioned record series are also available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/ Bastas	Number of Volumes/ Registers
1	2	3	4	5
1.	Army Department . . . . .	1913—1948	346	
2.	Civil Controller and Agriculture Department . . . . .	1923—1943	144	
3.	Commerce and Industry Department . . . . .	1900—1948	462	
4.	Controller, Civil Supply Department . . . . .	1945—1947	3	
5.	Education Department . . . . .	1917—1920	25	
6.	Finance Department . . . . .	1802—1949	403	

1	2	3	4	5
7.	Foreign and Political Department	1865—1948	813	
8.	Home Department . . . . .	1906—1948	774	—
9.	Law and Judicial Department . . . . .	1914—1948	1,339	—
10.	Medical Department . . . . .	1926—1947	21	—
11.	Minister's Record . . . . . (Without Portfolio)	1938—1942	27	—
12.	Minister, Rural Welfare and Local Self Government Department . . . . .	1940—1947	34	—
13.	Municipal Department . . . . .	1900—1949	43	—
14.	Municipal and Education Depart- ment . . . . .	1920—1947	42	—
15.	Muntizam jagir daran . . . . .	1823—1948	2,225	—
16.	Political Department . . . . .	1811—1949	364	—
17.	Revenue Department . . . . .	1909—1948	1,808	—
18.	Revenue and Agriculture Depart- ment . . . . .	1914—1949	62	—
19.	Trade Custom Department . . . . .	1917—1948	495	—
20.	<b>Miscellaneous Records</b>			
(i)	Accountant General/Office . . . . . (Goshwaretat Registers)	1938—1932	—	192 Registers
(ii)	Confidential 'B' Class records	1904—1949	23	—
(iii)	Dayara Registers . . . . . (Outward Registers)	1817—1948	—	820 Registers
(iv)	Establishment 'G' Section . . . . .	1909—1949	173	—
(v)	Estate Property, Loan etc, records . . . . .	1914—1949	74	—
(vi)	Gazettes of Gwalior State . . . . .	1856—1948	—	138 Gazettes
(vii)	History Section . . . . .	1899—1949	84	—
(viii)	Huzur Darbar . . . . . (Administration reports, Loose papers, Mohammad- garh, Munshi Raja, Morena, Railway Registers and Tawar- ghat records etc.) . . . . .	1817—1947	402	—
(ix)	Store Purchase Records . . . . .	1913—1947	34	—



**HOLKAR STATE, INDORE (1818—1952)**

The Subject Lists as a reference media to the records holdings given below are also available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles/Bastas	Number of Volumes/Registers etc,
1	2	3	4	5
1.	Accountant General's Office . . . . .	1818—1906	45	—
2.	(i) Cabinet Office . . . . .	1911—1948	910	—
	(ii) Cabinet Agenda . . . . .	1877—1947	65	—
3.	City Improvement Trust . . . . .	1913—1945	9	—
4.	City Municipality, Indore . . . . .	1904—1948	153	—
5.	Council of Regency . . . . .	1903—1949	17	—
6.	Commerce and Industries Department . . . . .	1912—1947	97	—
7.	District Municipality . . . . .	1904—1944	28	—
8.	Education Department . . . . .	1894—1952	120	—
9.	Finance Department . . . . .	1883—1949	915	—
10.	Foreign Office, Indore . . . . .	1818—1948	1,092	—
11.	General Minister's Office . . . . .	1894—1948	31	—
12.	Home Department . . . . .	1909—1945	84	—
13.	Household Department . . . . .	1849—1948	410	—
14.	Huzur Office . . . . .	1911—1947	150	—
15.	Huzur Khasgi Department . . . . .	1849—1947	271	—
16.	Jail Department . . . . .	1902—1945	11	—
17.	Medical Department . . . . .	1903—1944	72	—
18.	(i) Prime Minister's Office . . . . .	1905—1948	387	—
	(ii) Prime Minister's Office— Police Branch . . . . .	1904—1948	170	—
19.	Public Works Department . . . . .	1901—1937	95	—
20.	Revenue Department . . . . .	1800—1948	1,191	—

**MADHYA BHARAT STATE (1948—1956)**

The reference media in the form of subject lists are also available to the record series mentioned below.

Sl, No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes/ Registers etc.
1	2	3	4	5
1.	Appointment Department . . . . .	1948—1956	112	—
2.	Commerce and Industries Department . . . . .	1948—1956	75	—
3.	Cabinet Office . . . . .	1948—1956	60	—
4.	Defence Department . . . . .	1948—1956	9	—
5.	Development Department . . . . .	1948—1956	199	—
6.	Education Department . . . . .	1948—1956	66	—
7.	Finance Department . . . . .	1948—1956	107	—
8.	General Administration Department . . . . .	1948—1956	228	—
9.	Home Department . . . . .	1948—1956	154	—
10.	Inspector of Office and Records . . . . .	1948—1956	285	—
11.	Law and Justice Department . . . . .	1948—1956	116	—
12.	Local Self Government Department . . . . .	1948—1956	30	—
13.	Political and Petition Department . . . . .	1948—1956	2	—
14.	Public Health and Jail Department . . . . .	1948—1956	22	—
15.	Public Works Department . . . . .	1948—1956	93	—
16.	Rajpramukh Office . . . . .	1948—1956	56	—
17.	Revenue Department . . . . .	1948—1956	128	—
18.	Secretariat Department . . . . .	1948—1956	74	—

**SOME SIGNIFICANT DOCUMENTS AVAILABLE IN THE  
MADHYA PRADESH STATE ARCHIVES, BHOPAL AND  
ITS CENTRAL RECORD ROOM, NAGPUR**

1. Origin of Pindaris (Hand Written File).  
Holkar State (Indore Secretariat), Foreign Department,  
F. No. 48/3/1818.
2. Report on the seize and surrender of the Asirgarh Fort.  
Madhya Pradesh Central Record Room, Nagpur. Jabalpur  
Divisional Records, dated 12 April 1819, S. No. 30, F.  
No. 4.
3. Transfer of the administration of the Central Provinces to  
Presidency of Fort William.  
Madhya Pradesh Central Record Room, Nagpur, Jabalpur  
Divisional Records, F. No. 22/1833 (Sheet No. 51, S. No.  
874).
4. Memorandum by Colonel K. K. Elliot, Commissioner, Nag-  
pur dated the 18 February 1861 on the amalgamation of  
Jabalpur Division with the Province of Nagpur.  
Madhya Pradesh Central Record Room, Nagpur, Berar,  
Political Department, Bundle Correspondence, F. No  
8/1861.
5. Establishment of Cantonment Police in the Central Pro-  
vinces.  
Madhya Pradesh Central Record Room, Nagpur, Political  
Department Berar, Bundle Correspondence, F. No. 2/  
1865.
6. Introduction of Technical and Industrial education in Berar.  
Madhya Pradesh Central Record Room, Nagpur. Educa-  
tion Department, Berar, F. No. 6-A-VI-9/1887.
7. Orders for the introduction of a system for "Forest Passes"  
for the protection of Government as well as Private Forests.  
Madhya Pradesh Central Record Room, Nagpur, Central  
Provinces, Forest Department, F. No. 13-27/1898.
8. Instructions for the methods of use and dosage of Haffkine's  
Prophylactic Serum for anti-plague inoculation.  
Madhya Pradesh Central Record Room, Nagpur, Central  
Provinces, Revenue and Agriculture Department, F. No.  
3/1900.

9. Notes on the estates of the Zamindars and Jagirdars of the Central Provinces.  
Madhya Pradesh Central Record Room, Nagpur, Central Provinces, Revenue and Agriculture Department, F. No. 21/1901.
10. History and Origin of 9th Bhopal Infantry, Bhopal Battalion.  
Bhopal State, Political Department, F. No. 40/1906.
11. Measures regarding preservation of ancient buildings and other objects of archaeological and historical interest.  
Madhya Pradesh Central Record Room, Nagpur, Central Provinces and Berar, Political Department, F. No. 25-22/1908.
12. Measures for revamping and re-organisation of Ved Shala's (Vedic Institution) in the Holkar State by Dr. Bhandarkar, a famous Indologist.  
Holkar State (Indore), Education Department, F. No. 6-V/1912.
13. Scheme for introducing vocational education for girls in the Holkar State.  
Holkar State (Indore), Education Department, F. No. IX/1912.
14. Report on forests and measures for retention of atmospheric and soil moisture.  
Madhya Pradesh Central Record Room, Nagpur, Central Provinces and Berar, Forest Department, F. No. 12-34/1913.
15. Re-organisation of the Central Provinces Civil Secretariat.  
Madhya Pradesh Central Record Room, Nagpur, Appointment Department, F. No. 28-18 (S. No. 1-2), Proceedings 'B' No. 48, September 1913.
16. Measures for rehabilitation of prostitutes in the Indore City.  
Holkar State (Indore), City Municipalities, F. No. 139/1920.
17. Impact of Non-Cooperation Movement in Holkar State in 1921.  
Holkar State (Indore), Prime Minister's Office, F. No. 4/1921-General.

18. Measures for the suppression of slavery and forced labour in the Gwalior State.

Gwalior State, Home Department, F. No. 49/1926.

19. Swadeshi movement and boycott of foreign goods in various districts of Gwalior State.

Gwalior State, Home Department, F. No. 49/1926.

20. History of thikanas—Haidergarh and Basoda in Gwalior State.

Gwalior State, Council of Regency, F. No. 18/1989/1932.

21. Scheme for compulsory Physical Education in Primary and Secondary Schools in Gwalior State.

Gwalior State, Foreign and Political Department, F. No. 7-181/94/1938.

22. Activities of Khaksar and Prajamandal Movement in cities and districts of Holkar State.

Holkar State (Indore), Prime Minister's Office, F. No. 1/1939-(Confidential).

23. Formation of a "Safety Committee" for suggesting safety and prevention of minor accidents in the various factories and mills in Holkar State.

Holkar State (Indore), Home Department, F. No. 87/1940.

24. Agreement between Tata Airlines and Bhopal State for schedule air services between Bombay and Delhi via Bhopal

Bhopal State, Civil Defence Department, F. No. 11/1/1942.

25. Arrangements for averting labour disturbances in Ujjain.

Gwalior State, Army Department, F. No. 46-11/2003/1946.

26. Imposition of ban on the entry of "Jan Shakti", a Hindi daily Newspaper in Bhopal State for publication of objectionable articles on Bhopal Politics.

Bhopal State, Madarul Mahami (Prime Minister's Office), F. No. 14/8/1947.

27. Inauguration of the Gwalior, Indore and Malwa Union (i.e. Madhya Bharat) by Pandit Jawahar Lal Nehru on 26 May, 1948 at Gwalior.

Madhya Bharat, Rajpramukh, F. No. 3/1947-1948.

**28. Rehabilitation of Criminal Tribes in Madhya Bharat.**

Madhya Bharat, Home (Police Department, F. No. 40-IV/P. B./1948.

**29. Formation of a Central Advisory Committee for upliftment of aboriginal tribes.**

Madhya Bharat, Cabinet Office,  
F. No. 237/1949.

**30. Inter-Dominion agreement with regard to evacuee claim from the Government of India with regard to employees of States/Local bodies who had migrated from Pakistan to India or vice-versa.**

Madhya Bharat, Home Department,  
R/R (Claims), F. No. 204-XI/1950.

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# MAHARASHTRA

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# MAHARASHTRA

## **Maharashtra—Brief History**

The present state of Maharashtra comprises of 31 districts under four divisions, viz. Aurangabad, Bombay, Nagpur and Pune. It was, however, a part of the Bombay Presidency under the British India. When India attained Independence in 1947 Maharashtra State was known as Bombay State and comprised of Maharashtra and Gujarat regions with its capital at Bombay. Under the Bombay Reorganisation Act, 1960 Maharashtra and Gujarat were formed into two separate States on 1 May 1960 with Maharashtra retaining its capital as Bombay, now Mumbai.

## **Maharashtra State Archives**

The Maharashtra State Archives formerly known as Bombay Record Office was established in August 1821 with William Wissencraft as the first Record Keeper of the Bombay Record Office. Subsequently, the Bombay Record Office was reorganised in 1888 and was placed under the charge of George William Forrest who was designated as Director of Records in addition to his assigned duties of teaching in the Elphinstone College. After the appointment of G.W. Forrest as Officer-in-Charge of Imperial Record Department in March 1891, the Bombay Record Office was further reorganised, and it was placed under the control of the Secretary, General Department in 1892. The post of Record Keeper was re-designated as "Keeper of Records" on 31 March 1939. The Bombay Record Office was renamed as "Department of Archives" under the charge of the Director in July 1947.

The jurisdiction of the Department of Archives was expanded, when the Kolhapur Record Office came under the administrative control of Director, Department of Archives in 1947. Similarly, the Alienation Office at Pune (also known as Peshwa Daftar) was also placed under the charge of the Director, Department of Archives in 1949.

Subsequently, the entire record holdings of the Department of Archives were housed in the eight stacks in the present Elphinstone College Building. Besides this, the administration of six **Mantralaya** (Secretariat) Record Rooms was also entrusted to the Department of Archives in April 1965. On 3 February 1971, the management of three Archives Offices, viz. Vidarbha, Nagpur and Marathwada, was also entrusted to the Director, Department of

Archives. The nomenclature of the Department of Archives was also changed to Maharashtra State Archives with effect from 22 September 1971.

The record holdings of the Maharashtra State Archives are divided into the following record series :—

1. Secretariat Records
2. Other series of Records
  - (i) Records of Factories and Residencies
  - (ii) Bombay Presidency Records
  - (iii) Miscellaneous Records of Boards and Committees, Political Missions, etc.
3. Records of the Historical families and Private Papers.

All the records in the custody of Maharashtra State Archives and in its Regional Record Offices/Secretariat Department/Offices of the Government of Maharashtra upto 31 December 1945 are open for consultation to the bonafide research scholars.\* Foreign scholars are required to produce a letter of accreditation from their respective Diplomatic Missions in India. All such applications for permission to consult the open period records are to be addressed to the Secretary, General Administration Department, Government of Maharashtra, Mantralaya Building, Mumbai-400032.

Research Room of the Maharashtra State Archives remains open between 10.30 a.m. and 4.30 p.m. on all days excepting Sundays and other gazetted holidays.

The Library attached to the Maharashtra State Archives has in its custody more than 10,000 publications which includes gazettes, gazetteers, manuals, administrative reports, rare books, etc.

### **Growth of Secretariat**

The Secretariat in Maharashtra has its origins in the Public Department which was created on 5 April 1715. This Department was entrusted with the entire administration of the Bombay Presidency. With the increase in business activities of the East India Company, a number of Secretariat Departments were created between 1755—1818. The details of the Departments created are as hereunder :

1. **Secret and Political Department** (created on 10 March 1755) : It dealt with all political matters of the princely states

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\*For details see 'Rules Regulating Public Access for purpose of research in the Maharashtra State Archives in Appendix 'F'.

2. **Revenue Department** (created on 19 March 1778) : It dealt with matters relating to survey settlements, land alienation, boundary disputes, agriculture, etc.
3. **Judicial Department** (created on 18 June 1794) : It dealt with matters relating to the laws and regulations.
4. **Law and Foreign Department** (created in 1796) : It dealt with establishment matters, staff salaries, rules and regulations for the Recorder's Court in the Bombay Presidency. This Department was, however, abolished with the establishment of the Supreme Court of Judicature on 7 January 1824.
5. **Chief Secretary's Separate Office (Separate Department)** (created in 1799) : It dealt with marine affairs, issue of permits, etc. In 1913 this Department was amalgamated with the General Administration Department.
6. **Finance Department** (created in 1811) : This Department dealt with all the financial matters of the East India Company, viz. banking, commerce, expenditure, mint, public receipts, etc.
7. **Ecclesiastical Department** (created in 1817) : It dealt with baptisms, burials and administration of churches, Cathedrals and endowments.
8. **Marine and Forest Department** (created in 1818) : The Department dealt with forest and marine affairs.

A number of Secretariat Department were also created during the period between 1820—1895 on account of reorganisation of work and administrative changes. The Judicial Department and Secret and Political Department were amalgamated in 1820 and renamed as Political, Judicial and Legislative Department. The nomenclature of the Public Department was changed to the General Department in 1820.

The Mint Department was created in 1830 and in 1876 the charge of the Bombay Mint came under the administrative control of the Government of India. The Steam Department came into existence in August 1837 but was abolished in June 1839.

The Public Works (Railways) Department was created in 1844 when the Railways were introduced. However, the subject relating to railways was dealt in the Finance Department from 1849 to 1860. The Public Works (General Branch) was the part of the General Department till 1855. In June 1856, It came to be known as Public Works Department with the Chief Engineer as

its Secretary under the administrative control of the General Department, In 1860, Public Works Department became a separate Department and placed under the charge of a Chief Engineer who also performed the functions of a Secretary. In the same year the subject relating to Railways was withdrawn from the Finance Department and was entrusted to the newly created Public Works Department. The Legislature (Legal) Department was established in 1862, to make laws and regulations for the Legislative Council of the Government of Bombay.

With the introduction of the Government of India Act 1919, some administrative changes were effected in the Secretariat Departments in 1921. The concept of the separate Central and Provincial subjects came into operation. The Government of Bombay became directly responsible for the financial administration of province. The Financial Department came to be known as Finance Department. Besides, all the subjects relating to the Defence of India and internal security were transferred from Revenue Department to the Home Department. Besides these changes, the General Department was redesignated as, General, Education, Marine and Ecclesiastical Department in 1921. However, on 27 May 1925 this Department was again redesignated as General and Education Department and the subjects relating to industrial disputes and labour welfare entrusted to this Department.

The Secretariat of the Government of Bombay was reorganised in 1937 with the introduction of provincial autonomy. The subjects relating to appointments, service matters, administration of Provincial Public Service Commission were transferred from the Finance Department to the Political Department. Besides ecclesiastical affairs were transferred from the Home Department to the Chief Secretary's Office with the introduction of bicameral legislature in the province, viz. Legislative Council and Legislative Assembly. The Secretary, Legal Department was entrusted with administrative affairs of Legislature. On 1 February 1938, the Reforms Office of the Government of Bombay was abolished and its functions were transferred to the Political Department which was redesignated as Political and Service Department with effect from 8 February 1938.

The Revenue Department was bifurcated into two separate Departments, viz. Revenue Department and Reconstruction Department with effect from 11 November 1944. As a result of this bifurcation, the subjects relating to agriculture, rural development and post-war construction were transferred from Revenue Department to the newly created Reconstruction Department.

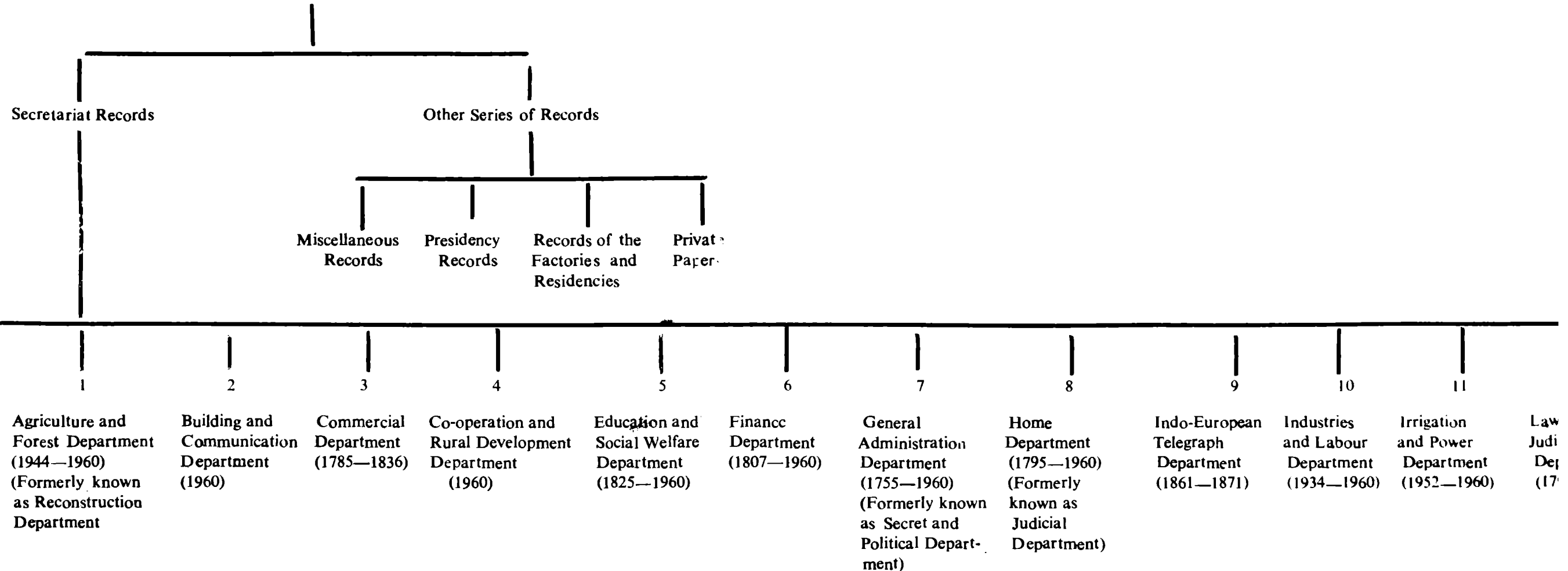
After India gained independence, the Secretariat of the Government of Bombay was further reorganised on the recommendations of the Administrative Enquiry Committee in 1949. As a result Kharland Board was created within the Revenue Department for reclaiming saline lands. Besides, subject relating to corporate and company affairs were transferred from Education and Industries Department to the Finance Department. The matters relating to the administration of justice, arbitration, and jurisdiction of Dominion Courts were transferred from the Home Department to the Legal Department. Besides, financial matters of the erstwhile princely states after the integration to Bombay State on 1 August 1949 were assigned to the Finance Department.

After the implementation of the Bombay Reorganisation Act, 1960 on 30 April 1960, the following twelve Secretariat Departments were in existence in the Government of Maharashtra.

1. Agriculture and Forest Department
2. Buildings and Communication Department
3. Co-operation and Rural Development Programme Department
4. Education and Social Welfare Department
5. Finance Department
6. General Administration Department
7. Home Department
8. Industries and Labour Department
9. Irrigation and Power Department.
10. Law and Judiciary Department
11. Revenue Department
12. Urban Development and Public Health Department.

Thus, the development of Secretariat of the Government of Maharashtra was started from a single department called Public Department in 1715 and in subsequent years, on account of various administrative changes which had taken place from time to time to make the Government machinery more effective, and subsequently the Secretariat of the Government of Maharashtra also expanded.

**RECORD HOLDINGS IN MAHARASHTRA STATE ARCHIVES, MUMBAI**



6	7	8	9	10	11	12	13	14	15	16	17
Department —1960)	General Administration Department (1755—1960) (Formerly known as Secret and Political Depart- ment)	Home Department (1795—1960) (Formerly known as Judicial Department)	Indo-European Telegraph Department (1861—1871)	Industries and Labour Department (1934—1960)	Irrigation and Power Department (1952—1960)	Law and Judiciary Department (1796—1960)	Marine Department (1818—1929) (Formerly known as Marine and Forest Department)	Military Department (1788—1895)	Public Works Department (1855—1960)	Revenue Department (1779—1960)	Urban Development and Public Health Department (1720—1960) (Formerly known as Public (General Department).

## RECORDS AVAILABLE IN THE MAHARASHTRA STATE ARCHIVES

### Reference Media :

Reference media in the form of Catalogues, Compilation Lists, Descriptive Catalogues, File Indexes, File Lists, Hand Lists, Indexes, Inward Registers, Key Books, Outward Registers, Press Lists, Volume Lists, etc. are available in the Maharashtra State Archives

### I. SECRETARIAT RECORDS

#### AGRICULTURE AND FOREST DEPARTMENT (1944—1960) (Formerly known as Reconstruction Department)

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
1	2	3	4	5
1.	Reconstruction Department (The Department dealt with the subjects of capital goods, Financial Assistance (Payment of Central Grants), Miscellaneous subjects, Post-War Reconstruction and Re-construction activities in East Khandesh, Pune, Satara, Sholapur and West Khandesh, etc.)	1948—1951	28 Boxes	—
2.	Agriculture and Forest Department Trilateral Series Files	1950—1960	10 Boxes	—

#### BUILDING AND COMMUNICATION DEPARTMENT (1960)

S. No.	Description	Inclusive Years	Bulk	
			Bundles/ Boxes	Volumes
1.	Building and Communication Department Files	1960	5	—



**\*COMMERCIAL DEPARTMENT (1785—1836)**

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
1	2	3	4	5
<b>1. Commercial Correspondences</b>				
(a)	Letters from the Court of Directors	1787—1833	—	22 Volumes
(b)	Letters to the Court of Directors	1788—1836	—	24 „
(c)	Letters to the Court of Directors (Duplicate copies)	1796—1820	—	14 „
2.	Diaries	1786—1820	—	151 „
3.	Minute Books	1786—1789	—	1 „
4.	Outwards or Order Books	1813—1829	—	30 „
5.	Volumes (Commercial)	1821—1836	—	78 „

\*This Department was abolished in 1836 under the orders of the Court of Directors and all the Commercial business of the East India Company was also closed.

**CO-OPERATION AND RURAL DEVELOPMENT DEPARTMENT (1960)**

S. No.	Description	Inclusive Years	Bulk	
			Bundles/ Boxes	Volumes
1,	2	3	4	5
1,	Cooperation and Rural Development Department Files.	1951—1960	35	—

## EDUCATION AND SOCIAL WELFARE DEPARTMENT (1825—1960)

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
<b>Education and Social Welfare Department</b>				
1.	(a) Abstract of Proceedings	1863—1931	—	108 Volumes
	(b) Letter to the Court of Directors	1826—1907	—	53 ..
	(c) Volumes	1825—1912	—	2,329 ..
2.	Compilations (Education)	1910—1921	205 Boxes	—
3.	Files			
	(a) Legislative Council	1921—1936	41 Boxes	
	(b) P-Series Files	1921—1936	46 Boxes	
	(c) S-Series Files	1921—1936	126 Boxes	
	(d) Trilateral Series Files	1950—1960	27 Boxes	

## FINANCE DEPARTMENT (1807—1960)

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
1	2	3	4	5
<b>I. Finance Department (Pre-1920 Records)</b>				
1.	Abstract of Proceedings.	1861—1931	—	81 Volumes
2.	Compilations	1913—1920	3 Boxes	—
3.	Diaries	1811—1820	—	30 Volumes
4.	Letter from the Court of Directors	1808—1850	—	19 ..
5.	Letter from the Court of Directors (Duplicates)	1808—1885	—	58 ..
6.	Letter to the Court of Directors	1807—1867	—	38 ..
7.	Letter to the Court of Directors (Duplicates)	1807—1885	—	24 ..
8.	Outward or Order Books	1818—1820	—	15 ..
9.	Minute Books	1813—1820	—	9 ..
10.	Volumes (Finance Proceedings)	1821—1912	—	5,370 ..

1	2	3	4	5
<b>II. Finance Department— (Mint Proceedings)</b>				
11. Letter to the Court of Directors	1829—1835	—	2	Volumes
12. Volumes (Mint)	1831—1836	—	28	..
<b>III. Finance Department (Political Department)—Post 1920 files</b>				
13. General Series files	1921—1925	39	Boxes	—
14. L-Series files	1920—1934	4	..	—
15. R-Series files	1921—1931	13	..	—
16. S-Series files	1922—1944	5	..	—
17. 33 Series files	1933—1935	7	..	—
<b>IV. Finance Department</b>				
18. General Series files	1921—1933	133	..	—
19. P-Series files	1921—1948	21	..	—
20. S-Series files	1921—1944	5	..	—
21. 33-Series files	1933—1935	32	..	—
22. Triliteral files	1953—1959	41	..	—

**GENERAL ADMINISTRATION DEPARTMENT  
(1755—1960)**

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
1	2	3	4	5
<b>I. Secret and Political Department</b>				
(i) Diaries . . . . .	1755—1808	—	268	Volumes
(ii) Outward or Order Books . . . . .	1778—1814	—	57	Volumes
(iii) Minute Books . . . . .	1755—1813	—	27	Volumes
(iv) Letters to the Court of Directors . . . . .	1799—1814	—	14	Volumes
<b>II. Secret Department</b>				
(i) Diaries . . . . .	1809—1820	—	58	Volumes
(ii) Letters from the Court of Directors :				
(a) Inwards . . . . .	1744—1847	—	16	Volumes

1	2	3	4	5
	(b) Inwards (Duplicates) .	1788—1825	—	25 Volumes
	(iii) Letter to the Court of Directors :			
	(a) Outwards . . . .	1815—1860	—	151 Volumes
	(b) Outwards (Duplicates)	1822—1828	—	1 Volumes
	(iv) Minute Books . . . .	1813—1820	—	8 Volumes
<b>III. (A) Political Department (Pre-1920 Records)</b>				
	(1) Abstract of Proceedings (Printed) . . . .	1860—1932	—	94 Volumes
	(2) Despatch to the Court of Directors	1841—1847	—	6 Volumes
	(3) Diaries . . . .	1809—1820	—	180 Volumes
	(4) Letters from the Court of Directors .			
	(a) Originals . . . .	1794—1873	—	145 Volumes
	(b) Duplicates . . . .	1796—1862	—	96 Volumes
	(5) Letters to the Court of Directors.			
	(a) Originals . . . .	1796—1827	—	384 Volumes
	(b) Duplicates . . . .	1796—1827	—	18 Volumes
	(6) Minute Books . . . .	1813—1820	—	12 Volumes
	(7) Outwards or Order Books . . . .	1815—1820	—	18 Volumes
	(8) Volumes . . . .	1820—1913	—	10,810 Volumes
<b>(B) Compilations</b>				
	(9) Confidential . . . .	1899—1928	3 Boxes	—
	(10) Political . . . .	1914—1921	67 Boxes	—
<b>(C) Post—1920 Records</b>				
	(11) General Series Files .	1938—1946	55 Boxes	—
	(12) P-Series Files . . . .	1922—1960	103 Boxes	—
	(13) S-Series Files . . . .	1922—1946	184 Boxes	—
	(14) 34—Series Files . . . .	1934—1960	321 B	—

1	2	3	4	5
(15)	46—Series Files . . .	1946—1952	218 Boxes	—
(16)	Trilateral Series Files . . .	1952—1960	52 Boxes	—
<b>IV. Political and Reforms' Department</b>				
	(Reforms Office Records) . . .	1920—1937	83 Boxes	—
<b>V. Political and Service Department</b>				
(a)	Passport-Branch . . .	1916—1938	198 Boxes	—
(b)	Re-construction Branch . . .	1947—1952	28 Boxes	—
(c)	War-Branch . . .	1914—1955	14 Boxes	—
(d)	Madhya Pradesh Files . . .	1952—1946	13 Boxes	—
<b>VI. Separate Department*</b>				
(1)	Pay Abstract . . .	1843—1870	—	14 Volumes
(2)	General Volumes . . .	1831—1930	—	139 Volumes

\*The Chief Secretary's Separate Office (or Separate Department) was merged with the General Administration Department in 1913.

### HOME DEPARTMENT (1795—1960)

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
1	2	3	4	5
<b>I. Judicial Department</b>				
<b>(Pre-1920 Records)</b>				
(1)	Abstract of Proceedings . . .	1852—1920	—	192 Volumes
(2)	Compilations . . .	1912—1921	—	1,103 Volumes
(3)	Diaries . . .	1795—1820	—	130 Volumes
(4)	Judicial Department (Police)— Letters to the Court of Directors . . .	1852—1854	—	2 Volumes
(5)	Judicial Department (Police)— Volumes . . .	1852—1854	—	85 Volumes
(6)	Letters from the Court of Directors . . .			
	(a) Duplicate Copies . . .	1814—1845 1861—1886	—	59 Volumes
	(b) Original Copies . . .	1814—1860		

1	2	3	4	5
(7)	Letters to the Court of Directors . . . . .			
(a)	Duplicate Copies . . . . .	1803—1869; 1853—1857	—	95 Volumes 2 Volumes
(b)	Original Copies . . . . .	1796—1863	—	39 Volumes
(8)	Minute Books . . . . .	1813—1820	—	1 Volume
(9)	Outward or Order Books . . . . .	1813—1820	—	13 Volumes
(10)	Volumes (Judicial) . . . . .	1821—1911	—	10 730 Volumes
<b>II. Home Department—</b>				
<b>Post—1920 Records</b>				
(11)	Abstract of Proceedings (Home Department)	1921—1931	—	39 Volumes
<b>12. *Ecclesiastical Department</b>				
(i)	Abstract of Proceedings	1864—1936	—	73 Volumes
(ii)	Budget Grants . . . . . (P—Series Files)	1925—1930	1 Box	—
(iii)	Ecclesiastical Volumes . . . . .	1847—1911	—	515 Volumes
(iv)	Letters from the Court of Directors :			
(a)	Duplicate Copies } . . . . .	1816—1842	—	5 Volumes
(b)	Original Copies . . . . .	1828—1873	—	19 Volumes
(v)	Letters to the Court of Directors :			
(a)	Duplicate Copies . . . . .	1820—1895	—	5 Volumes
(b)	Original Copies . . . . .	1817—1873	—	15 Volumes
<b>13. Home Department— General Series</b>				
(i)	1st Series . . . . .	1921—1925	106 Boxes	—
(ii)	2nd Series . . . . .	1926—1930	79 „	—
(iii)	3rd Series . . . . .	1931—1936	149 „	—

\*In 1925, the Ecclesiastical Department was placed under the control of Home Department. Therefore its record holdings are included in the Home Department.

1	2	3	4	5
	(iv) 4th Series . . . .	1937—1945	289 Boxes	—
	(v) 5th Series . . . .	1946—1948	127 „	—
	(vi) 6th Series . . . .	1949—1950	15 „	—
	(vii) 7th Series . . . .	1951—1952	4 „	—
14.	Legislative Council Series .	1921—1938	5 „	—
15.	P-Series files . . . .	1921—1956	190 „	—
16.	Home Department (A.R.P.) .	1941—1945	89 „	—
17.	Home (Political) Department .	1921—1940	145 „	—
18.	Home (Special) Department .	1908—1949	335 „	—

### INDO-EUROPEAN TELEGRAPH DEPARTMENT (1861—1871)

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
1	2	3	4	5
<b>I. Electric Telegraph Department :</b>				
	(a) Inward Registers . . . .	1856—1869	—	2 Volumes
	(b) Letters from the Court of Directors . . . .	1856—1859	—	1 Volume
<b>II. Indo-European Telegraph Department :</b>				
	(a) Letters from the Secretary of State for India (Duplicate Copies) . . . .	1862—1866	—	3 Volumes
	(b) Letters to the Secretary of State for India (Duplicate Copies) . . . .	1863—1872	—	5 Volumes

\*On 16 October 1871 the Indo-European Telegraph Department was transferred from the Bombay Government to the Government of India.

### INDUSTRIES AND LABOUR DEPARTMENT (1934—1960)

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
<b>INDUSTRIES AND LABOUR DEPARTMENT</b>				
1.	General Series files—34 Series files	1934—1947	12 Boxes	—
2.	Tri-literal files . . . .	1950—1960	13 „	—

## IRRIGATION AND POWER DEPARTMENT (1960)

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
<b>1. Irrigation* and Power Department :</b>				
	Trilateral files . . . . .	1952—1960	11 Boxes	—

\*Prior to 1 May 1960, the subject "Irrigation" was the part of Public Works Department and its record holdings were dealt within the Irrigation Branch of the P.W.D.

## LAW AND JUDICIARY DEPARTMENT (1960)

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
(1)	(2)	(3)	(4)	(5)
<b>Law and Judiciary Department (Formerly known as Legislative or Legal Department)</b>				
<b>1. Law Department (Foreign Branch)</b>				
	i) Letters to the Court of Directors			
	a) Original Copies . . . . .	1796—1803	—	1 Volume
	b) Rough Outwards . . . . .	1796—1803	—	1 Volume
	ii) Letters from the Court of Directors			
	a) Duplicate Copies . . . . .	1797—1817	—	1 Volume
	b) Original Copies . . . . .	1797—1817	—	1 Volume
<b>2.</b>	<b>Post—1920 Records Files . . . . .</b>	<b>1920—1950</b>	<b>32 Boxes</b>	<b>—</b>
<b>3.</b>	<b>General Series Files . . . . .</b>	<b>1960</b>	<b>36 Boxes</b>	<b>—</b>
<b>4.</b>	<b>Volumes . . . . .</b>	<b>1862—1959</b>	<b>—</b>	<b>8,692 Volumes</b>



## MARINE DEPARTMENT (1818—1929)

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
(1)	(2)	(3)	(4)	(5)
<b>I. Marine and Forest Department— Pre-1920 Records</b>				
1.	Diaries . . . . .	1818—1820	—	15 Volumes
2.	Letters from the Court of Directors			
	a) Duplicate Copies . . . . .	1798—1867	—	58 Volumes
	b) Original Copies . . . . .	1798—1866	—	64 Volumes
3.	Letters to the Court of Directors			
	a) Duplicate Copies . . . . .	1818—1895	—	67 Volumes
	b) Original Copies . . . . .	1818—1888	—	48 Volumes
4.	Minute Books . . . . .	1818—1820	—	3 Volumes
5.	Outward or Order Books . . . . .	1818—1834	—	34 Volumes
<b>II. Marine Department—Pre-1920 Records</b>				
6.	Abstract of Proceedings . . . . .	1861—1928	—	234 Volumes
7.	Compilations . . . . .	1900—1928	112 Boxes	—
8.	Consultations . . . . .	1834—1859	—	310 Volumes
9.	Letters from the Court of Directors . . . . .	1841—1858	—	7 Volumes
10.	Letters from the Secretary, East India House— (Duplicate Copies) . . . . .	1841—1858	—	7 Volumes
11.	Marine Volumes . . . . .	1821—1912	—	2,012 Volumes

(1)	(2)	(3)	(4)	(5)
12. Minute Books . . . . .		1818—1860	—	43 Volumes
13. Steam Department*				
i) Letters to the Court of Directors				
a) Duplicate Copies . . . . .		1838—1839	—	2 Volumes
b) Original Copies . . . . .		1838—1839	• —	2 Volumes
14. Steam Department's Volumes . . . . .		1837—1839	—	19 Volumes
III. Marine Department—Post—1920 Records				
15. Legislative Council Series Files		1921—1929	3 Boxes	—
16. P—Series Files . . . . .		1921—1924	10 Boxes	—
17. S—Series Files . . . . .		1921—1928	11 Boxes	—

\*From 1837 to 1839, separate proceedings were recorded in the Marine Department relating to Steamships under the head "Steam Department". This Department was, however, abolished in 1839.

### MILITARY DEPARTMENT (1788—1895)

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
(1)	(2)	(3)	(4)	(5)
1. Military Department				
i) Diaries . . . . .		1788—1820	—	367 Volumes
ii) Letters from the Court of Directors				
a) Originals . . . . .		1787—1895	—	132 Volumes
b) Duplicate Copies . . . . .		1789—1895	—	84 Volumes
iii) Letters to the Court of Directors				
a) Originals . . . . .		1788—1894	—	108 Volumes
b) Duplicate Copies . . . . .		1796—1892	—	88 Volumes

\*With effect from 1 April 1895, the Military Department was abolished and all the military affairs of the country was assumed by the Government of India.

(1)	(2)	(3)	(4)	(5)
iv)	Letters from the Secretary East India House (Duplicate Copies)	1846—1846	—	1 Volume
v)	Minute Books	1787—1789	—	1 Volume
		1805—1860	—	91 Volumes
vi)	Military Volumes	1821—1895	—	6,725 Volumes
vii)	Outwards or Order Books	1805—1820	—	127 Volumes
<b>2. Military and Commercial Department (1805—1813)</b>				
i)	Minute Books	1805—1813	—	18 Volumes
ii)	Outwards or Order Books	1805—1813	—	82 Volumes
<b>3. Military and Marine Department*</b>				
i)	Letters from and to the Court of Directors	1836—1861	—	20 Volume

\*In 1821, "Marine" subject was assigned to the Military Department and thereafter its name was changed to Military and Marine Department.

### PUBLIC WORKS DEPARTMENT (1855—1960)

Sl. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
(1)	(2)	(3)	(4)	(5)
<b>I. Public Works Department (General)—Pre-1920 Records</b>				
1.	Abstract of Proceedings—Public Works Department (Imperial).	1856—1894	—	49 Volumes
2.	Abstract of Proceedings—Public Works Department (Local)	1866—1931	—	66 ..
3.	Letters to the Court of Directors	1855—1860	—	6 ..
4.	Letters from the Court of Directors	1856—1859	—	4 ..
5.	Public Works Department— General Volumes	1855—1921	—	461 ..

(1)	(2)	(3)	(4)	(5)
<b>II. Public Works Department— Post—1920 Records</b>				
6.	P. W. D. (Development)	1920—1930	145 Boxes	—
7.	P. W. D. —General Series Files	1921—1926	123 „	—
8.	P. W. D.—General Volumes	1922—1951	—	15,267 Volumes
9.	P. W. D.—Legislative Assembly	1936—1940	3 Boxes	—
10.	P. W. D.—Legislative Council	1924—1939	19 „	—
11.	P. W. D.—27 Series Files	1927—1935	160 „	—
12.	P. W. D.—36 Series Files	1936—1948	166 „	—
13.	P. W. D.—48 Series Files	1948—1950	21 „	—
14.	P. W. D.—(P—Series Files)	1922—1960	6 „	—
15.	P. W. D.—(S—Series Files)	1922—1960	113 „	—
16.	P. W. D.—Trilateral Files	1922—1957	32 „	—
<b>III. Public Works (Irrigation Branch)— Pre—1920 Records</b>				
17.	Abstract of Proceedings	1873—1887	—	15 Volumes
18.	Irrigation Volumes	1855—1921	—	3,800 „
<b>IV. Public Works Department (Railway Branch)— Pre—1920 Records</b>				
19.	Abstract of Proceedings	1870—1894	—	125 Volumes
20.	Letters to the Court of Directors	1850—1956	—	38 „
21.	Letters from the Court of Directors	1849—1855	—	5 „
22.	Railway Volumes	1844—1921	—	7,038 „
<b>V. Public Works Department (Building and Communication Branch)*</b>				
23.	Miscellaneous Records (O—Series Files)	1954—1960	1 Box	—
24.	Trilateral Files	1951—1960	32 Boxes	—

\*With effect from 1 May 1960, the Buildings and Communication Branch of the P. W. D. became an independent department but its separate record holdings for the year 1960 are not available in the Maharashtra State Archives, Bombay.

## REVENUE DEPARTMENT (1779—1960)

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
(1)	(2)	(3)	(4)	(5)
<b>I. Revenue Department— Pre—1920 Record.</b>				
1.	Abstract of Proceedings . . . . .	1861—1931	—	62
2.	Compilations . . . . .	1912—1919	146 Boxes	—
3.	Confidential Proceedings. . . . .	1909	—	6
4.	Diaries . . . . .	1779—1820	—	167
5.	Famine Branch . . . . .	1876—1903	—	1,845
6.	Letters from the Court of Directors			
	i) Original Copies . . . . .	1787—1851	—	23
	ii) Duplicate Copies . . . . .	1795—1885	—	71
7.	Letters to the Court of Directors			
	i) Drafts . . . . .	1796—1815	—	6
	ii) Original Copies . . . . .	1789—1885	—	52
8.	Letters from the Secretary of State for India (Forest Branch)	1867	—	1
9.	Minutes Books . . . . .	1786—1791	—	1
10.	Outwards or Order Books . . . . .	1813—1820	—	16
11.	Revenue Volumes . . . . .	1821—1911	—	16,863
<b>II. Revenue Department— Post—1920 Records (General Series)</b>				
1.	General Series Files . . . . .	1921—1923	97 Boxes	—
2.	24—Series Files . . . . .	1924—1927	168 „	—
3.	28—Series Files . . . . .	1928—1932	150 „	—
4.	33—Series Files . . . . .	1933—1938	174 „	—
5.	39—Series Files . . . . .	1939—1944	125 „	—
6.	P—Series Files . . . . .	1932—1960	15 „	—
7.	S—Series Files . . . . .	1921—1960	27 „	—
<b>III. Revenue and Forest Department</b>				
1.	45—Series Files . . . . .	1945—1948	59 Boxes	—
2.	49—Series Files . . . . .	1949—1950	43 „	—
3.	51—Series Files . . . . .	1951—1952	27 „	—
4.	Trilateral Series Files . . . . .	1953—1960	260 „	—

**URBAN DEVELOPMENT AND PUBLIC HEALTH  
DEPARTMENT  
(1720—1960)**

[Formerly known as Public (General) Department]

Sl. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
(1)	(2)	(3)	(4)	(5)
<b>I. Public (General) Department— Pre—1920 Records</b>				
1.	Abstract of Proceedings . . . . . (Printed)	1861—1932	—	74
2.	Abstract of Proceedings— Confidential . . . . .	1905—1930	—	16
3.	a) Compilations . . . . .	1875—1921	345 Boxes	—
	b) Compilations . . . . . (Plague)	1904—1910	40 „	—
4.	Diaries . . . . .	1720—1820		488
5.	General Department— Plague Branch . . . . .	1897—1903	—	1,560
6.	General Department . . . . . (Confidential Branch)	1889—1909	—	461
7.	Letters from the Court of Directors			
	a) Duplicates . . . . .	1743—1885	—	83
	b) Originals . . . . .	1681—1858	—	76
8.	Letters to the Court of Directors			
	a) Duplicates . . . . .	1796—1895	—	63
	b) Originals . . . . .	1746—1868	—	118
9.	Minute Books . . . . .	1790—1860	—	104
10.	Miscellaneous Records . . . . .	1814—1920	—	129
11.	Outwards or Order Books . . . . .	1766—1839	—	260
12.	a) Volumes . . . . .	1821—1914	—	8,030
	b) Volumes (Confidential) . . . . .	1875—1899	—	65
<b>II, General Department— Post—1920 Records</b>				
13.	General Series Files . . . . .	1921—1932	118 Boxes	—
14.	Legislative Assembly . . . . .	1949—1953	1 „	—
15.	Legislative Council. . . . .	1950—1952	1 „	—
16.	P—Series Files . . . . .	1922—1953	10 „	—
17.	S—Series Files . . . . .	1922—1953	74 „	—
18.	33—Series Files . . . . .	1933—1950	89 „	—
19.	Trilateral Files . . . . .	1953—1960	34 „	—
20.	Vidarbha Files . . . . .	1947—1956	13 „	—

## II. OTHER SERIES OF RECORDS

### Miscellaneous Records (1660—1914)

These records includes the proceedings of many interesting old bodies/Institutions/Political Missions/Committees Subordinate Offices and some miscellaneous registers and returns. The details of the record series are as follows :

S. No.	Description	Inclusive Years	B u l k	
			Bundles	Volumes
1	2	3	4	5
<b>I. Boards and Committees</b>				
1.	Board of Health Minute Books . . .	1798		1
2.	Hospital Board—Diary (Proceedings)	1787—1789	—	1
3.	Marine Board—Diaries of Proceedings . . .	1785—1816	—	114
4.	Military Board—Diaries of Proceedings . . .	1780—1829	—	120
5.	Stage Performance Scrutiny Board—			
	(i) Script files (In Bengali, English, Hindi, Kannad, Malyalam, Marathi and Urdu)	1956—1960	95 Boxes	—
	(ii) Drama Books ( —do— )	1956—1960	2215 „	—
6.	Accounts Committee—A Diary of Proceedings . . .	1784—1785	—	1
7.	Army Arrears Committee—Minute Book . . .	1786—1787	—	1
8.	Bombay Provincial Banking and Textile Labour Enquiry Committee — Files . . .	1929—1930	21 Boxes	—
9.	Bombay Right Enquiry Committee—Files . . .	1929	7 „	
10.	Bombay Strike Enquiry Committee—Proceedings Volumes (Typed) . . .	1928—1929	—	6
11.	Bombay University Reforms Committee (Education Department)—Files . . .	1924	7 Boxes	—

1	2	3	4	5
<b>12. Building Committee :</b>				
(i)	Diary . . . . .	1787—1807	—	4
(ii)	Minute Book . . . . .	1807—1813	—	1
(iii)	Order Book . . . . .	1807—1813	—	1
<b>13. Civil and Medical Establishment Reduction Committee</b>				
(i)	Diary . . . . .	1798	—	1
(ii)	Minute Book . . . . .	1798	—	1
<b>14. Custom Revision Committee</b>				
(i)	Diary . . . . .	1817—1827	—	6
(ii)	Minute Book . . . . .	1817—1821	—	1
(iii)	Outward Book . . . . .	1817—1821	—	1
<b>15. Dakshina Prize Committee and Director of Public, Industries, Poona, (In Marathi)</b>				
(i)	Inward Book . . . . .	1860—1868	—	3
(ii)	Minute Book . . . . .	1851—1859	—	1
(iii)	Outward Book . . . . .	1867—1868	—	1
<b>16. Esplanade Committee— Minutes of the Proceedings . . . . .</b>				
		1820	—	1
<b>17. Establishment Revision Committee</b>				
(i)	Minute Book . . . . .	1817—1824	—	1
(ii)	Outward Book . . . . .	1817—1821	—	1
<b>18. Invalids Embarkation Committee— A Diary of Proceedings</b>				
		1808—1830	—	1
<b>19. Power House Committee— A Diary of Proceedings</b>				
		1760—1771	—	2
<b>20. Regulation Revision Committee</b>				
(i)	Diary	1812—1823	—	3
(ii)	Inward Book	1820—1822	—	1
(iii)	Outward Book	1820—1825	—	1
<b>21. Silver Jubilee Committee—Files</b>				
		1935—1940	10 Boxes	—
<b>22. Select Committee's Minute Book</b>				
		1775—1780	—	1
<b>23. Technical and Industrial Educa- tion Committee (Education Department)—Files</b>				
		1921—1922	2 Boxes	—
<b>24. Textile Labour Enquiry Committee —Files</b>				
		1937—1940	35 Boxes	—



1	2	3	4	5
25.	Town Repair Committee			
	(i) Diary	1803—1806	—	4
	(ii) Minute Book	1803—1807	—	1
	(iii) Outward Book	1803—1807	—	1
II.	Embassy/Envoy/Political Missions, etc.			
1.	Arabia and Mokha Mission— Diary Contains—Proceedings of the Captains, Soldier and Bruce, deputed by the Supreme Court to the Court of Ibrahim Pasha.	1819—1821	—	1
2.	Baghdad Mission— Diaries—Proceedings of the British Resident at Baghdad.	1801—1807	—	8
3.	Goa Envoy—Diaries containing military correspondence/orders/ pay rolls/reports/registers of letters, etc.	1803—1816	—	8
4.	Persian Gulf Mission— Proceedings of Mr. Garden relating to the differences between the Persian and English Governments	1775—1776	—	2
5.	Poona Embassy— Proceeding volumes	1759—1779	—	3
III.	Institutions and Old bodies			
1.	Accountant Bank—Index Letters received and sent.	1834—1835	—	1
2.	Bombay Court of Oyer and Terminer—A Diary of Proceed- ings.	1743—1745	—	1
3.	Bombay Marine—Annual Statement.	1852—1855	—	4
4.	Bombay Theatre—Diaries	1816—1830	—	2
5.	China Trade—Licences granted to China Cruising	1838	—	1
6.	Collection of Papers from the India Office	1660—1698	—	18
7.	Collector of Bombay —Compilations	1799—1804	1 Box	—
8.	Collector of Bombay —Diary	1795—1796	—	1
9.	Collector of Nasik District.	1795—1820	12 Boxes	—

1	2	3	4	5
10.	Custom Revenue Accounts of Bombay Custom Master.	1804—1806	—	1
11.	Dharwar Collector's Diary	1818—1819	—	1
12.	Elphinstone College	1829—1960	—	596
13.	Extract of Inward and Outward Compilations of Government (East India Company)	1768—1780	—	3
14.	Extract from Surat Factory—Diary.	1783—1793	—	1
15.	Foreign Powers	1739—1820	—	58
16.	Governor's Private Secretary, Records—Consultations (Governor's Minutes)	1796—1816	—	12
17.	High Court Records			
	(i) Mayor Court and Record Court	1726—1824	262	—
	(ii) Criminal Court	1788—1847	—	69
	(iii) Equity Records	1728—1836	350	—
	(iv) Supreme Court	1824—1859	—	145
18.	Indian Navy (Marine Superintendent)—Diary Inward and Outward Letter Books	1735—1837	—	186
19.	Military Auditor General	1795—1894	—	64
20.	Ratnagiri Diaries of the Collector of Ratnagiri	1817—1820	—	5
21.	Returns and Statements of some old bodies.			
	(i) External Commerce	1815—1823	—	1
	(ii) External and Internal Commerce	1802—1827	—	2
	(iii) Exports and Imports	1796—1807	—	2
	(iv) List of balances due to and by the East India Company outstanding on the Military Books.	1834—1849	—	3
	(v) Statements of Allowances and Establishments in Civil Department of Sind under the Presidency of Bombay.	1853—1860	—	8
	(vi) Statements of Establishment Civil and Marine	1799—1860.	—	64
	(vii) Statements of Military Establishment.	1794—1859	—	32
	(viii) Statement of Naval establishments of the East India Company at Bombay.	1765—1851	—	15

1	2	3	4	5
<b>22. Revenue Judge and Senior Magistrate of Police</b>				
(i) Inward Letter Book		1812—1814	—	1
(ii) Outward Letter Book		1812—1814	—	1
<b>23. Survey Office Records</b>				
—Volumes contain information on the Revenue and Topographical Surveys in Bombay, Gujarat and Dharwar, etc.		1793—1829	—	20
<b>IV. Subordinate Offices Records</b>				
1. Bombay Town Gazetteer Office		1891—1894	—	4
2. Controller of Hostile Trading Concerns/Custodians of Enemy Property, Bombay—Files		1915—1928	67 Boxes	—
3. Court of Enquiry—Files		1829	10 Boxes	—
4. Director of Civil Supplies—Files		1918—1919	42 Boxes	—
5. Inspector General of Prison Pune—Files.		1928—1943	9 "	—
6. Oriental Translation to Government.				
(i) Inward Registers		1902—1914	—	4
(ii) Outward Registers		1908—1918	—	5
(ii) Other Volumes		1812—1816	—	53
7. Political Department—				
Weekly diaries contains correspondence between Agents/Chief of the Deccan/Collector of Satara/Political Agents in Kathiawad, Rewakantha and Southern Maratha Country.		1820—1859	—	31
8. Tahsildar of Nasik		1837—1949	7 Bundles	—
9. Town Duty Office, Bombay—Letter Books.		1859	—	1
<b>V. Some Other Miscellaneous Groups of Records</b>				
1. Chanda Records—Criminal records, old registers of Devasthans and Monuments in Chanda district.		1856—1857	18 Bundles	—
2. Grain Scarcity in Bombay Government—Proceedings		1803—1806	—	6

1	2	3	4	5
3.	Janjira State's Diwan Records— deals with the administration of Civil and Criminal Justice, Coastal Shipping, Coinage, Education, Excise, Forests, Land Revenue, Post and Telegraph, and Survey.	1869—1946	—	758
4.	Longford Records — Volumes contain information regarding abolition of Transit Duties.	1836—1839	—	15
5.	Portuguese Records — Volumes contain information on the correspondence between Rajas, Chiefs, authorities at Bombay and Goa; Court decisions; Lands and Taxes; Judicial Proceedings regarding claim against Captain Cameron, Master of a Brig.	1814—1819	—	8
6.	RajBhawan Records— Contains information relating to the correspondence between the British Governor of Bombay and Deccan Chiefs; attempt on the life of Sir Ernst Hoston; Coronation Dar-bar; Medals; Shivaji Memorial; visit of Duke of Connaught, Prince of Wales	1937—1954	1 Bundle	—
7.	Compilations/Extract Selections, etc.			
	(i) Duncan Diary— compilations	1810	—	1
	(ii) Extracts by Milton Duncan	1839	—	1
	(iii) Selected Compilations	1810—1857	—	160
	(iv) Selections (Manuscript) —Volumes contains various reports relating to the sub- jects of aggressions of the Sawantwadi State; Duncan's minute on the revision and reduction of Civil Establish- ments; Elphinstone's report on the Deccan; Grain Scarcity in Bombay; Houses in Bombay Towns; Investigations against Messrs. Stevens, Senior	1685—1920	—	184

1	2	3	4	5
	and Agnew at Malabar. Commissioner's report and the minute of the Government; List of suits filed in the Konkan district; List of villages in Bombay Presidency; Police Establishments; Revenue Settlement in the Northern Konkan; Riots at Surat; and Warden's report on the land tenure of Bombay.	1685—1920	—	184
(v)	Warden's Selections	1754—1821	—	18
8.	Tour and Travels Records—			
	(i) Deccan Tour Diary:—			
	(a) Minute Books	1822—1826	—	2
	(b) Other Volume	1822—1823	—	7
	(i) Governor's Tour Diaries:			
	(a) Gujarat tour of the Governor J. Duncan—Proceedings relating to his residence at Cambay and Surat	1807	—	4
	(b) Gujarat tour of the Governor J. Duncan—Diaries	1820—1821	—	3
	(c) Governor's Minute Book	1820—1821	—	1
	(d) Surat tour of the Governor J. Duncan—Diary Volume contains proceedings of the Governor's negotiations with Nawab of Surat.	1800	—	1
(iii)	Malet's Diary of travels to Calcutta—this contains account of Malet's journey from Bombay to Calcutta, his meeting with Mahadaji Schindhia on the way, and instructions received by him from the Office of the Governor-General, Calcutta.	1785—1786	—	1

## PRESIDENCY RECORDS (1646--1827)

### (All Departments)

Presidency records available in the Maharashtra State Archives are not in regular series. There are many gaps in the chronological range of this record series. These records do not belong to any particular department however, this record series is also known as "Secretariat (all Department) Records", which covers the period from 1646—1827.

S. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
1	2	3	4	5
1.	<b>Secretariat Outward or Order Books</b> These volumes provides information relating to the Surat Factory Records, early history of the Bombay Settlements and its trade, trade rivalry between French and Dutch, struggle between Mughals and Marathas, Shivaji's invasion of Karnataka and his struggle with the Siddis of Janjira, Angre's early activities, correspondence between Bombay Government and Court of Directors; and President's Orders to Subordinate Factories and Servants on trade matters.	1677—1786	—	25 (with gaps)
2.	<b>Secretariat Inwards or Letter Books</b> —These volumes contains incoming letters on the political trade affairs addressed to the Chief and Council at Surat to the Governor of Bombay from various subordinate Factories and Settlements located at Basra, Bushire, Tatta in Sind, Cambay, Surat, Broach, Bankot, Anjengo and Tellicherry, etc.	1646—1786	—	37 (with gaps)
3.	<b>Minute Books—Proceedings of the Governor's Council</b>	1756—1791	—	11 (with gaps)
4.	<b>Honourable Courts Inwards—Letters from the Court of Directors with enclosures :</b>	1767—1827	—	22 (with gaps)

1	2	3	4	5
<p>These enclosures contain information of historical interest such as list of European appointed in the Bombay Presidency; List of non-employed European allowed to visit India; representations, petitions and memorials from the Company's servants regarding the allowances and suspensions; Orders and instructions to the Captains of Ships; Commissions granted to various personalities viz Hornby, Boddam, Colville, Napean, Elphinstone and Malcolm, etc, Besides these, series also contains copies of covenants and bonds registered for administration and Military; Company's Solicitor's opinion on the jurisdiction of Mayor's Court at Bombay; Bombay Council's views on powers of the President and Council, Court Martial Act, 1784, and appointments of Governor in India; Letters from the Court of Directors to Peshwas (Madhavrao, Bajirao); Marriage treaty between King Charles II and King Portugal (1661); Annual revenue of Bombay Presidency; Statement of revenues of Company's possessions at Bangal, Madras and Bombay; Receipt and Charges, etc,</p>				
<p>5. Honourable Courts Outwards— Despatches and Letters from the Jonathan Duncan, Governor of Bombay, to the Court of Directors relating the activities of Foreign Powers/ Political events in the Bombay Presidency such as French design to enter India by Red Sea; Movement of a French Squadron; Politics in Persian Gulf, Poona affairs; Struggle between Nana Phadnavis and Daulatrao Schindia; Surat disturbances; and Tipu's inroads in Malabar etc.</p>		1796—1802	—	3
<p>6. Secretariat Registers</p>		1774—1882	—	2

## RECORDS OF FACTORIES AND RESIDENCIES (1630—1947)

These records series throw a light on the commercial establishment of the East India Company and refer to political events in Western India from Sind in the North to Tellicherry on the Malabar Coast. The principal record holdings of the series are as follows :

S. No.	Description	Inclusive Years	Bulk	
			No. of Bundles	No. of Volumes
1	2	3	4	5
<b>(A) FACTORY RECORDS :—</b>				
1.	<b>Bankot Factory :</b> Diaries Volumes . . . . .	1756—1814	—	7
2.	<b>Basra Factory :</b>			
	(i) Diaries . . . . .	1763—1777	—	11
	(ii) Outward or Order Books	1725	—	1
3.	<b>Belapur Factory :</b> Diaries . . . . .	1780—1781	—	1
4.	<b>Broach Factory :</b> Diaries provides information of the trade affairs of the British at Broach. . . . .	1772—1783	—	16
5.	<b>Diego Garcia Islands Factory :</b> Diaries contains the proceedings of Government regarding the possession of the Island and establishment of a British factory	1786	—	1
6.	<b>*Gombroon Factory (or Bandar Abbas) :</b>			
	(i) Diaries . . . . .	1741—1757	—	7
	(ii) Inward or Letter Books	1743—1744	—	1
	(iii) Outward or Order Books	1744—1745	—	1

\*Gombroon or Bandar Abbas is a town of Persia in the Province of Kerman on the northern shore of the Persian Gulf where English opened factory in early 17th Century. Later on, it was destroyed by the French in 1759.



1	2	3	4	5
<b>7. Karwar Factory :</b>				
	Provides information on the factory affairs at Karwar			
	(i) Diaries	1751—1752	—	1
	(ii) Outward or Order Books	1720—1722	—	1
<b>8. Mokha Factory—</b>				
	Diaries contains information of the Supervisor or Chief of the factory Supercargoes sent to Bectlefakee, etc.	1722—1795	—	4
<b>9. Sind Factory :—</b>				
	Diaries provides information on the relation between Gulam Shah, Ruler of Sind and East India Company/establishment of Factory	1762—1764	—	1
<b>10. Surat Factory (or Presidency)</b>				
<b>(1) Diareles</b>				
	(a) Diaries of the proceedings of the Chief in Council	1659—1809 1719—1803	— —	48 99
	(b) Diaries of Judicial and Judicial Proceedings	1796—1804	—	4
	(c) Diaries of the Commercial Board	1795—1809		10
	(d) Latty Records (Customs Records)	1734—1792	—	57
	(2) Inward or Letter Books	1646—1701	—	2
	(3) Outward or Order Books	1630—1700	—	4
<b>11. Thana Factory :—</b>				
	(a) Proceedings of Chief and Council	1776—1817	—	57
	(b) Proceedings of Court of Sessions	1801—1802	—	1
	(c) Inward or Letter Books	1794—1795	—	1
	(d) Outward or Order Books	1793—1794	—	1
<b>(B) RESIDENCIES RECORDS</b>				
<b>12. Bankot Residency or (Fort Victoria)</b>				
	Diaries provides information on the proceedings of a Committee at Surat under the Chairmanship of Resident at Fort Victoria to enquire into the causes of the failure of the investment of Surat piece-goods; and Survey of villages subject to Fort Victoria	1757—1809	—	9 (with gaps)

1	2	3	4	5
13.	<b>Baroda Residency Records</b>	1932—1944	14 Bundles	—
14.	<b>Basra Residency Records</b>	1766—1811	—	9
15.	<b>Bushire Residency</b> Inward or Letter Books and Outward or Order Books.	1789—1798	—	1
16.	<b>Commereial Residency—</b> orthward : Diaries con- tains correspondence between Northern Factories and Resi- dencies such as Broach, Cambay, Kathiawad and Surat on ac- counts & trade matters	1774—1834	—	141
17.	<b>Gujarat State Agency and Baroda Residency :</b>	1945—1947	22 Boxes	—
18.	<b>Janjira Residency :</b>	1937—1947	4 ..	—
19.	<b>Jawhar Residency—</b> (or Thana Agency )	1914—1935	33 ..	—
20.	<b>Kalyan Residency :</b> Diaries	1781	—	1
21.	<b>Karanja Residency</b>	1775—1802	—	28
22.	<b>Kolhapur Residency</b>	1932—1940	4 Boxes	—
23.	<b>Morha Residency :</b> Diaries deals with miscellane- ous letters and papers relating to the Cash Accounts, Abstracts, Dead stock establishment matters, remittances, and other misellaneous matters	1820—1828	—	9
24.	<b>Poona Residency or the Poona Correspondence</b>			
	(a) <b>Inward or Letter Books:</b> [Official correspondences (Letters/Despatches etc.) from the various high offi- cials to the Mountstuart Elphinstone]	1812—1819	—	61
	(b) <b>Outward or Order Books:</b> Contains correspondence between Colonel Close and Mountstuart Elphinstone, Resident in the Court of Peshwa at Poona	1798—1819	—	34

1	2	3	4	5
25.	Rajpipla Residency	1933—1946	6	—
26.	Redi Residency— (Subordinate to Fort Augustus): Diaries provides information relating to the operation against the Sawantwadi Chiefs "Khem Sawant Bhnsle"	1766	—	1
27.	Rewakantha Residency and other Residencies Records	1904—1947	219	—

### III. PRIVATE PAPERS

A description of private papers of the families and eminent personalities available in Maharashtra State Archives is given below. Most of these private papers are in Modi script but few in Persian language.

1. *Abhyankar Daftar (18th Century)* : This Collection comprises details relating to the *Bakhar* and a *Kaifiyat* of Sadas Shiv Anant, a trustworthy person of Nana Fadanavis and Gopikabjn, mother of the Peshwa Madhavrao-I.

Language : Modi script

Bulk : 8 *Rumals*

2. *Ahmadnagar Records (1812-1860)* : This Collection comprises about 2,500 Modi documents and 100 manuscript books relating to the Kukde and Deshmukh families of Ahmadnagar.

Language : Modi script

Bulk : 8 *Rumals*

3. *Akolkar Daftar, Nasik (1798-1847)* : This Collection comprises details relating to the grant of *inams*, *sanals* by the Bhonsles of Satara to the Akolkars (family priests) at Nasik in appreciation of their service to the royal chiefs, and original letters from the Raja of Kolhapur, Jadhava of Sinkhed, Gaikwards, etc. to the Mukundbhat Akolkar.

Language : Modi script

Bulk : 225 documents

4. *Chalukya Daftar (1634-1675)* : This Collection comprises copies of papers (not originals) relating to the Sardar A.A.P. Chalukya of Dewas, a descendant of the famous Chalukya family of medieval period.

Language : Modi script

Bulk : 50 Papers

5. *Chandwad Daftar, Nasik (1800-1900)* : This Collection comprises accounts papers relating to the Holkar's of Indore, *Deshmukhi*, *Patilki* and *Sardeshmukhi* rights of nine villages at Chandwad *pargana* in Nasik District other villages received from the Peshwas.

Language : Modi script

Bulk : 208 *Rumals*

6. *Chandwadkar Daftar, Nasik (17th and 18th Centuries)* : This Collection comprises accounts papers, horoscopes and records relating to the Chandwadkars, *Sahukars* (money lenders) of Nasik.

Language : Modi script

Bulk : 200 Papers

7. *Dherge Daftar, Nasik (1834–1843)* : This Collection comprises details relating to the grant of hereditary rights of priests to the Dherge family of Trimbak, Nasik District by Chhatrapati Shivaji, Sambhaji and other chieftains of the Bhonsle family at Nagpur, Jinti, Akalkot, Mungi, etc.

Language : Modi script

Bulk : 200 Papers

8. *Dhulap Daftar, Ratnagiri (1749–1806)* : This Collection comprises correspondence between Maratha Chiefs and Anandrao Chulap, Naval Chief of the Marathas stationed at Vijaydurg, Ratnagiri District.

Language : Modi script

Bulk : 42 documents

9. *Gharge Daftar, Satara (1863–1919)* : This Collection comprises of *Mahzar* issued by the first Peshwa to the ancestors of Gharge family of Satara.

Language : Modi script

Bulk : 50 Papers

10. *Halbe Collection (1761–1860)* : This Collection provides information on literary works, viz. Ramayana, Pandav Pratap, Devi Bhagwat, Vajasaneya Samhita and Tukaram's Abhangas.

Language : Modi Script

Bulk : 152 Panchangas (Almanacs)

11. *Herwadkar Daftar (18th and 19th Centuries)* : This Collection comprises details relating to the *adhyapatras* of Chhatrapati Sambhaji to Ranoji Ghorpade; grant of land from Kurundwad by Santaji Ghorpade to the Karvir Math; genealogy of the Ghorpade family and their activities.

Language : Modi script

Bulk : 1000 Papers

12. *Jairam Swami Daftar, Satara (17th and 19th Centuries)* : This Collection provides information on the religious history of the Marathas and Jairam Swami Math at Wadgaon (Khatav Taluka, Satara District).  
Language : Modi script  
Bulk : 40,000 documents
13. *Kamruddin Records, Poona (1655–1800)* : This Collection comprises of the details of ecclesiastical set up of Newasa in Ahmadnagar district by the Kamruddin family during the period of Nizam Shahi Sultanate and throw light on the social conditions of the Newasa town.  
Language Modi and Persian script.  
Bulk : 174 documents.
14. *Kolhatkar Daftar, Kolaba (1830–1850)* : This collection comprises details relating to the family accounts, landed property, survey of property in specified village in Kolaba district of the Kolhatkar families at Chawk and Pannel, Kolaba District.  
Language : Modi script  
Bulk : 2 *Rumals*
15. *Mahajan Daftar, Nasik (1637–1703)* : This Collection comprises details relating to the land grants and annual allowances to the Mahajan family of Trimbak, Nasik District for the worship of Goddess at Gangadwar (Source of the River Godavari at Trimbak).  
Language : Modi and Persian.  
Bulk : 50 documents.
16. *Maharashtra Natya Mandir, Nasik (1930)* : This Collection comprises minutes books, original correspondences and registers which provide information on the history of the Maratha stage plays.  
Language : Modi script  
Bulk : 4 *Rumals*.
17. *Mane (Rahimatpur) Daftar, Satara (17th and 18th Centuries)* : This Collection comprises details relating to the grant of *adhyapatras*, *manjars* and land grants by the Chhatrapati Shahu, the Peshwas, Mahadji Sindhia and Daulatrao Sindhia to the Mane family of Rahimatpur, Satara District.  
Language : Modi script  
Bulk : 1,465 documents.

18. *Menavli Daftar, Satara (18th and 19th Centuries)* : This Collection is mainly concerned with the Nana Fadanavis and Nana Wada (Palace) at Menavli, Satara District.  
 Language : Modi script  
 Bulk : 230 *Rumals*
19. *Mohite Daftar, Satara (18th and 19th Centuries)* : This Collection comprises details relating to the genealogical tables, accounts papers, correspondence, relations with the Chhatrapati Shivaji, and political activities of the Mohite family of Raigaon, Satara District.  
 Language : Modi script  
 Bulk : 7 *Rumals*
20. *Naik (Anjur) Daftar, Thane (1720–1792)* : This Collection throw a considerable light on the active role of the Naik family of Anjur, Bhiwandi Taluka, Thane District in the Bassein Campaign in 1739.  
 Language : Modi script  
 Bulk : 37 Papers
21. *Nana Fadanavis Daftar, Benaras (18th and 19th Centuries)* : This Collection is relating to the Nanawada (Palace) at Benaras and comprise correspondence of Nana Fadanavis with different Maratha Sardars on political matters.  
 Language : Modi script  
 Bulk : 10,000 documents
22. *Nasikkar Victoria Hindu Sangit Mandali (1877–1898)* : This Colloection provides information relating to the Marathi stage plays.  
 Language : Modi script  
 Bulk : One *Rumal*
23. *Nirantar Daftar, Nasik (18th and 19th Centuries)* : This Collection comprises details relating to the Nirantar family's correspondence with the Maratha Chiefs in connection with land grants.  
 Language : Modi script  
 Bulk : 25,000 Papers
24. *Palshikar Daftar, Khandesh (1780–1900)* : This Collection comprises details accounts of income and expenditure of the Holkar administration and details of revenue system in the

villages granted as *jagir* to the palshikar family of Khandesh.

Language : Modi script

Bulk : 12,000 Papers

25. *Pant Pratinidhi Daftar, Satara (18th and 19th Centuries)* : This Collection throw light on the correspondence of the Pant Pratinidhi, Chiefs of Aundh State in Satara District.

Language : Modi and Sanskrit

Bulk : 37 *Rumals*

26. *Parasnis Collection, Poona (1766–1820)* : This Collection is divided in two Section, viz. the first part of this Collection deals with foreign affairs and comprises details relating to the *Akhbarat* (Newsletters) and daily diary sheets of agents of the Maratha Government at Delhi, Lucknow, Kabal, Lahore, Jaipur and Nizam's Court at Hyderabad, Delhi Court, Afghan Court, Shuja-ud-daula and his successors, Mahadji Scindia and his subordinates and successors of Surajmal Jat from 1766 to 1810. The second part relates to Persian correspondence from 1769–1820 and comprises of letters from various courts to the Peshwas.

Language : Modi script

Bulk : 7,000 documents

27. *Patankar Daftar, Satara (1693–1926)* : This Collection throw a light on the grant of fifty-seven villages as *inam* in Patan Mahal by the Chhatrapati Rajaram to the Patankar family in recognition of their services.

Language : Modi script

Bulk : 6 *Rumals*

28. *Pisal Daftar, Satara (18th and 19th Centuries)* : This Collection comprises correspondence exchanged between Pisal family at Aundh, Satara District and Pant Pratinidhis of Aundh.

Language : Modi Script

Bulk : 200 Papers

29. *Raje Mane (Mhaswad) Daftar, Satara (1690–1791)* : This Collection comprises details relating to the grant of *desh-mukhi* rights of Mhaswad, Dahigaon, Akluj, Bhalawni, Kasegaon, Brahmpuri, Sangole, Atpade, Nazare and Belapur by the Adilshahis, the Mughals and the Marathas to the Mane family of Mhaswad, Man Taluka, Satara District.

Language : Modi and Persian

Bulk : 18 *Rumals*



30. *Sangli Daftar* (1800–1850) : This Collection provides detailed information relating to the arrest of offenders in the Sangli territory, closure of Sangli Mint, relations between East India Company's Officers and the Chiefs of Sangli, Treaty between the East India Company and the Patwardhans of Miraj, Sangli and Kurundwad.

Language : Modi script

Bulk : 324 *Rumals*

31. *Sawantwadi State Records* (18th Century) : This Collection provides information on the relations of Sawantwadi State with the Portuguese Government.

Language : Modi Script

Bulk : 21 Bundles

32. *Shirke Daftar, Satara* (1803–1911) : This Collection comprises of correspondence with the Chhatrapatis, the Peshwas and Maratha Sardars, inspection of canons, survey of lands of the Shirke family of Satara.

Language : Modi script

Bulk : 25 *Rumals*

33. *Tilhu Daftar, Kolaba* (1749–1866) : This Collection provides information relating to the grant of *adhyapatras* and comprises of correspondence regarding religious disputes.

Language : Modi script

Bulk : 6 *Rumals*

34. *Udajiram Deshmukh Daftar* (1666–1757) : This Collection provides information relating to the asylum granted by the Raje Udajiram Deshmukh to the rebel prince Khurram and his family. The Collection also has *Sanads* given by the Mughal Emperors to the Raje Udajiram, his wife Raibaghan and son Jagjivan.

Language : Persion

Bulk : 25 Documents.

**SOME SIGNIFICANT DOCUMENTS AVAILABLE IN THE  
MAHARASHTRA STATE ARCHIVES, MUMBAI.**

1. Peace Treaty concluded between the English and Nawab Shuja-ud-Daula of Bengal.  
Public Department, Diary No. 45-II/1765,  
pp. 813-816.
2. Treaty between Haider Ali and Marathas regarding payment of money against the supply of pepper.  
Public Department, Diary No. 49-II/1767,  
pp. 520-521.
3. Abolition of Board of Education with effect from 31 May 1855 and its all duties transferred to the Director of Public Instruction.  
General Department, Volume No. 19/1855,  
p. 89.
4. Construction of Telegraphic lines from Karachi to Bombay, from Calcutta to Madras, and from Bombay to Cannanore with effect from 19 June 1857.  
General Department, Volume No. 18/1857,  
pp. 59-60.
5. Thomas Candy's report on the classification of records of the Bombay Presidency.  
General Department, Volume No. 2/1865,  
Compilation No. 451, pp. 89-152.
6. Ships and Boats of the Supreme Government were re-named as "His Majesty's Indian Marine Ships" with effect from 30 October, 1884.  
General Department, Volume No. 149/1884, p. 249.
7. A brief history of the Parsis of Yezd.  
Secret and Political Department, Diary No. 180/1889,  
Compilation 1687, pp. 1-18.
8. Prohibition on the import of *charas* into the Bombay Presidency in 1912.  
Secret and Political Department, Volume No. 150/1912, p. 93.
9. Feudatory Jagirdars of Kolhapur.  
Political Department, F. No. 4663-III/1928-30,  
p. 33.

10. Agreement between His Highness Shahu Chhatrapati of Kolhapur and British Government for the cession of jurisdiction over the lands in the Kolhapur State occupied by the Southern Maratha Railway.

Political Department, F. No. 4663-III/1928—30, p. 77.

11. Repair works of the temple of Shiwai at Shivneri, the birth place of Shri Shivaji Maharaj.

Political Department, F. No. 9428-26/1951,  
pp. 57 & 58.

12. Abolition of the arrack farm.

Revenue Department, Diary No. 10/1791, p. 86.

13. Minute of Mr. Ricard regarding the revision of the Revenue Assessment.

Revenue Department, Diary No. 25/1799, p. 1066.

14. Erection of light-house between Malwan and Vingorla.

Revenue Department, Volume No. 121/1862-64,  
p. 277.

15. Minute of the Sir Richard Temple, Governor of Bombay dated the 22 September 1878 on the employment of Hill Tribes in the Thana district.

Revenue Department, Volume No. 143/1878, p. 193.

16. Preservation of the Sion Fort in Bombay City and its transfer to the Archaeological Department.

Revenue Department, F. No. 8374-II/1925, p. 233.

17. Plans of the landward defence of Military.

Military Department, Volume No. 524,  
Compilation No. 133 of 1854, p. 69-100.

18. Transportation of 1438 convicts from India to Western Australia.

Military Department, Volume No. 525/1854,  
Compilation No. 81, pp. 475-486.

19. Trial of Shri Wasudeo Balwant Phadke in a conspiracy to wage war against the Queen of Aden State.

Judicial Department, Volume No. 58-59/1879-1880.

20. Prohibition on the celebration of the Ganesh Chaturthi festival on 7 September 1910.

Judicial Department, volume No. 139/1910, p. 211.

21. Recruitment of Sikhs in the Bombay City Police Force in 1911.

Judicial Department, Volume No. 192/1911, p. 235.

22. Release of life convict Vinayak Damodar Savarkar.

Home (Special) Department, F. No. 60-D(e)/1923-24, pp.-1-47.

23. Temple Satyagraha in 1929 for entry into the Parwati Temple at Pune.

Home (Special) Department, F. No. 355(64)/V/1925, p. 35.

24. Correspondence between Council of India and Chamber of Commerce, in Calcutta for opium trade to China.

Steam Department, Volume No. 23/1939, pp. 141-142.

25. Export of controlled commodities from India to Pakistan.

Public Works Department, F. No. 950/39 of 1948.

26. Administrative set-up of the Government Departments, Offices on the bifurcation of Bombay State.

Public Works Department, G.M.S. 1159/1959 37/1959.

27. Establishment of High Schools in Sind for promoting Female Education.

Education Department, F. No. 318/1992-Legislative Council Series.

28. Introduction of free and compulsory education in Municipalities.

Education Department, F. No. 332/1922 - Legislative Council Series.

29. Report on the grain riots in the affected districts.

Revenue Department, Volume No. 156/1857 - Famine Branch.

30. Remedies and curses against the Bubonic plague.

Plague Department, Volume No. 1/1897, Compilation No. 1.



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# MANIPUR

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# MANIPUR

## Manipur--Brief History

It was the territorial expansion of Burma (now Myanmar) in the 18th and 19th centuries in Manipur that the latter sought help from the British to have Manipur from the Burmese invasion. Two treaties—one in 1833 and other in 1834 defined bilateral relations between the State of Manipur and the British Indian Government. A Political Agent in Manipur was appointed in 1834 A.D. The British Government was represented by the Political Agent in Manipur and the Maharaja of Manipur was represented in British India by his Agents in Calcutta and Cachar.

In 1886, the Raja of Manipur, Chandra Kirti Singh died and there were uncertainties and civil strife centring round the succession question. The disturbed conditions of the state finally led to the assassination of five British officers including the Chief Commissioner of Assam and the British Political Agent at Imphal in 1891. The Manipur Palace intrigues were quickly suppressed and British rule was introduced in Manipur. Henceforward Manipur became a native state under the complete political control of the British Government. Churachand, a five year old member of the ruling family was nominated as Raja by the British in 1891 and for the next sixteen years the administration of Manipur was conducted under direct British supervision.

On 15 May 1907, the direct administration of British rule in Manipur came to an end. The administration of the State was made over to His Highness the Raja of Manipur to be assisted by one member of the Eastern Bengal and Assam Civil Service as Vice-President, and six Darbar members. In recognition of his services during the first World War, the Raja of Manipur was promoted to the hereditary title of Maharaja on 4 December 1917. After the lapse of the British Paramountcy on 15th August 1947, the Maharaja formed a body which framed a constitution for the State, and for the first time in the history of the State a Government was formed with the help of elected representatives of the people. The younger brother of the Maharaja Priyabrata Singh became the Chief Minister of the State. The Maharaja, however, signed a merger agreement with India on 15 October 1949 and Manipur was merged with Union of India.

The Constitution of India gave Manipur the status of Part C State and its administration was entrusted to the President of India



who was to carry on the administration through a Chief Commissioner appointed by him. A Council of Advisers were to assist the Chief Commissioner. Under the Constitution of India, the first General Election was held in January 1952 on the basis of adult franchise and 30 members of the electoral college were elected in Manipur. These members of the electoral college recommended the names of five (5) advisors, who eventually formed the Advisory Council of the Chief Commissioner.

The 7th Amendment Act of the Constitution of India converted the Part C State of Manipur into Union Territory from 1 November 1956, to be governed by the President of India through an Administrator to be appointed by him. Provisions were also made for a Territorial Council of 30 elected members headed by a Chairman who enjoyed executive authority over these subject rested upon the Council. This system of Government continued upto 1960.

### **Manipur State Archives**

The Manipur State Archives had its origin in the Secretariat Record and Library Room established during the time of British Political Agency. At that time the British Political Agent maintained and preserved their records in Secretariat Record Room located in a spacious room in the old Secretariat. The State Archives started functioning only in 1981, under the Directorate of Social Welfare and Art and Culture, Government of Manipur, headed by a trained Archivist. At present the Manipur State Archives is housed in a temporary building. The new building of Manipur State Archives is being constructed near the Secretariat.

With the establishment of the State Archives, the Manipur State Secretariat transferred bulk of its records to the State Archives. These records belong mostly to the erstwhile office of the Political Agent, State Darbar, etc. The Manipur State Archives has presently 7 Sections namely—(1) Administration Section, (2) Functional and Record Section, (3) Repair and Binding Section, (4) Research and Publication Section, (5) Library Section, (6) Conservation Section, and (7) Reprography and Microfilming Section.

The holdings of the Manipur State Archives are broadly divided into two distinct series, viz. (i) Old Records and (ii) Secretariat Records. The Old Records comprise of Historical Manuscripts — both in archaic Manipur and Bengali scripts (16th to 19th century). These records also contains copies of letter and *farmans*, issued by the Raja of Manipur. The Secretariat Records on the other hand comprise of proceedings and files from 1891 to 1960.

The Manipur State Archives, which is presently under the Directorate of Arts and Culture provide research facilities to the bonafide research scholars. All records which are 25 years old are open for consultation for bonafide researchers. Foreigners are required to produce a letter of accreditation from the sponsoring institution as also from the respective Missions in India.\*

Research Room of Manipur State Archives remains open between 10 A. M. to 4 P. M. on all days excepting Sundays and other Gazetted Holidays. The Library of the State Archives has in its custody more than 20,000 books including gazettes, gazetteers, administrative reports and rare books relating to Manipur and North-East India. The State Archives has also a good collection of microfilm rolls relating to Manipur.

### **Growth of Secretariat**

The Manipur Secretariat passed through a number of stages in its evolution till 1960, each stage reflecting the political and constitutional growth of Manipur. First Political Agent was appointed in 1835 A.D. and was placed under the Chief Commissioner of Assam. He managed political matters concerning the internal affairs of Manipur and frontier areas of Assam. In 1891, Manipur was conquered by the British and instead of annexing the State to the British Empire, it was granted to a minor Raja of a different royal lineage. But the area covered by the Manipur citadel and palace together with an area of 183 square miles was taken over from the State and constituted as British Reserve. This area was under the control of the Government of India and, was administered by the Political Agent.

As long as the Raja was a minor it was the Political Agent who administered the State as Superintendent. Such Superintendancy was terminated on 15 May 1907 when the Raja came of age. During the initial reign of the Raja, the administration had been in the hands of the Raja supported by an Advisory Darbar consisting of a Vice-President (a member of Indian Civil Service and whose services were lent to the State by the Government of Assam) and six nominated members. The Maharaja was the first President of the Darbar but since 1916, he preferred to exercise merely the supervisory control thus allowing the Vice-President to become President of the Darbar.

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\*For details see 'Rules Regulating Public Access for purpose of Research to the Manipur State Archives in Appendix' 'G'.

Five Departments existed in Manipur at that time, viz. Medical Department, Police Department, Judicial Department, Revenue Department, and Education Department. The control of these Departments were distributed among the Maharaja, the President and other members of the Darbar. Besides, the President of Darbar was also responsible for all matters concerning Revenue and Finance. The hill tribes depended on the state of Manipur were also administered by him on behalf of the Maharaja.

After an uprising of the Kuki hill tribes in 1917, a new system for hill administration was adopted. The hill region was divided into three sub-divisions, each headed by an officer from the neighbouring government of Assam. After the merger agreement, the state was put under the administrative control of Chief Commissioner. The Chief Commissioner was assisted by a Secretariat with a Chief Secretary and six Secretaries, two of whom were ex-officio Secretaries and other ancillary officers.

#### **Details of the Department :**

1. **Veterinary and Animal Husbandry Department** :—Till 1956 subject relating to Veterinary and Animal Husbandry were dealt within Medical Department. In 1956, Veterinary and Animal Husbandry Department was created and placed under the administrative control of the Director Agriculture and Fisheries. Again in September 1958, the Department was removed from the administrative control of the Director of Agriculture and placed directly under the administration of the Commissioner.
2. **Fisheries Department** :—Prior to 1947 the work relating to fishery was dealt by the President of Manipur State Darbar. After the integration of the State, the management of the fisheries was under the Deputy Commissioner and the development of the fisheries was the responsibility of the Director of Agriculture. In 1956 fisheries came under the administrative control of Agricultural Department. In April 1959, a separate Fishery Department was established and placed under the Chief Fishery Officer.
3. **Agriculture Department** :—Prior to 1946, work relating to agriculture was dealt by the Manipur State Darbar. In 1946, the Agriculture Department was created in order to increase the productivity of the land, to bring more area under cultivation and diversifying the crop pattern. In February 1954, a Director of Agriculture was appointed, and this Department remained under his administrative

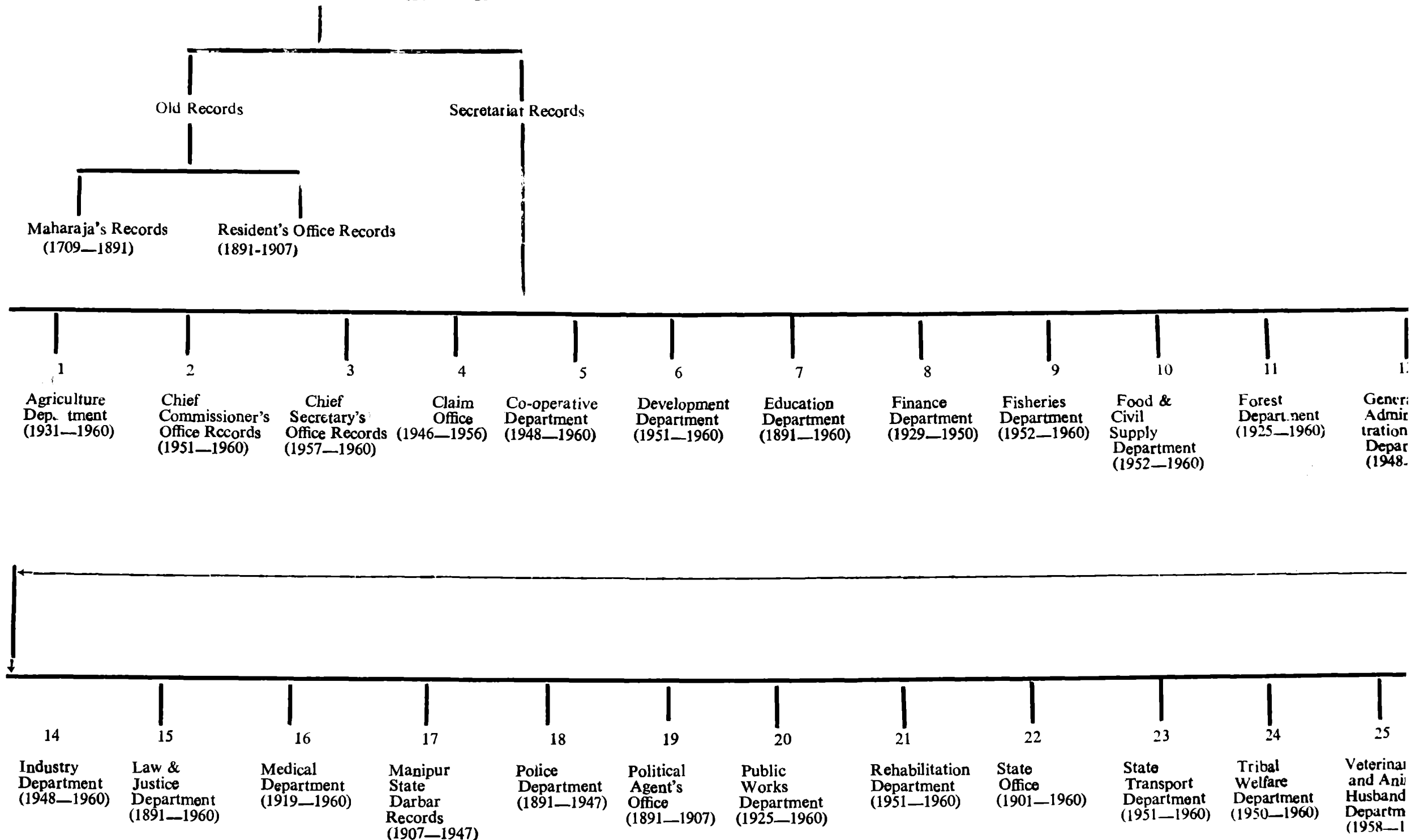
4. **Co-operative Department** :—Co-operative Department had been created in 1948 to manage Consumer Societies. The Registrar of Co-operative Societies was the Chief Executive Officer of the Department. In 1959-60, the Secretary Administration dealing with co-operative was declared as Head of the Department.
5. **Forest Department** :—In 1932, State Forest Department was created and legislation was enacted for the first time to deal with the problem of **Jhuming** and management of the forests. After merger of the state with India the management of the forests of Manipur came under the control of the Chief Commissioner. The Forest Department was reconstituted in 1957 and placed under an officer designated as the Chief Forest Officer.
6. **Police Department** : Before 1947, Police was under the charge of a member of the Darbar who had been designated as the Police Member. Law and order in the British Reserve was, however, the responsibility of the Political Agent. After the integration, the Police Administration was put under Superintendent of Police. In 1960 the Police Administration was again reorganised and Deputy Commissioner was vested with the power of Inspector General of Police.
7. **Law and Justice Department** : Judicial Department was created in 1891 to handle legal matters. It continued till 1947 when in its place, Law and Justice Department was created. No other administrative change took place till 1960.
8. **Foreigner's Department/Taxation Department** : Foreigner's Office Taxation Department was created in 1931 and placed under the control of the Foreigner's Member of State Darbar. This Department was the agency through which foreigner's tax, grazing fees, income tax and trading licence fees were collected. In 1948, the Department was designated as Taxation Office and placed under the control of Commissioner of Taxes, who was the Head of the Department. No other administrative changes took place till 1966.
9. **Public Works Department** : Before 1947, the works of the Public Works Department was entrusted to the control of P. W. D. Division located in Shillong. In 1954, Public Works Department came under one combined

Principal Engineering Officer with State of Tripura. Public Works Department also underwent some changes in 1957 when Principal Engineering Officer was appointed exclusively for Manipur. In 1958-59 Public Works Department started to function with three Divisions for Civil Works and one Division of Electrical Works. The Public Works Department was further strengthened in 1960 when two new divisions, viz. Highway North Division and Highway South Division were added to it.

10. **Industry Department** : Industry Department which dealt with development of industries was created in 1948. The Director of Industries was the office-in-charge of the Industrial Development projects in the territory. He was under the administrative control of the Secretary, Development. The Director of Industries in his capacity as Labour Commissioner, looked after the labour welfare work in Manipur. This arrangement continued till 1960.
11. **Medical and Public Health Department** : After 1891, Medical Services were introduced and a Member of the State Darbar was placed incharge of the Medical Department. After the integration of Manipur in Indian Union, the Medical Department was placed under control of Chief Medical Officer. The Department was further reorganised in 1957 when responsibility for Public Health and Sanitation except centrally sponsored schemes, were transferred to the Territorial Council. Centrally sponsored Schemes were placed under the Director, Medical and Health Services.
12. **Education Department** : The Education Department which was earlier under Darbar Member was kept under the charge of Chief Commissioner in 1949. He was assisted by an Education Advisor and one Inspector of School. Education Department was further reorganised in 1957 when some of its workers were transferred to the Territorial Council. The charge of Technical Education was put under the control of Director of Education.

The Departments which existed in 1960 and were directly under the administrative control of Chief Commissioner/Secretaries were— Home Department, Revenue and Finance Department, Finance Department, Development Department, Food and Civil Supplies, Tribal Welfare Department, Rehabilitation Department, Transport Department.

# RECORD HOLDINGS IN MANIPUR STATE ARCHIVES



Secretariat Records

Records

143-144

4	5	6	7	8	9	10	11	12	13
Claim Office (1946—1956)	Co-operative Department (1948—1960)	Development Department (1951—1960)	Education Department (1891—1960)	Finance Department (1929—1950)	Fisheries Department (1952—1960)	Food & Civil Supply Department (1952—1960)	Forest Department (1925—1960)	General Administration Department (1948—1960)	Home Department (1948—1960)

17	18	19	20	21	22	23	24	25
Manipur State Darbar Records (1907—1947)	Police Department (1891—1947)	Political Agent's Office (1891—1907)	Public Works Department (1925—1960)	Rehabilitation Department (1951—1960)	State Office (1901—1960)	State Transport Department (1951—1960)	Tribal Welfare Department (1950—1960)	Veterinary and Animal Husbandry Department (1958—1960)

## I. OLD RECORDS

Reference media available : Descriptive Lists to the Old Records.

Sl. No.	Description	Inclusive years	Bulk	
			Bundles	Volumes
1	2	3	4	
1.*	Maharaja's Records	1709—1891	2	140
2.	Resident Office Records	1891—1907	8	—

\*The Old Records in Manipur State Archives covering the year 1709—1891 comprise the correspondence inter-exchanged between the Maharaja and the Political Agent. Manuscript volumes contain information regarding General Administration, Culture and Religion, External Relations, Military Administration, etc.

## II. SECRETARIAT RECORDS

Reference media available : (i) Consolidated Index to the Political Agents Records, 1891—1947 (ii) Subject list of Manipur State Darbar Resolutions, 1907—1947 (iii) Summary lists and Descriptive lists of all other records.

Sl. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
1	2	3	4	
<b>1. Agriculture Department</b>				
	(i) Agriculture Department	1931—1960	—	6
	(ii) Veterinary & Animal Husbandry Department	1956—1958	—	1
	(iii) Fisheries Development Department	1956—1959	—	2
<b>2. Chief Commissioner's Office Records</b>				
	(i) Chief Commissioner Office	1951—1960	—	2
	(ii) Advisory Council Office	1951—1956	—	4
	(iii) Territorial Council Office	1957—1960	—	3
	<b>3. Chief Secretary Office Records</b>	1957—1960	—	2
	<b>4. Claim Office</b>	1946—1956	—	2
	<b>5. Co-operative Department</b>	1948—1960	—	3
<b>6. Development Department</b>				
	(i) Development Department	1952—1960	—	3
	(ii) Fishery Development	1958—1960	—	2



Sl, No,	Description	Inclusive Years	Bulk	
			Bundles	Volumes
1	2	3	4	
<b>7. Finance Department</b>				
	(i) Finance Department	1929—1950	16	—
	(ii) Revenue and Finance Department	1950—1956	1	—
	(iii) Finance Department	1956—1960	2	—
8.	<b>Fisheries Department</b>	1959—1960	2	—
9.	<b>Food and Civil Supplies Department</b>	1952—1960	6	—
10.	<b>Forest Department</b>	1925—1960	3	—
<b>11. General Administration Department</b>				
	(i) Service Branch	1948—1960	18	—
	(ii) Co-ordination Branch	1955—1960	3	—
	(iii) Establishment Branch	1955—1960	4	—
	(iv) Stationary and Printing Branch	1959—1960	3	—
	(v) Political Branch	1948—1960	2	—
<b>12. Home Department</b>				
	(i) Jail	1948—1960	2	—
	(ii) Police	1948—1960	7	—
	(iii) Law	1951—1960	10	—
	(iv) Development	1950—1957	20	—
	(v) Revenue	1948—1960	2	—
13.	<b>Industry Department</b>	1948—1960	8	—
<b>14. Law and Justice Department</b>				
	(i) Judicial Department	1891—1947	15	4
	(ii) Law & Justice Department	1947—1960	10	—
<b>15. Manipur State Darbar Records</b>				
	(i) Manipur State Darbar Proceedings	1907—1947	6	40
	(ii) Manipur State Darbar Resolution	1907—1947	—	11
<b>16. Medical Department</b>				
	(i) Medical Department	1919—1955	4	—
	(ii) Veterinary Department	1945—1955	2	—
	(iii) Medical Public Health Department	1955—1960	2	—

Sl. No.	Description	Inclusive Years	Bulk	
			Bundles	Volumes
1	2	3	4	
17.	Police Department	1891—1947	2	—
18.	Public Works Department	1925—1960	5	—
19.	Rehabilitation Department	1951—1960	1	—
20.	State Office Records	1901—1960	14	—
21.	State Transport Department	1951—1960	3	—
22.	Tribal Welfare Department	1950—1960	1	—
23.	Veterinary and Animal Husbandry Department	1958—1960	2	—

### III. OTHER SERIES

#### Bill Vouchers\*

1.	Civil Police	1928-1949	72	—
2.	Civil Works	1945-1950	72	—
3.	Education	1922-1950	96	—
4.	Expeditions	1924-1931	120	—
5.	Foreigners	1926-1948	72	—
6.	Forest	1922-1950	48	—
7.	Hydro-Electric Works	1929-1950	70	—
8.	Industry	1943-1950	218	—
9.	Jail	1903-1950	48	—
10.	Land Revenue	1922-1950	76	—
11.	Law and Justice	1925-1947	72	—
12.	Maharaja Staff	1940-1956	91	—
13.	Manipur State Darbar	1914-1944	48	—
14.	Medical	1923-1949	120	—
15.	Military Police	1923-1949	96	—
16.	Pension and Gratuity	1930-1949	48	—
17.	Public Works Department	1922-1949	96	—
18.	Registration	1936-1952	07	—
19.	State Press	1933-1950	72	—
20.	Taxation	1923-1930	48	—
21.	Veterinary and Agriculture	1926-1950	96	—
22.	Water Works	1923-1946	72	—

\* Bill vouchers of the following Department of Government of Manipur from 1922 to 1950 are also kept in the Manipur State Archives,

#### IV. PRIVATE COLLECTION IN MANIPUR STATE ARCHIVES

In 1983 the Manipur State Archives started a programme of acquiring records of historical importance from private individuals and institutions. Some of the Significant Collection are as follows :

1. **Jana Neta Irabot Singh Collection** (1896—1951) : It contains papers relating to communist movement in Manipur, freedom movement in Manipur, organisation of **Nikhil Manipuri Mahasabha** in 1939 and **Krishak Sabha** 1940.  
(Script — Manipuri)
2. **Ibobi Collection** (1947—1949) : This collection contains information regarding various issues connected with Meitei Religion during 1947—1949.  
(Script — Manipuri)
3. **Padmashri N. Khelchandra Singh Collection** (33 A.D. to 20th A.D. centuries) : The collection comprises chronicle of the Kings of Manipur. Also deals with aphorism and moral teachings.  
(Script—Archaic Manipuri)
4. **Sonamahi Thenlon** (16th century) : The collection relates to the activities of Lainingthon Sanamahi.  
(Script—Archaic Manipuri)
5. **Ningthoural Lambuba** (17th century) : 263 pages dealing with accounts of the Kings of Manipur.  
(Script — Manipuri)
6. **Charairongba Khungum** (17th century) : A manuscript dealing with aphorisms and moral teachings.  
(Script — Manipuri)
7. **Hoiron Haya** (16th century) : 45 manuscript pages songs sung at Lai Haroaba festival describing the origin of creation of universe.  
(Script — Manipuri)
8. **Ningthourol Singkak** (16th century) : 21 manuscript pages relating to events that may take place for the society and country and dealing with mystic predictions for events written during the reign of King Khagemba.  
(Script — Manipuri)

9. **Khuman Kangleirol** (16th century) : 66 manuscript pages dealing with the accounts of the Kings of Khuman Clan.  
(Script — Manipuri)
10. **Moirong Kangleiron Ningthourol** (10th century) : 200 manuscripts dealing with the accounts of the Kings of Moirang.  
(Script — Manipuri)
11. **Lei Shangkhong Thiron** (18th century) : 8 pages describing sacred places located along the course of Leisanghong (a canal).  
(Script — Manipuri)

**SOME SIGNIFICANT DOCUMENTS AVAILABLE IN THE  
MANIPUR STATE ARCHIVES**

1. First women agitation in Manipur (1904-05) during the period of Superintendency of Lieutenant Colonel H. Maxwell.  
Foreign Department, Sec E, March 1905, No. 872—874.
2. Imphal Water Supply Scheme.  
Political Agent, File No. 187/1910.
3. Kuki rebellion in South—East of Manipur against the King and the British Government during the period of Maharaja Churachand Singh.  
Foreign Political Department, June 1919, No. 6310 P.
4. Agitation against the Marwaries for the cause of high price of rice during the period of Maharaja Churachand Singh.  
Political Agent Memo No. 1068, 23rd September 1920.
5. Scholarships to Manipur Student studying Sanskrit at Banaras.  
State Office V/558, F. 6/1920—25.
6. Education of Maharaja of Manipur and his nephew at Dehradun.  
Political Agent, File No. 257/30.
7. The Kabui Naga Movement against the Maharaja Churachand Singh of Manipur and the Political Agent J. C. Higgin  
Political Department (Political Branch), Political Agent, March 1931, Letter No. 802.
8. Proclamation for arrest of Rani Gaidiliu - a young lady who was the leader of the Kabui Naga Movement waged against the British Administration.  
Deputy Commissioner Naga Hills,  
Order No. 2137, dated the 23rd August 1932.
9. Foreigner's converted to Manipur State Subjects.  
Political Agent, File No. K/78/33 (1933).
10. Social reformation movement during period of Raja Churachand Singh and the Raja Bodhachandra, 1938—47.  
Political Agent, Case No. 18, 1938.
11. The Second Women Agitation 1939 against export of rice from Manipur.  
Political Agent, Case No. 2, 1939.

12. Correspondence regarding reciprocal arrangement between the Manipur State and British India.  
Political Agent, File No. 454/1944.
13. Recognition of Manipuri as a language for examination at the Calcutta University.  
Political Agent, V/656. F. No. 501/1945.  
State Council, 1947, Volume, 373.
14. Minutes of a meeting of the Manipur State Constitution Making Committee, held at Imphal on 14 October 1947 to frame Franchise Rules.  
State Council, 1947, Volume, 373.
15. Hoisting of *Pakhangba* and Union Flags at the sacred Kangla in 1947.  
F. No. 3/1947-Misc. V/514.
16. Formation of Advisory Council to the Chief Commissioner of Manipur.  
F. No. AC/1/50-V 697.
17. Amount recoverable from His Highness the Maharaja of Manipur (Assets and Liabilities).  
Finance Revenue Department F. A/99/1950-56 V/689/1950.
18. Abolition of permit system for entry in and exist from Manipur.  
Home Department (Police) F. 121/50/HD V 552.
19. Payment of compensation for damages caused to lands and buildings during the Second World War.  
Manipur Revenue and Finance F. 21/53/Claims/1951.  
Development Department F. No. 60/1/600.
20. Techno-economic Survey of Manipur — Report, 1960.  
F. No. 60/1/600, Development Department V/494.



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# ORISSA

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# ORISSA

## Orissa—Brief History

Orissa was formed as a province on 1 April 1936. After independence, the 26 princely states in and around Orissa surrendered their sovereignty to the Government of India on 15 December 1947 under the Instrument of Accession Act, 1947. By the States merger (Governor's Provinces Order, 1949), the erstwhile 26 princely states were completely merged with the State of Orissa on 19 August 1949. The State at present comprises of 27 districts under three revenue divisions, viz. Central, Northern and Southern.

## Orissa State Archives

The origins of Orissa State Archives dates back to 1948, when a Central Record Office was established at Bhubaneswar under the charge of a whole time officer with the designation of Superintendent. Prior to the creation of Central Record Office, the records were kept in the Record Room of Orissa Secretariat. After the formation of new province of Orissa in 1936, the records pertaining to Orissa were transferred from Madras Presidency, Bengal Presidency and Bihar and Orissa Council and kept in the Record Room of Orissa Secretariat. The organised Orissa State Archives came into existence in 1960.

All records, which are 30 years old, are open for consultation for bonafide researchers\*. Foreigners are required to apply through Government of India's Diplomatic and Counsellor Representatives in their respective countries and establish their bonafides as research scholars. All applications for permission to consult records are to be made in the prescribed form addressed to the Superintendent (Head of the States Archives), Orissa. Research Room of State Archives remains open between 10.30 a.m. to 4.30 p.m. on all working days.

Orissa State Archives has in its custody Secretariat records, District and Divisional records, Board of Revenue records, Madras and Bengal Presidency records and Bihar and Orissa Council records. Besides, it also has 81 private paper collections.

## Growth of Secretariat

The Secretariat of Orissa passed through many stages in its evolution till 1956. In 1936, with the creation of Orissa as a separate

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\* For details see Rules Regulating Public Access for purpose of Research to the Orissa State Archives' in Appendix 'H',

province, the Orissa Secretariat had eight Departments. The subjects dealt within each Department and its administrative development effected are as hereunder :—

1. **Home Department** : It dealt with the subjects relating to jails, police, appointments, publicity, small savings, and Political. In 1950 subjects pertaining to elections and reforms and in 1956, subjects like passport and public relations were also brought under the control of Home Department.
2. **Finance Department** : It dealt with subjects relating to accounts and audit, income tax, commercial taxes, pay and allowances, budget, stamps and currency and coinage.
3. **Revenue Department** : It dealt with subjects relating to land reforms, revenue, forest, mining, excise and famine and flood relief. In 1950, the subjects relating to excise and mining were delinked from it and made into separate Departments.
4. **Education Department** : It dealt with subjects relating to education, reformatories, libraries, excise and forests. In 1947, forest and excise were transferred to Revenue Department.
5. **Health and Local Self Government** : It dealt with matters relating to public health, medical and Local Self Government. In 1950, it was bifurcated into two separate department, viz. Health Department and Local Self Government Department. However, subjects relating to public health and medical were retained with the Health Department. In 1956, Local Self Government was merged with the Health Department.
6. **Commerce and Labour Department** : It dealt with subjects relating to commerce, labour, employment and housing. In 1950, labour was made a separate Department.
7. **Law Department** : It dealt with subjects relating to judicial and legislative matters and jails. The matter relating to jails was transferred to Home Department in 1947.
8. **Public Works Department** : It dealt with subjects relating to irrigation and drainage, transport and buildings, electricity and roads.

In 1945, a new department was created which was known as Planning and Reconstruction Department which dealt with subjects pertaining to planning, reconstruction and development. In 1946, Supply Department was created which dealt with supply and distri-

bution of foodgrains and essential commodities and also weights and measures. In 1950, this department was expanded with the inclusion of transport and was renamed as Supply and Transport Department. In 1947, Public Relations Department was created which dealt with publicity and propaganda including production of informative and educative literature on the activities of Government.

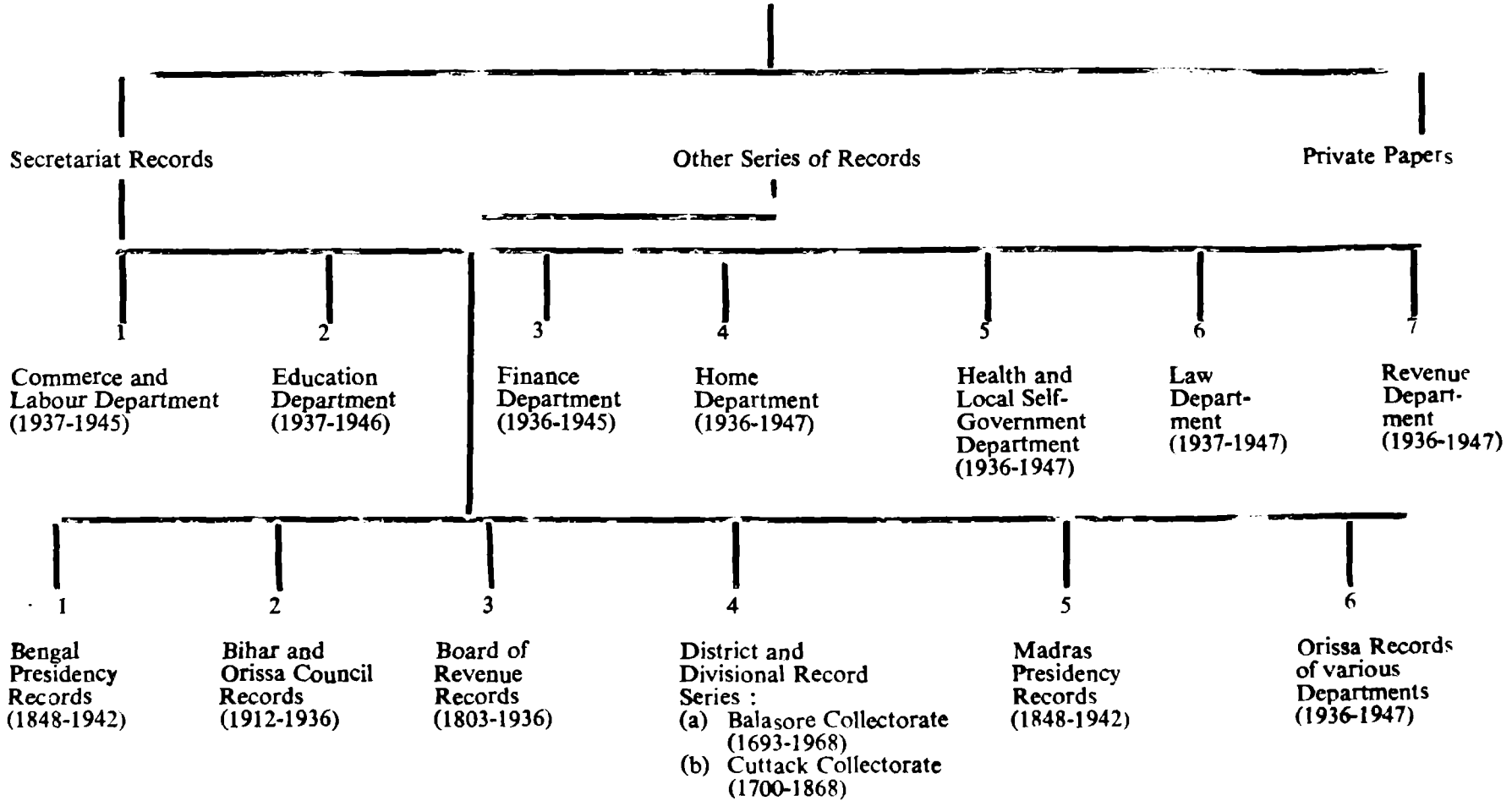
In 1950, three new Departments were created which were as under :

1. **Agriculture and Forestry Department** : It dealt with subjects relating to agriculture, forestry and animal husbandry. In 1956, it was renamed as Agriculture Co-operation and Forestry Department. It was further rechristened as Development Department in 1959.
2. **Industries Department** : It dealt with subjects relating to development of industries and all matters connected therewith including handloom, village and cottage industries, matters connected with research, training, manufacture and supply of equipment for village and cottage industries.
3. **Excise Department** : Prior to 1950, the subject relating to excise was dealt under Education Department upto 1947 and under Revenue Department upto 1950. It dealt with levy of excise duties and control of manufacture of narcotic drugs, liquor and opium.

In 1955, Mining and Geology Department was created which dealt with regulation and development of mines and minerals and geological survey and exploration of mineral resources. The Political and Services Department was created in 1956 which dealt with community development and National Extension Service, **gram panchayat**, Administrative Tribunal, planning, river valley development and anti-corruption.



**RECORD HOLDINGS IN ORISSA STATE ARCHIVES, BHUBANESWAR**





## RECORDS AVAILABLE IN THE ORISSA STATE ARCHIVES

### A SECRETARIAT RECORDS

Reference Media available :

Issue Receipt and Index Registers, 1833—1900; **Guide to Orissa Records, Volume I—VIII.** The reference media is applicable to all the categories of records in Orissa State Archives.

S. No.	Description	Inclusive Years	Bulk	
			No. of files/ Bundles	No. of Volumes
<b>Departments and Branches</b>				
1.	<b>Commerce and Labour Department</b>			
	Commerce . . . . .	1937—45	984 files	—
2.	<b>Education Department</b>			
	Education Branch . . . . .	1937—47	792 files	—
	Excise Branch . . . . .	1938—45	405 files	—
	Forest Branch . . . . .	1937—46	241 files	—
3.	<b>Finance Department</b>			
	Finance Branch . . . . .	1936—45	1676 files	—
4.	<b>Home Department</b>			
	Appointment Branch . . . . .	1936—47	426 files	—
	Political Branch . . . . .	1937—47	238 files	—
	Police Branch . . . . .	1937—47	386 files	—
	jails Branch . . . . .	1936—37	25 files	—
	Reforms Branch . . . . .	1937—39	14 files	—
5.	<b>Health and Local Self Government</b>			
	Medical Branch . . . . .	1936—47	784 files	—
	Public Health Branch . . . . .	1936—45	255 files	—
6.	<b>Law Department</b>			
	judicial Branch . . . . .	1937—47	684 files	—
	Legislature Branch . . . . .	1937—47	209 files	—
	Miscellaneous Branch . . . . .	1937—45	536 files	—
	jails Branch . . . . .	1937—45	274 files	—
7.	<b>Revenue Department</b>			
	Revenue Branch . . . . .	1936—47	2177 files	—
	Forest Branch . . . . .	1946—47	45 files	—



**B. DISTRICT AND DIVISIONAL RECORD SERIES****I, Cuttack Collectorate**

S. No.	Description	Inclusive Years	Bulk	
			No. of files/ Bundles	No. of Volumes
1.	Banki Tahsil . . . . .	1885—1926	3366 files	
2.	Kanika Tahsil . . . . .	1864—1954	499 files	
3.	Judicial Correspondence . . . . .	1805—1863		126 Volumes
4.	Lakhraj Land Register . . . . .	1805—1868		21 Volumes
5.	Pargana Mahalwari Register . . . . .	1805—1868	4	„
6.	Revenue Correspondence . . . . .	1803—1893	337	„
7.	Revenue Mahalwari Khewat Register	1805—1868	116	„
8.	Revenue Mahalwari Kabuliat . . . . .	—	68	„
9.	Revenue Index Kabuliat & Khewat Register . . . . .	—	76	„
10.	Revenue Mouzawari Register . . . . .	—	21	„
11.	Revenue resumed land Register . . . . .	—	10	„
12.	Revenue Index Register . . . . .	—	28	„
13.	Recided Land Register . . . . .	—	11	„
14.	Salt Correspondence . . . . .	1805—1871	60	„
15.	Treasury transaction . . . . .	1805—1868	143	„
16.	Towzi Mahal Land Register . . . . .	—	1	„

**C. ORIENTAL RECORDS****II, Balasore Collectorate**

1.	Customs Correspondence . . . . .	1819—1884		16 Volumes
2.	Issue and Receipt Register of the Ruidad records . . . . .	1837—1888	145	„
3.	Judicial Correspondence . . . . .	1815—1890	131	„
4.	Marine Correspondence . . . . .	1820—1831	1	„
5.	Revenue Correspondence . . . . .	1803—1899	335	„
6.	Salt Correspondence . . . . .	1821—1872	54	„
7.	Treasury Transaction . . . . .	1865—1873	2	„

**III. Puri**

1.	Oriental records regarding settlement and boundary disputes	1803—1927	1349 Loose Records	
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S. No.	Description	Inclusive Years	Bulk	
			No. of files/ Bundles	No. of Volumes
<b>IV. Ganjam</b>				
1.	Boundary disputes and administration reports	1802—1948	6659 Loose	Records
2.	Chhatrapur Collectorate . . . . .	1836—1915	108 Bundles	
<b>V. Sambalpur</b>				
1.	Revenue and Judicial Correspondence . . . . .	1861—1868 & 1905		227 Volumes
2.	Education, origin and growth of Local Self Government, boundary disputes	1877—1959	1276 Files	
<b>VI. Sundargarh</b>				
1.	Boundary disputes manuals, administrative reports etc,	1902—1949	1877 files	
<b>VII. Koraput</b>				
1.	Annual Adm, reports, boundary dispute, Committee reports etc,	1777—1954	6568 Loose	Records
<b>VIII. Keonjhar</b>				
1.	Keonjhar Collectrates, Parwanas, reports	1856—1895		246 Volumes
2.	Bhuyan disturbances reports on administrative and development work, etc.	1852—1967	2232 files	
<b>IX. Kalahandi</b>				
1.	Criminal case records, excise records, annual administrative report, correspondence between political agents and ruling chief of Kalahandi,	1887—1958	964 files	
<b>X. Mayurbhanj</b>				
1.	State Gazette, Mayurbhanj . . . . .	1936—1948		13 Volumes
2.	Proceeding of different meeting of the Mayurbhanj State Council	1892—1911		1 Volume
3.	Sanads, letters etc, . . . . .	1693—1955	91 Loose	Records
4.	Judicial records relating to Pathanji case	1951—1955	2 File	
<b>XI. Phulbani</b>				
1.	Budh darbar period records, agricultural and annual administrative reports with copper plates etc.	1859—1968	2538 Loose	Records
<b>XII. Dhenkanal</b>				
1.	Administrative reports . . . . .	1847—1944	56 files	
<b>XIII. Bolangir</b>				
1.	Administrative reports, Sanads boundary disputes, papers relating to zamindari and settlement affairs.	1860—1966	231 files	

**C, BOARD OF REVENUE RECORDS**

S. No.	Description	Inclusive Years	Bulk		
			Files	Loose Sheets	Volumes
<b>Departments</b>					
1.	Revenue Department . . .	1803—1936	7393	66,361	275
2.	Judicial Department . . .	1806—1936	2129	22,198	85
3.	Custom Department . . .	1821—1900	—	10,003	8
4.	Salt Department . . .	1817—1886	—	11,829	21
5.	Marine Department . . .	1822—1890	—	12	7
6.	Local Fund Department . . .	1871—1904	—	8,882	7
7.	Forest Department . . .	1882—1904	—	—	3
8.	Political Agent, Angul . . .	1899—1920	—	358	—
9.	Confidential Department . . .	1907—1948	—	563	—
10.	Settlement Department . . .	1831—1900	—	26,314	—
11.	Irrigation Department . . .	1868—1987	—	12,945	—
12.	P.W.D. Department . . .	1867—1877	—	1,244	—
13.	Land Acquisition Department	1885—1899	—	4,179	—
14.	Income Tax Department . . .	1881—1901	—	2,166	—
15.	Railway Department . . .	1898—1899	—	367	—
16.	Municipal Department . . .	1884—1899	—	7,738	—
17.	L.S.G. Department . . .	1880—1899	—	3,252	—
18.	Excise Department . . .	1826—1890	—	6,780	—
19.	Land Revenue Department	1859—1877	—	3,060	—
20.	Road Cess Department . . .	1872—1901	—	6,382	—
21.	Wards Department . . .	1830—1900	—	2,125	—
22.	Political Department . . .	1854—1882	—	3,597	—
23.	Education Department . . .	1846—1916	—	1,014	—
24.	Stamp Department . . .	1883—1899	—	2,116	—
25.	Land Registration Department	1878—1880	—	399	—
26.	Bill Department . . .	1863—1885	—	585	—
27.	Finance Department . . .	1885—1900	—	3883	—
28.	Licence Tax Department . . .	1884—1890	—	9	—
29.	Census Department . . .	1878	—	15	—
30.	Rubkari Department . . .	1808—1900	—	90,206	—

**E. MADRAS PRESIDENCY**

S. No.	Description	Inclusive Years	Bulk		
			Files	Loose Sheets	Volumes
<b>I. Departments</b>					
1.	Public	1860—1936	—	—	66 Volumes
2.	Local and Municipal	1888—1933	—	—	52 ..
3.	Financial	1861—1913	—	—	19 ..
4.	Pension	1901—1935	—	—	21 ..
5.	Judicial	1872—1928	—	—	23 ..
6.	Law	1921—1935	—	—	8 ..
7.	Political	1882—1925	—	—	32 ..
8.	Revenue	1861—1936	—	—	21 ..
9.	Home	1917—1920	—	—	7 ..
10.	Legislative	1882—1915	—	—	8 ..
11.	Law (Legislative)	1921—1936	—	—	12 ..
12.	Law (Education)	1926	—	—	1 ..
13.	Educational	1906	—	—	1 ..
14.	Local Self Government	1925	—	—	1 ..
<b>II. Madras Presidency (Loose Records)</b>					
1.	Development	1926—1936	—	—	142 Loose
2.	Education	1865—1936	—	—	241 .. Record
3.	Ecclesiastical	1859—1907	—	—	35 ..
4.	Excise	1934	—	—	48 ..
5.	Finance	1870—1933	—	—	1092 ..
6.	General	1831—1834	—	—	22 ..
7.	Home	1892—1919	—	—	54 ..
8.	Judicial	1859—1929	—	—	3441 ..
9.	Law & Education	1926—1935	—	—	541 ..
10.	Law (General)	1921—1932	—	—	408 Loose
11.	Legislative	1905—1930	—	—	29 .. Record
12.	Local and Municipal	1885—1920	—	—	2965 ..
13.	Marine	1863—1899	—	—	138 ..
14.	Military	1859—1895	—	—	162 ..
15.	Pension	1900—1911	—	—	78 ..
16.	Police	1930—1932	—	—	34 ..
17.	Public	1859—1935	—	—	948 ..
18.	Political	1859—1927	—	—	199 ..
19.	Revenue	1859—1936	—	—	6092 ..

S. No.	Description	Inclusive Years	Bulk		
			Files	Loose Sheets	Volumes
<b>III. Bengal Presidency Departments</b>					
1.	Appointment . . . . .	1868—1912	315		Volumes
2.	Customs . . . . .	1861—1908	2		„
3.	Emigration . . . . .	1861—1908	1		„
4.	Excise . . . . .	1869—1908	3		„
5.	Financial (Customs) . . . . .	1911	9		„
6.	Financial (Salt) . . . . .	1911	9		„
7.	Ferry . . . . .	1861—1908	3		„
8.	General . . . . .	1877—1912	470		„
9.	Income Tax . . . . .	1861—1908	1		„
10.	Judicial . . . . .	1861—1912	780		„
11.	Legislative . . . . .	1911—1912	4		„
12.	Municipal . . . . .	1905—1912	19		„
13.	Miscellaneous . . . . .	1861—1908	2		„
14.	Opium . . . . .	1869—1908	2		„
15.	Police . . . . .	1880—1910	39		„
16.	Political . . . . .	1904—1914	142		„
17.	Revenue . . . . .	1869—1912	10		„
18.	Revenue (Salt) . . . . .	1869—1908	3		„
19.	Stamp . . . . .	1869—1908	3		„
<b>IV. Bengal Presidency (Loose Records)</b>					
1.	Appointment . . . . .	1855—1912	918		Loose Records
2.	Education . . . . .	1865—1911	1275		„
3.	Emigration . . . . .	1892—1900	173		„
4.	Financial . . . . .	1873—1912	2546		„
5.	General . . . . .	1868—1911	1198		„
6.	Judicial . . . . .	1858—1912	2008		„
7.	Judicial (Police) . . . . .	1868—1906	1328		„
8.	Judicial (Jail) . . . . .	1868—1910	172		„
9.	Municipal . . . . .	1868—1912	3190		„
10.	Political . . . . .	1848—1912	2385		„
11.	Political (Jail) . . . . .	1867—1942	407		„
12.	Revenue . . . . .	1867—1911	4921		„
<b>V. Bihar and Orissa Council</b>					
1.	Appointment . . . . .	1912—1922	118		Volumes
2.	Education . . . . .	1912—1931	419		„
3.	Financial . . . . .	1912—1931	439		„
4.	Judicial . . . . .	1912—1931	176		„
5.	Local Self Govt. . . . .	1919—1931	127		„
6.	Municipal . . . . .	1912—1921	399		„
7.	Political . . . . .	1912—1931	309		„
8.	Revenue . . . . .	1912—1931	715		„

## VI. Bihar and Orissa Council Records

S. No.	Description		Inclusive Years	Bulk		
	Department	Branches		Files	Loose Sheets	Volumes
1.	Appointment	Appointment .	1912—36	2239	Files	
		Deposit .	1912—36	240	..	
2.	Education	Education .	1911—36	2666	..	
		Archaeology .	1912—22	74	..	
		Agriculture .	1922—36	546	..	
		Registration .	1921—35	183	..	
		Industries .	1922—36	267	..	
		Deposit . .	1912—35	123	..	
		Ecclesiastical .	1913—22	57	..	
		L.S.G. . . .	1936	65	..	
		Miscellaneous	1913—36	160	..	
3.	Finance	Finance . . .	1912—36	4336	..	
		Commercial .	1911—22	817	..	
		Separate revenue	1912—22	266	..	
		Miscellaneous .	1912—36	400	..	
		Stamps . . .	1928—36	210	..	
		Deposit . . .	1912—36	168	..	
		Treasury Trand	1914—18	11	..	
		Accounts . .	1936	26	..	
4.	Judicial	Reforms . . .	1936	22	..	
		Judicial . . .	1913—36	2383	..	
		Jails . . . .	1924—36	432	..	
5.	Municipal	Deposit . . .	1916—36	47	..	
		Medical . . .	1912—21	676	..	
		L.S.G. . . . .	1912— 21	1091	..	
		Deposit . . .	1913—35	122	..	
		Sanitation . .	1912—20	275	..	
6.	Local Self Government	Commercial .	1912—21	358	..	
		Jails . . . . .	1912—20	241	..	
		Medical . . . .	1922—36	1163	..	
		L.S.G. . . . .	1921—36	1780	..	
		Sanitation . .	1921—36	383	..	
		Commercial .	1922	34	..	
7.	Political	Jails . . . . .	1921—22	60	..	
		Excise . . . .	1923—36	485	..	
		Political . . . .	1912—36	1382	..	
		Deposit . . . .	1913—36	176	..	
		Police . . . . .	1912—36	1840	..	
		Miscellaneous .	1912—35	487	..	

Description		Inclusive Years	Bulk		
Department	Branches		Files	Loose	Volumes Sheets
8. Revenue	Land-Revenue . . .	1912—35	3525	..	
	Agriculture . . .	1912—22	631	..	
	Forests . . .	1912—36	1013	..	
	Commerce . . .	1922—36	858	..	
	Deposit . . .	1913—35	59	..	
	Industries . . .	1923—35	630	..	
	Miscellaneous . . .	1912—36	529	..	
	Registration . . .	1912—22	173	..	
	Books & Library	1912—36	193	..	
	General . . .	1922—36	156	..	
	Deposit . . .	1912—36	179	..	
Census . . .	1915—35	82	..		
VII. Orissa Records					
1. Home	Police . . .	1937—47	386	..	
	Political . . .	1937—47	238	..	
	Appointment . . .	1936—47	426	..	
	Jails . . .	1936—37	25	..	
	Reforms . . .	1937—39	15	..	
	Joint Issue . . .	1938—45	10	..	
2. Finance	Finance . . .	1937—47	1740	..	
	Budget . . .	1936—47	436	..	
	Wage & Means	1943—47	11	..	
	Accounts . . .	1937—47	48	..	
	Treasury . . .	1937—47	23	..	
	Provident Fund	1946—47	5	..	
	Miscellaneous . . .	1943—47	15	..	
	Stamps . . .	1943—47	15	..	
	Press . . .	1936—44	25	..	
	Stationary . . .	1936—43	3	..	
	Tax . . .	1943—47	10	..	
	Establishment . . .	1936 & 46	3	..	
	Pay . . .	1946	11	..	
	Pension . . .	1936—46	2	..	
3. Revenue	Deposit . . .	1941—46	4	..	
	Land Revenue . . .	1936—47	2185	..	
	General . . .	1939—47	79	..	
	Forest . . .	1946—47	40	..	
4. Local Self Government	Medical . . .	1936—47	779	..	
	Distt. Board . . .	1938—45	358	..	
	Municipal . . .	1936—45	271	..	
	Public Health . . .	1936—45	228	..	
	Special . . .	1939—41	30	..	

S. No.	Description		Inclusive Year	Bulk		
	Department	Branch		Files	Loose Sheets	Volumes
5.	Education	Excise . . .	1936—39		171	
		Forests . . .	1936—39		129	
		Miscellaneous . . .	1934—45		78	
		Establishment . . .	1937—45		24	
		Co-op. rural Development . . .	1936		18	
		E.H. & L.S.G. Education . . .	1936—39			
		Education . . .	1936—38		34	
		Education . . .	1937—47		772	
		Miscellaneous . . .	1937—47		484	
		Excise . . .	1938—45		387	
		Forests . . .	1937—46		218	
		Industries . . .	1937		120	
		Establishment . . .	1939—45		9	
Registration . . .	1938—39		15			
6.	Law, Commerce and Labour	Judicial . . .	1937—47		631	
		Jails . . .	1937—45		271	
		Commerce . . .	1937—45		965	
		Miscellaneous . . .	1937—45		501	
		Legislative . . .	1937—47		234	
7.	Development	Co-operative . . .	1937—47		129	
		Veterinary . . .	1937—47		70	
		Agriculture . . .	1937—47		153	
		Industries . . .	1937—46		199	
		Religious Endowment . . .	1938—41		42	
		Miscellaneous . . .	1939—45		56	
		Registration . . .	1938—47		98	
		Rural Development . . .	1938—42		12	
		Establishment . . .	1902		3	
		GMF (foreign training) . . .	1945—47		6	
		Home confidential . . .	1915—47		4017	
PWD records . . .	1876—1915		865			



## PRIVATE PAPERS COLLECTIONS

1. *Abdul Hadi Collection* (1711–1842) : This Collection comprises 38 documents relating to notices, saledeeds, *sanad*, etc. in Persian and Bengali languages.
2. *P. Mukharjee Collection* (1742–1912) : This Collection comprises 112 documents relating to saledeeds, *kabuliyat*, *iqrarnama*, *rubakari* in English, Oriya, Persian and Bengali languages.
3. *Sadasiva Rathasarma Collection* (1667–1889) : This Collection comprises 122 documents relating to letters, applications, agreement, *parwana*, *muchalka*, orders, lists, declaration *qabzul-wasul*, statements, *mukhatarnama*, report, *rubokari*, statements, *ishtiharnamas*, certified copy of genealogy, etc. in Persian, Oriya, Bengali, Modi and English languages.
4. *Sri Gauri Sankar Mishra Collection* (1829–1899) : This Collection comprises 7 documents relating to saledeeds, gift deeds, notices, appointment orders in Persian Oriya languages.
5. *Abdul Gafarshah Collection* (1699–1816) : This Collection comprises 14 documents relating to saledeeds, *qabzul-wasul*, orders, *sanad*, receipts, handnotes in Persian and Oriya languages.
6. *A. Mohanty Collection* (1714–1890) : This Collection comprises 78 documents relating to *sanad*, saledeeds, *khairat sanad*, *Debottar sanad*, agreement, *khairat khandi sanad*, *dan sanad*, *Bramhottar sanad*, *Takid*, *parwana*, *ishtihar*, *khanabari sanad*, hereditary *sanad*, *Tamassuk*, application, letter *mukhtarnama*, *ittlelanama*, notice, Case Record, copy of Judgements, diaries, reports, genealogy of some notable persons in Oriya and Persian languages.
7. *Brajabandhu Das Collection* (1863–1933) : This Collection comprises 4 documents relating to *saledeeds*, notes, letters in Persian, Oriya and English languages.
8. *Bhikari Haldar Collection* (1773–1894) : This Collection comprises 62 documents relating to *Debottar sanad*, *parwana*, letters, saledeeds, *ikrarnama*, *mukhtarnama*, copy of judgement, *qabuliyat*, *agreement*, case records, Certificates, copy of order, copy of enquiry report, *tamassuk*, copy of statement, copy of registration deed, *Janjah sanad* translated copy of 'courts' proceedings.

9. *Dr. B. Mohanty Collection* (1774–1944) : This Collection comprises 102 documents relating to *parwanas*, circulars, copy of applications, *mukhtarnama*, *rubakari*, letters, copy of case records, copy of judgements, orders, *Jame-ul Quaneen*, invitations accounts slips, list of books, list showing *bazyasti khazana* of different *mauzas*, list of vessels, collection of poems, palm leaf manuscripts in Persian, Oriya, and Urdu languages.
10. *Bijay Kumalla Collection* (Undated) : This Collection comprises 2 documents relating to *khata*, certified copy of a *khatian* in Oriya language.
11. *B. Misra Collection* (1550–1932) : This Collection comprises 26 documents relating to copy of sanad, copy of *patta*, copy of *hukhumnama*, *qabuliyat*, receipt, copy of list of articles, copy of rentroll, copy of the stone inscription, copy of the geneology of Sudhi Gountias of Mangaspur, etc. in Oriya language.
12. *Braja Sundar Pani Collection* (1865–1886) : This Collection comprises 5 documents relating to agreements, compromise deeds in Oriya language.
13. *B. Tripathy Collection* (31-5-1885) : This Collection comprises documents relating to certificates in English language.
14. *Chakradhara Das Collection* (1742–1872) : This Collection comprises 36 documents relating to *Brahmottar sanad*, *Khairat sanad*, particulars of *Sadabarat Khairat Land*, *Lakhraj Bramhottar land*, *Khairat Bramhottar land*, *khairat land*, copy of orders, copies of case records, copy of documents, poems, stray pages, notebooks, Persian grammar, etc. in Persian, Modi and Oriya languages.
15. *C. N. Mohapatra Collection* (1840–1898) : This Collection comprises 21 documents relating to saledees, *pattas*, copy of case records, *ikrarnama*, *tamassuk*, notices, certified copy of an application and horoscope, deed, *qabuliyat*, leasedeed and settlement records in Persian and Oriya languages.
16. *Chandra Sekhar Sahu, Collection* (1889–1905) : This Collection comprises 16 documents relating to *tamassuk* in Oriya language.
17. *Dinabandhu Das Collection* (1843–1868) : This Collection comprises 6 documents relating to *pattas*, *ishtiharnama*, saledeeds, *mukhtarnama*, Mortgage deeds, etc. in Oriya language.
18. *Digambar Rath Collection* (1932–1939) : This Collection comprises 8 documents in English language.

19. *G. P. Mohanty Collection* (1696–1895) : This Collection comprises 33 documents relating to *muchalka, chukbasta, khairat sanad, hand notes, parwanas, receipts rubakari, copy of judgement, saledeeds, tamassuk, copy of statement, appeal, copy of Debottar sanad* particular of lands, in Persian, Oriya, Modi and Urdu languages.
20. *G. K. Mitra Collection* (1699–1823) : This Collection comprises 15 documents relating to *sanads, Bramhottar sanad, Debottar sanad, saledeeds, niaznamas, parwanas* in Oriya, Persian and Bengali languages.
21. *H. K. Mohapatra Collection* (1702–1836) : This Collection comprises 40 documents relating to *ikrarnama, khairat, ishtihars, receipts* in Persian and Oriya languages.
22. *Hata Kishore Mala Collection* (1706–1865) : This Collection comprises 50 documents in Bengali, Modi, Oriya and Persian languages.
23. *Hruda Nanda Sahu Collection, Cuttack* (1841–1913) : This Collection comprises 26 documents relating to *pattas, copies of judgements, certificate, mortgage deeds, handnotes, saledeeds, and certificates of decrees* in Oriya and English languages.
24. *H. K. Pradhan Collection* (1882) : This Collection comprises seven documents in Oriya and Urdu languages.
25. *Jadabananda Das Collection* (1711–1870) : This collection comprises 91 documents relating to *Debottar sanad, saledeeds, qabzulwasul, parwanas, khairat sanad, notice, orders, letters, receipts, copy of muktarnama, copies of judgements, Tamassuk, kabuliyat* agreements, lease deeds and particulars of land settlements in Oriya, Persian and Modi languages.
26. *K. P. Singh Deo Collection* (1866–1959) : This Collection comprises 53 documents in Oriya and English languages relating to *sanad, reports, printed copies of memorandum, proceedings, copies of Patna State Gazettes, Nayagarh State Journal, Dhenkanal Rashtra Vani, Patna Dipika, Keonjhar State Gazette, Sarguja State Gazette, Talcher State Gazette and Nayagarh State Gazette.*
27. *Shri Kapil Mishra Collection* (1930–40) : This Collection comprises 11 documents relating to *parwanas and takeed* in Oriya language.
28. *Smt. Kamala Ray Collection* (1930–40) : This Collection comprises weekly newspapers in Oriya language.

29. *K. C. Samal Collection* (1839–1952) : This Collection comprises eight documents relating to *jamabandi* papers, *pattas*, *saledeeds*, applications, notice and palm leaf manuscripts in Oriya and English languages.
30. *L. Bhuyan Collection* (1714–1844) : This Collection comprises 40 documents relating to *ikrarnama*, *khairat*, *sanads*, *deeds*, *parwana*, *bebottar sanad*, *ishtihar* and *gift deeds* in Oriya, Persian and Modi languages.
31. *Sri Lal Saheb Collection* (1940) : This Collection contains a letter in English language.
32. *Janab Mirza Nisar Ali Baig Collection* (1826) : This Collection comprises one document in English language relating to case records.
33. *Sri Madhaba Nanda Das Collection* (1841–1869) : This Collection comprises six documents relating to orders, *pattas*, *saledeeds* and *tamassuk* in Oriya language.
34. *Janab M. M. Nizamuddin Collection* (1840–1901) : This Collection comprises 15 documents relating to copies of case records, *saledeeds*, applications, judgements, *tamassuk* and petitions in Oriya and English languages.
35. *Manager, Samastan Office Parlakhem-udi collection* (1930–34) : This Collection comprises 12 documents relating to telegram, letter, typed copy of proceedings and manuscripts in Oriya and English language.
36. *Sri Narayan Dutta Mohapatra Collection* (1814–1993) : This Collection comprises 39 documents relating to notices, *Parwanas* case records, *qabuliyat*, *sanads*, agreements, *tamasuks*, *kararnamas*, *saledeeds*, mortgage, deeds, leasedeeds, copies of *pattas*, and gift deeds in Urdu, Persian, English, Oriya and Gujarati languages.
37. *Smt. Namrata Das Collection* (1901–17) : This Collection comprises four letters in English language.
38. *Sri Narasingha Misra Collection* (1717–1866) : This Collection comprises 20 documents relating to *saledeeds*, *qabzulwasul*, *ishtihar*, *istimari patta*, registers, geometrical drawings used for *yogic sadhana* in Oriya, Persian, Bengali, and Hindi languages.
39. *Sri P. K. Deb Pattayet Collection* (1806–1935) : This Collection comprises 46 documents relating to notice, letters, title deeds, *mukhtarnamas*, wills, case records, copies of judgements, in Oriya, English and Telugu languages.

40. *Sri Payadhar Padhy Collection* (1829–1907) : This Collection comprises 44 documents relating to copies of application, petition, *yaddashts*, *judgements*, *parwana*, *ishtihar tamassuks*, challans and salededs in Oriya and Persian languages.
41. *Raja of Athmallik Collection* (1804–1937) : This Collection comprises eight documents relating to copies of treaties, engagements, *sanads* and a manuscript of *Gitagovinda* in Oriya and English languages.
42. *Sri Rabindra Kumar Das Collection* (1911–1956) : This Collection comprises 34 documents relating to printed copy of proclamation and speeches, parliamentary debates, copies of proceedings, newspaper cuttings, issues of *Niakhunta* (an Oriya Magazine) of the year 1956, Report of the Joint Parliamentary Committee, Government Resolutions and Survey of Cottage Industry in Oriya and English languages.
43. *Raghab Mishra Collection* : This Collection comprises five documents relating to sketches of stone inscriptions of Sri Narayan Temple of Bolangir, poems and copy of *Panjika* in Oriya language.
44. *Sri R. C. Mahakuda Collection* (1858–1916) : This Collection comprises 15 documents relating to *sanad*, applications orders, *pattas*, notices and circulars in Oriya language.
45. *Ray Mahasay Family Collection* (1861) : This Collection comprises two documents relating to copy of petitions and genealogical tables in English language.
46. *Raja of Parikud Collection* (1764–1954) : This Collection comprises 242 documents relating to statements, receipts, *sanads*, judgements, memorandum, *rubakari*, *case records*, *tamassuks*, *parwanas mukhtarnama*, notices, *ishtiharnama*, proceedings, adoption deeds, *itellanama*, *kabuliyat*, *ikrarnama*, *yaddasht*, Government Orders, appeal, maps *Jama-Bandhi* accounts, lease, correspondence, invitation, tour programmes, horoscopes, brief life history, printed copy of Memorial and sketch map of Parikud in Oriya, English, Persian and Urdu languages.
47. *Raja of Manjusha Collection* (1733–1786) : This Collection comprises 18 documents relating to *Sanad*, letter copper, plates, *parwana* and *ishtiharnama* in Oriya and Persian language.
48. *Ramprasad Singh Collection* (1737–1953) : This Collection comprises 108 documents relating to copy of letter, *sanad*, bills, vouchers, etc. in Oriya and English languages.

49. *Raja of Talcher Collection* (1848–1942) : This Collection comprises eight documents relating to *sanads* in Persian and English languages.
50. *Sri S. N. Dasmohapatra Collection* (1808–1857) : This Collection comprises 12 documents relating to *Wasiat* and *parwanas* in Persian language.
51. *Shri S. M. Haroon, Cuttack* (1832) : This Collection comprises one document relating to *Tarikhi-i-farishta* in Persian language.
52. *Saiyed Habibur Rasool Collection* (1758–1921) : This Collection comprises 37 documents relating to copies of *parwanas*, judgements, case record, petitions, *rubakari*, *sanad*, summons, *Mahozarnama*, *Istimrani Kabuliyatnama*, appointments, orders, letters notices, power of attorney, appeals, *chaknama* and land schedules in English and Persian languages.
53. *Sri S. N. Mohanty Collection* (1882–1924) : This Collection, comprises 255 documents relating to copies of applications, resolutions, manifestoes, handnote, stamped receipt, speeches, representation, certified copies of judgements, *parwanas*, *letters*, legal proceedings, copies of *Utkal Madhupa* of 1904, proceedings articles, Orissa Tenancy Bill, notes, memorandum, translations, memorials, brochures and pamphlets in Oriya and English languages.
54. *Sadabanat Pitha Collection, Bhubaneswar* (1808–1892) : This Collection comprises sale deed letter, *parwana*, orders, copies of judgements, *kararnama*, receipts, *tamassuks*, proceedings, agreements, applications, *qabuliyat*, petitions, mortgage deeds, *ishtiharnama*, notices, *mukhtarnama* and lists in Oriya language.
55. *Sayed Noorun Nabi Collection* (1732–1903) : This Collection comprises 37 documents relating to *parwanas*, copies of judgements, *Rubkari* reply of the decree of Government, certified copies of case record and enquiry report, *kabuliyat*, *mukhtarnama*, notices, *sanads* in Oriya and Persian languages.
56. *S. N. Rajguru Collection* (1847–1936) : This Collection comprises 231 documents relating to saledeeds, letters, applications, notices, resolutions, agreements, extract from the proceedings, books, appeals, copies of memorandum, telegrams, newspaper cuttings, representations, Presidential Addresses, Census notes and geneology of Chauhan rulers in Oriya and English languages.

57. *Satyanarayan Satapathy Collection* (1803) : This Collection contains documents in Persian language.
58. *Secretary, Permanent Regional Survey Committee, Bhubaneswar Collection* (1809–1941) : This Collection comprises documents relating to agreements, *tamassuk*, *pattas*, applications, articles, horoscopes, notices, compromise deeds manuscripts of *Bidagdhanandhaba Natak*, *Sri Sri Hatanagara Tamasa*, lyrics, poems composed by Sheikh Sadi in Persian, Bengali and Oriya languages.
59. *Secretary, Bolangir, District Record Survey Committee Collection* : This Collection comprises two documents relating to copies of the script of stone inscription lying outside the Khambeswari temple of Sonapur in Oriya language.
60. *Secretary District Record Survey Committee Ganjam Collection* : This Collection comprises one document relating to copy of copperplates in Oriya language.
61. *Secretary, District Record Survey Committee, Sundergarh* (1766): This Collection comprises 49 documents relating to copper plates, *sanads*, petitions, *parwanas*, judgements, Circulars, Giftdeeds, genealogy of the ruling chief of Gangpur State, palmleaf manuscripts, receipts, *ikrarnama*, *tamassuk* and *Jamabandi* documents in Oriya, Urdu, Hindi and English language.
62. *Sri U. Mishra Collection* (1843–1878) : This Collection comprises nine documents relating to copy of order, *patta*, saledeed, *tamassuk*, *ishtiharnama* and *ittelanama* in Oriya language.
63. *Yubraj of Khariar Collection* (1858–1951) : This Collection comprises 332 documents relating to letters, *sanads* certificates, notices, orders, resolutions, invitations, notifications, genealogy, *zamindari* records in English languages
64. *R. N. Bhanjadeo Collection* (1910–1941) : This Collection comprises 479 letters, notices, telegrams, greetings, Presidential Address, memorials, booklets, judgements, resolution, map, petition, *Orissa Gazette*, *reports*, *rubakari* and *kabuliati* in Oriya and English languages.
65. *Janab Mirza Abdul Quadir Baig Collection* (1868) : This Collection comprises a book on 1857 Mutiny in Urdu language.
66. *Jayaprakash Pattnaik Collection* (1948) : This Collection comprises issues of journal entitled 'Desa Sebaka' of 1948 in Oriya language.

67. *Shri Karamat Ali Collection* (1821) : This Collection comprises court judgements in Persian language.
68. *Sri C. Mohapatra Collection* (1817–1818) : This Collection comprises of letters in Oriya language.
69. *Sri Prithinath Deb Collection* (1877–1911) : This Collection comprises seven documents relating to *sanads*, notifications, memorials, certificates in Oriya, Persian and English languages.
70. *Pradip Kumar Deb Collection* (1876–1926) : This Collection comprises 167 documents relating to *tamassuk*, copies of judgements, letters, sketch map of a building, telegram, appeals, receipts, weekly newspaper 'Garjat Basini' of 1905, invitations, reports, notes, horoscope of Baikunthanath Deb and an Oriya Poem in Oriya and English languages.
71. *Sri Ananda Kumar Ray Collection* (1893–1903) : This Collection comprises 21 letters in Oriya and English languages.
72. *Sri Lalatendu Mohapatra Collection* (1959) : This Collection comprises one letter in Oriya language.
73. *Sri R. N. Raymahasay Collection* (1599–1893) : This Collection comprises *rubakari*, *parwana*, *saledeeds*, *ittelaname*, *patta*, notices, wills, deeds, *sanads*, giftdeeds and one copper plate in Bengali, Oriya, Hindi, Persian and English languages.
74. *Shri Gopal Ranjan Das Collection* (1911) : This Collection is an album of photographs of princes.
75. *Dr. J. P. Das Collection* (1878) : This Collection comprises documents relating to *Chhamu Chitau* in Persian and Oriya languages.
76. *Dr. Bikram Das Collection* (1831–1959) : This Collection comprises map of Orissa, notices, memoranda, geneology of Nilakantha Das, procession song, appeals, orders, pamphlets telegram, papers of Congress Party in Oriya and English languages.
77. *Hemalata Mansingh Collection* : This Collection comprises letter, resolution, notes, certificates, biographical sketches, applications, report and memorandum in Oriya and English languages.
78. *Smt. Annapurna Mohanty Collection* (1714–1890) : This Collection comprises 78 documents relating to income and expenditure accounts of Radhamadhab Temple in Oriya and Persian languages.



79. *Shri A. P. Guru Collection* : This Collection comprises copper plate grants in Oriya language.
80. *B. Sahu Collection (1873–1893)* : This Collection comprises five documents relating to notices, statements, applications in Oriya language.
81. *Gourishankar Mishra Collection (1829–1899)* : This Collection comprises seven documents relating to orders, saledeeds, giftdeeds, notices and appointment orders in Oriya and Persian languages.

**SOME SIGNIFICANT DOCUMENTS AVAILABLE IN THE  
ORISSA STATE ARCHIVES, BHUBNESWAR**

1. Instructions to the Collectors regarding first settlement in Orissa.  
Revenue Department, 1804, ACC No. 379 C, pp. 1—18.
2. List of Forts in the District of Cuttack.  
Judicial Department, 23-5-1808, ACC No. 12C, pp. 49—77.
3. Collection of Pilgrim-tax.  
Revenue Department, Dtd. 30-10-1813, ACC No. 25 Bd. DOC.
4. Agitation of the people of Cuttack against the imposition of Chowkidari tax.  
Judicial Department, 2-10-1814, ACC No. 34C, pp. 104—116.
5. Report on the causes of Paik rebellion.  
Judicial Department, 23-5-1817, ACC No. 387 C, pp. 209—250.
6. Measures adopted by the Joint Magistrate and Deputy Collector at Khurda for the suppression of rebellion by Dalabehera and Paika in Khurda.  
Revenue Department, 9-11-1818, Original No. 87 BD, SL. No. 15, Entire page.
7. Orders of the Court of *Nizamat Adalat* on *Sati*.  
Judicial Department, 22-12-1819, ACC No. 523 pp. 269—294.
8. Decision regarding abolition of inhuman customs of Sati in Orissa.  
Judicial Department, dt. 24-5-1822, ACC No. 202 BD proceedings pp. 49—53.
9. Transfer of Dutch Factory at Balasore to the Control of the East India Company.  
Territorial Department, 29-10-1824, DL No. 875. (Board) Sl. No. 9.
10. Government order regarding suppression of Thagi in the provinces of Bengal, Bihar and Orissa.  
Judicial Department, dt. 22-9-1837, ACC No. 238, Bd. Proceedings pp. 7—76.
11. Introduction of vernacular languages in Orissa Division.  
Education Department, dt. 30-1-1839, ACC No. 20, 505 Bd.
12. Report on the Black Pagoda at Konark.  
Judicial Department, dt. 17-2-1839, ACC No. 20, 519 Bd. DOC.

13. Establishment of first English School at Cuttack.  
Judicial Volume, Dt. 30-6-1840, ACC No. 243 Bd,  
Proceedings pp. 35-37.
14. Act passed by the Government for suppression of Marian  
sacrifice in the Hill Tracts of Orissa.  
Judicial Department, Dt. 13-9-1845, ACC No. 319,  
Cal. Gaz. P. 1945.
15. Declaration of the reward of Rs. 3000/- for the arrest of  
Chakra Bisoi, the rebel hero of Konds insurrection.  
Judicial Department, 26-3-1847, ACC No. 410.
16. Chakhi Khuntia's arrest for participation in the Sepoy  
Mutiny.  
Judicial Department, 15-7-1858, ACC No. 28, 261 Bd.  
DOC.
17. Notification declaring the ports of Orissa under Act XXII  
of 1855.  
Customs Department, 30-3-1858.
18. Causes of the Sambalpur disturbances.  
Judicial Department, 6-5-1861, B. No. 21, Sl. No. 71-  
74.
19. Mr. Barlow's report on the great famine of Orissa.  
Revenue Department, Dt. 29-1-1866, S. No. 16803 Bd.
20. Report on the origin, progress and resources of the Cuttack.  
Annachatra, 17-10-1866, No. 705½, ACC No. 92, BLS.
21. An account of the ship wreck of "John Chism" (Ship) from  
London.  
Revenue Department, dt. 6-7-1868, ACC No. 34, 591  
Bd. DOC.
22. Human sacrifice in Borasambar of Sambalpur District.  
Revenue Department, 8-12-1877, ACC No. 45, pp. 1-  
17.
23. Report on Alekha Religion.  
Revenue Department, Dt. 1-11-1881, ACC No. 445  
Bd. DOC.
24. Extension of Railway Communication to Orissa, Railway.  
Dt. 14-4-1883, ACC No. 7886, Bd. DOC.
25. List of the pergannahs and qilas under the administration of  
the Marathas.  
Revenue Department, Dt. 30-12-1884, ACC No. 9,567,  
Bd. DOC.
26. Report regarding Infant Marriage and Enforced Widowhood  
Dt. 20-4-1885, ACC No. 9, 304 Bd. DOC.

27. Educational Scheme in Mayurbhanj State.  
11-6-1886, Sl. No. 23 Mayur.
28. Salt Factories in Orissa.  
Bihar and Orissa Files, 1892, ACC No. 2528, Bd.  
Proceedings.
29. *Sanad* granted by Viceroy and Governor General of India to Pandit Chandra Sekhar Sinha, Hari Chandan Mohapatra, Samants, conferring upon him the title of Mahamahopadhyaya as a personal distinction.  
3-6-1893, ACC No. 10 PR.
30. Appreciation by Sir William Wedderburn, leader of the British Congress Committee specimen of Cuttack Silver filigree work.  
23-9-1897, ACC No. 216 PUR.
31. Female Education in Orissa.  
Revenue Department, Dt. 25-6-1902, Sl. No. 487 Bd.
32. Remarks on the Custom administration of the ports of Balasore.  
Customs Department, 28-4-1903, No. 273, S. No. 477-BLS.
33. Minute recorded by the Hon'ble Mr. Justice Mitra regarding infanticide.  
30-11-1906, ACC No. 1888 PUR.
34. Proceedings of the Utkal Provincial Congress Conference held at Cuttack.  
Confidential, dt. 28-6-1924, ACC No. 38 Bd.
35. Report on Slave Trade or forced labour in Orissa.  
Confidential, dt. 22-1-1926, ACC No. 13 Bd.
36. Anti-liquor campaign in Sambalpur.  
Political Department, F. No. 171, 1929, ACC No. 250
37. Prosecution of Gopabandhu Chaudhury and others for participating in the Salt Campaign.  
Political Department, F. No. 123, 1930, ACC No. 267
38. Appeal by Madhusudan Das for supporting a separate Orissa Province.  
2-11-1931, ACC No. 202 PUR.
39. Petition of Rai Bahadur Janakinath Bose for permission to permit his son Subas Chandra Bose stay with him at Puri.  
Political Department, F. No. 50, 1933, ACC No. 384

40. Kisan Movement in Orissa.  
Political (Confidential), F. No. 467, 1935, ACC No. 467.
41. Report on Prajamandal Movements in Dhenkanal.  
Home (Confidential) Department, F. No. 219, 1938, ACC No. 924.
42. Mass literary campaign in Orissa.  
Confidential, 1940, ACC No. 292 Bd. Conf.
43. Activities of Miss. Mira Behn in Orissa.  
Home (Confidential) Department, F. No 365, 1942,, ACC No. 2323.
44. Papadahandi Rioting Case.  
Home (Confidential) Department, File No. 649, 1042, ACC No. 2441.
45. Report of the Joint Enquiry by the Revenue Commissioner, Orissa and Inspector General of Police, Orissa on Eram firing on the 28th September, 1942.  
Home (Confidential) Department, File No. 523, 1942, ACC No. 2378.

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# RAJASTHAN

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# RAJASTHAN

## Rajasthan—Brief History

The State of Rajasthan had emerged in 1956 as a result of the merger of erstwhile princely states of Rajputana between 1948 and 1950 and the Centrally Administered State of Ajmer.

Prior to 15 August 1947, Rajasthan comprised of 22 princely states of Alwar, Banswara, Bharatpur, Bikaner, Bundi, Dholpur, Dungarpur, Jaipur, Jaisalmer, Jhalawar, Jodhpur, Karauli, Kishangarh, Kota, Kushalgarh, Lawa, Nimrana, Pratapgarh, Shahpura, Sirohi, Tonk, Udaipur. However, under the statesmanship of Sardar Vallabhbhai Patel, the first Home Minister of independent India, the rulers of princely states of the Rajputana decided to merge with the Indian Union and consequently the integration of 22 princely states of Rajputana was completed. The former Chief Commissioner's Province of Ajmer-Merwara became a Centrally Administered State of Ajmer.

Under the States Reorganisation Act, 1956, the State of Rajasthan comprising of 22 princely States and the Centrally Administered State of Ajmer came into existence on 1 November 1956 with its capital at Jaipur. The State comprises of 27 districts which are grouped under five divisions, viz. Bikaner, Jodhpur, Kota and Udaipur.

## Rajasthan State Archives

The Rajasthan State Archives is an Attached Office of the Department of Art and Culture, Government of Rajasthan. It is the legitimate successor body of various General Record Offices and similar record agencies located in the former princely states of Rajputana. A full-fledged State Archives was set up in the beginning of 1955, having its branch offices in all the former convenating states of Rajputana including the one in the former Chief Commissioner's Province of Ajmer-Merwara. In 1963 all the non-current records were centralised at Bikaner and seven intermediary repositories were created at Ajmer, Alwar, Bharatpur, Jaipur, Jodhpur, Kota and Udaipur under the direct charge of the Director, Rajasthan State Archives\*.

The record holdings of the Rajasthan State Archives are broadly divided into the following series :—

### 1. Secretariat Records\*\* of the Government of Rajasthan.

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\*The records in the custody of Rajasthan State Archives, Bikaner are in Persian, Urdu and various dialects of Rajasthan in Devanagari Script.

\*\*The Secretariat Records as indicated at S. No. 1 are housed in the Intermediary Repository, Office of the Rajasthan State Archives, Jaipur while those at S. No. 2 to 4 are preserved in the headquarters of the Rajasthan State Archives, Bikaner.



2. Commissioner's and Chief Commissioner's Office, Ajmer Records.
3. Records of the erstwhile princely states of Rajputana.
4. Private Records.

All records, which are 30 years old are open for consultation to the bonafide research scholars.\* Foreign scholars willing to consult the records are required to produce a letter of accreditation from their respective sponsoring institutions and also from Ministry of Human Resource Development, Government of India. All such applications seeking permission to consult records have to be addressed to the Director, Rajasthan State Archives, Bikaner-334001.

The Research Room of the Rajasthan State Archives remains open on all working days from 10.00 A.M. to 5.00 P.M. excepting Sundays and other holidays.

### **Administrative System of the erstwhile Princely States of Rajasthan**

Prior to the creation of Rajasthan State, all the princely states of Rajputana had their own administration. Rulers were the sovereign and head of their respective states and the supreme judicial, executive and legislative authority. The administrative system in the princely states varied from one state to another, although the core institutions of the administration remained more or less uniform. For example, the administration of the princely states were governed by the *Dewans* with the help of *Pradhans* with limited administrative powers. The *Dewan* had manifold duties. In the absence of the ruler from the State, Dewan looked after the internal administration of the State and supervised the work of *Hakims*. The *Dewan* was assisted by officials such as *Naib-Dewans*, *Bakshis*, *Vakils*, *Kiledars*, *Kotwals* and *Khansamas*. Besides the *Hakims*, there were *Amils*, *Thanedars*, *Kanungoes*, and *Karkuns*. This type of administrative system had been adopted mainly due to the impact of relations of the rulers of Rajputana States with the Mughals and the same remained in vogue till the late 17th century. If the ruler, however, was a minor the administration of the State was run by a Regency Council.

Under the impact of the British rule during the 19th century certain administrative reforms were introduced in the Rajputana States. The *Mahakmakhas* (a synonym of present day Secretariat) presided over by the Ruler himself was established in almost all the princely states. The members of the *Mahakmakhas* were appointed by the ruler of each State. The *Mahakmakhas* functioned as the highest judicial, executive and legislative body. It was further divided into different

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\*For details See 'Rules Regulating Public Access for purpose of Research to the Rajasthan State Archives' in Appendix 'I'.

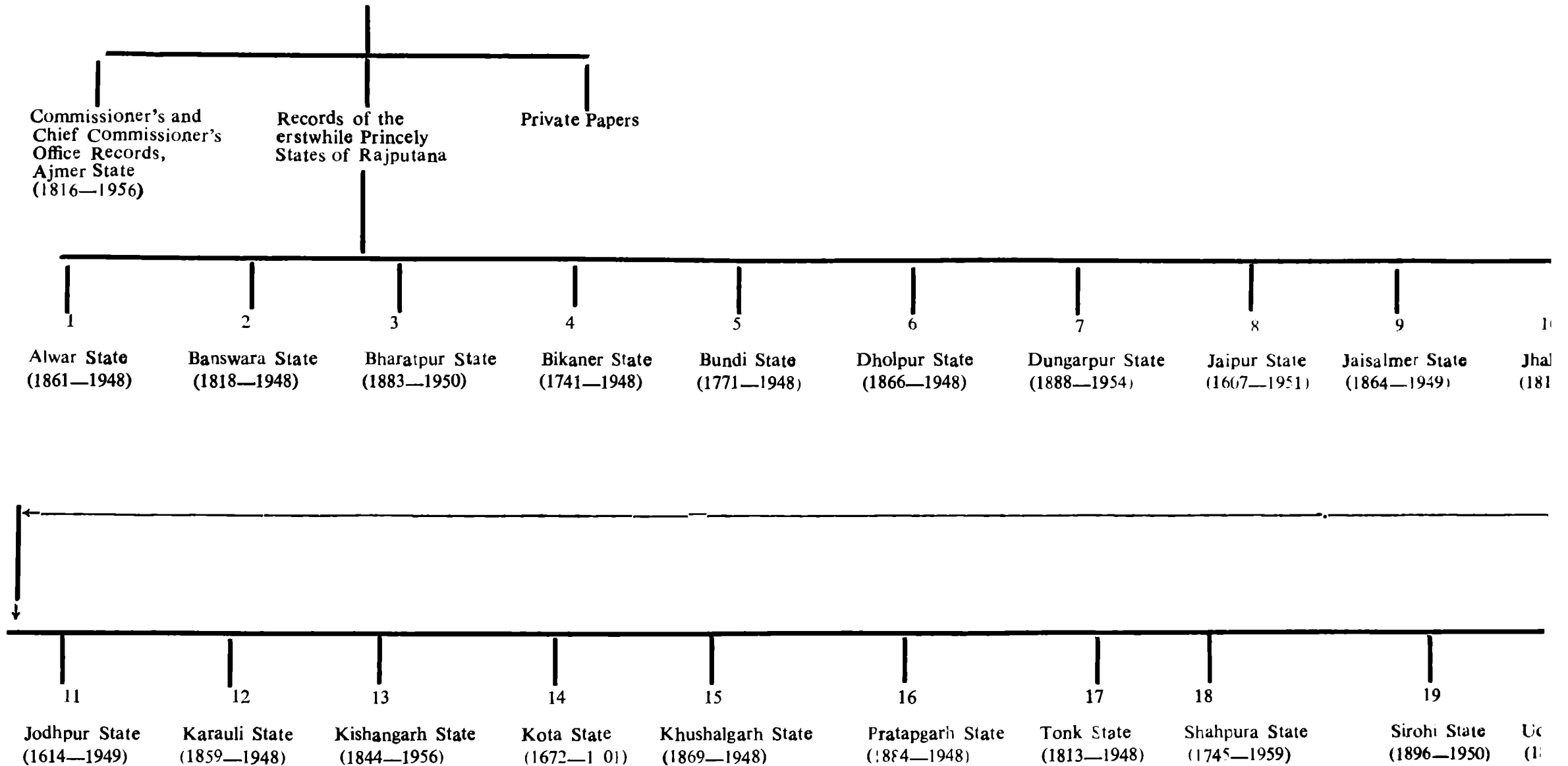
branches in all the states according to their respective administrative need and the names of their branches changed from time to time. This system of administration continued till India's Independence.

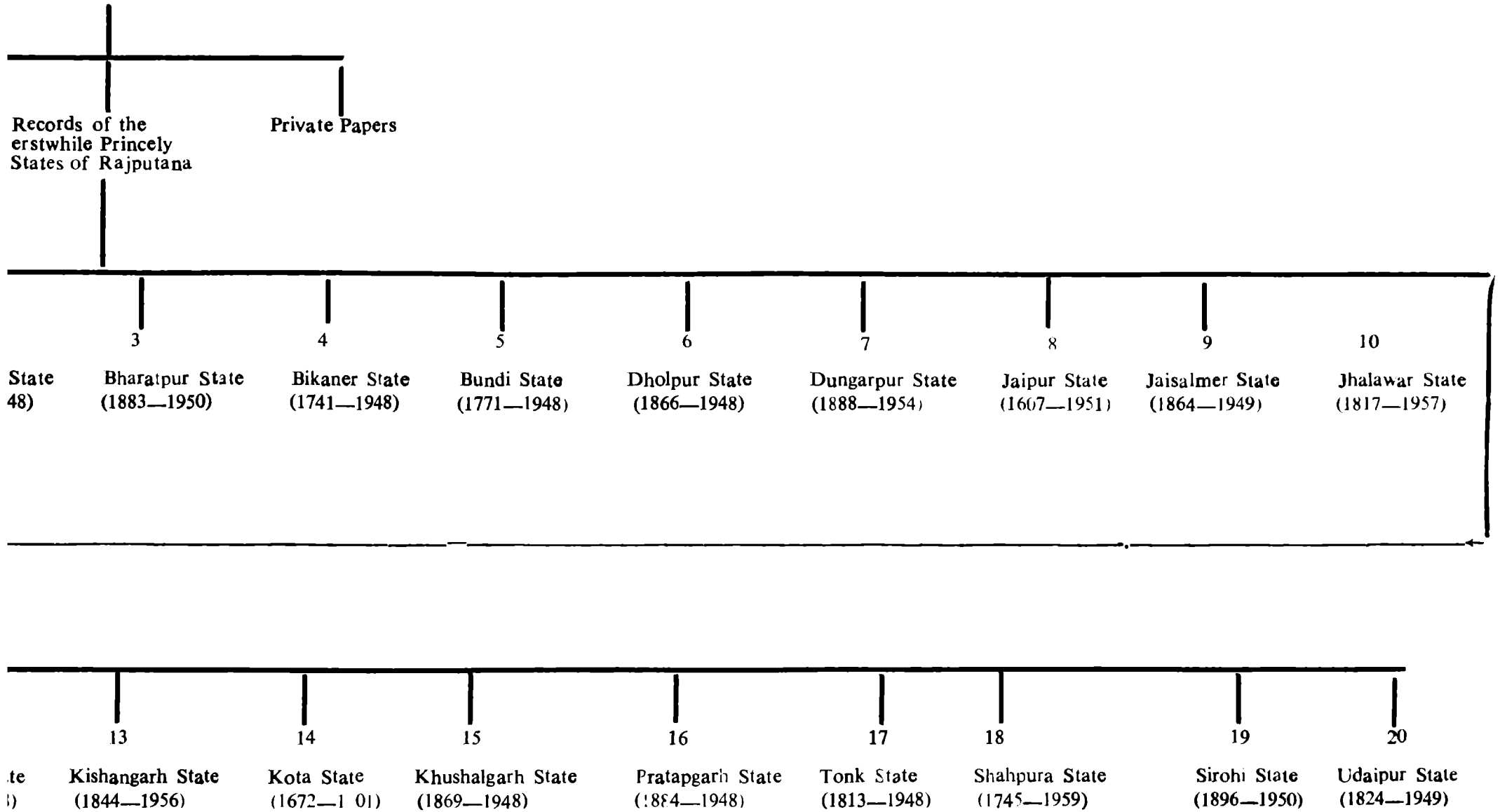
After independence an independent State of Rajasthan was formed with Jaipur as its capital. Simultaneously, a Chief Secretary was also appointed as the head of the State administrative machinery. For a smooth running of administration various Departments\* were created in the Secretariat and a uniform pattern of administration was set in motion in the entire State.

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\*At present a detailed information on the Secretariat departments and their records has not been included in this chapter of the Guide to Sources of Asian History, Volume 3.4 as per format as adopted for the Volume 3.3. The records of Secretariat of Government of Rajasthan are not available with the headquarters of Rajasthan State Archives Bikaner. They are, however available in the Regional Records Office, Jaipur.

**RECORD HOLDINGS IN RAJASTHAN STATE ARCHIVES, BIKANER**





## AJMER STATE

Records available in Rajasthan State Archives, Bikaner (Rajasthan).  
Indexes of the records groups mentioned below are also available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
(1)	(2)	(3)	(4)	(5)
<b>I. A—Commissioner's Office, Ajmer Pre—1859 Records</b>				
1.	Confidential—A . . . . .	1816—1859	2	—
2.	<b>Administration</b> (Dealt with the following subjects)	1818—1859	70	—
	(a) Administration of Land . . . . .			
	(b) Cantonments . . . . .			
	(c) Land Revenue . . . . .			
	(d) Legislation . . . . .			
	(e) Manufacturers and Trade . . . . .			
	(f) Municipal . . . . .			
	(g) Protection . . . . .			
	(h) Settlement . . . . .			
	(i) Trade & Industry . . . . .			
3.	Dargah (Shrine) Files . . . . . (in Urdu)	1818—1859	8	—
4.	Deputy Commissioner's Office Records . . . . . (D—Series)	1820—1859	40	—
<b>II. Commissioner's Office Ajmer—1860—1923 Records</b>				
1.	(a) Administration of Land . . . . .	1860—1898	62	—
	(b) Cantonments . . . . .			
	(c) Dargah (Shrine) . . . . .			
	(d) Land Revenue . . . . .			
	(e) Legislation . . . . .			
	(f) Manufacturers and Trade . . . . .			
	(g) Municipal . . . . .			
	(h) Protection . . . . .			
	(i) Settlement and Survey . . . . .			
	(j) Trade & Industry . . . . .			

(1)	(2)	(3)	(4)	(5)
<b>2. Confidential Records</b>				
(i) Group—A . . . . .		1860—1923	1	—
(ii) Group—C . . . . .		1860—1923	20	—
3. Dargah (Shrine) Files . . . . .		1860—1898	6	—
4. Deputy Commissioner's Office Records— . . . . .		1860—1923	162	—
(D—Series)				
<b>5. Vernacular Records (in Urdu)</b>				
(a) Registration . . . . .		1865—1901	—	519
(b) Settlement Records . . . . .		1874—1885	—	1552
<b>III. Commissioner's Office, Ajmer— Records from 1924 to 1935 AD.</b>				
1. (a) Confidential—A . . . . .	}	1924—1935	140	—
(b) Confidential—C . . . . .		1924—1935		
(c) Establishment . . . . .		1924—1935		
(d) Deputy Commissioner's Office, Ajmer . . . . .		1924—1935		
(D—Series Records)				
<b>IV. Commissioner's and Deputy Commissioner's Office, Ajmer— Records from 1936 to 1947 AD.</b>				
1. (a) Confidential—A . . . . .	}	1936—1947	70	—
(b) Confidential—C . . . . .				
(c) Establishment . . . . .				
<b>V. Commissioner's/Deputy Commissioner's Office, Ajmer—Records Post 1947 AD</b>				
		1948	95	—

**B—Chief Commissioner's Office**

**I. Records from 1860 to 1923 AD.**

**1. Branch—C  
(Chief Commissioner's Office)**

(1)	(2)	(3)	(4)	(5)
<b>(Chief Commissioner's Office/ Commissioner Office)</b>				
(a)	Appointment . . . . .	} 1871—1923	60	—
(b)	Census . . . . .			
(c)	Currency . . . . .			
(d)	Education . . . . .			
(e)	Establishment . . . . .			
(f)	Excise . . . . .			
(g)	Forests . . . . .			
(h)	Government Servants . . . . .			
(i)	Istimrardars . . . . .			
	(Land Lease holder)			
(j)	Judicial . . . . .			
(k)	Land Revenue . . . . .			
(l)	Legislative . . . . .			
(m)	Municipalities . . . . .			
(n)	Opium . . . . .			
	Visits . . . . .			
<b>2. Branch—F (Finance)</b>				
(i)	Allowances . . . . .	} 1922—1923	1	—
(ii)	Appointments . . . . .			
(iii)	Arrears . . . . .			
(iv)	Buildings . . . . .			
(v)	Constructions . . . . .			
<b>3. Branch—W (Works Department)</b>				
(i)	Civil Buildings . . . . .	} 1871—1923	62	—
(ii)	Civil Works . . . . .			
(iii)	Finance . . . . .			
(iv)	Public Works Department . . . . .			
<b>4. Confidential Records</b>				
(i)	Confidential—A . . . . .	1860—1923	1	
(ii)	Confidential—C . . . . .	1860—1923	20	

(1)	(2)	(3)	(4)	(5)
<b>II. Records from 1924 AD to 1935 AD.</b>				
<b>1. Branch—C</b> (Chief Commissioner Office/ Commissioner Office)				
(i) Appointments . . . . .	}	1924—1935	16	—
(ii) Census . . . . .				
(iii) Currency . . . . .				
(iv) Education . . . . .				
(v) Establishment . . . . .				
(vi) Excise . . . . .				
(vii) Forests . . . . .				
(viii) Government Servants . . . . .				
(x) Istimrardars . . . . . (Land lease holder)				
(xi) Judicial . . . . .				
(xii) Land Revenue . . . . .				
(xiii) Legislative . . . . .				
(xiv) Municipalities . . . . .				
(xv) Opium . . . . .				
(xvi) Visits . . . . .				
<b>2. Branch—F (Finance)</b>				
(i) Allowances . . . . .	}	1924—1947	17	—
(ii) Appointments . . . . .				
(iii) Arrears . . . . .				
(iv) Buildings . . . . .				
(v) Constructions . . . . .				
<b>3. Branch—G</b> (Local Self Government)				
(i) Arms and Ammunition . . . . .	}	1930—1947	7	—
(ii) Education . . . . .				
(iii) Locust . . . . .				
(iv) Mines . . . . .				
(v) Municipality etc. . . . .				
<b>4. Branch—W</b> (Works Department)				
(i) Civil Buildings . . . . .	}	1924—1941	14	—
(ii) Civil Works . . . . .				
(iii) Famine . . . . .				
(iv) Public Works Department . . . . .				



(1)	(2)	(3)	(4)	(5)
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**III. Records from 1936 to 1947 AD.**

**1. Branch—F (Finance)**

(i) Allowance . . . . .	}	1936—1947	.	—
(ii) Appointment . . . . .				
(iii) Arrears . . . . .				
(iv) Buildings . . . . .				
(v) Consturctions . . . . .				

**2. Branch—G  
(Local Self Government)**

(i) Arms and Ammunition . . . . .	}	1936—1947	14	—
(ii) Education . . . . .				
(iii) Locust . . . . .				
(iv) Mines . . . . .				
(v) Municipality . . . . .				

**3. Branch—W  
(Works Department)**

(i) Civil Buildings . . . . .	}	1936—1947	9	—
(ii) Civil Works . . . . .				
(iii) Famine . . . . .				
(iv) Public Works Department				

**IV. Post—1947 AD Records**

**1. Branch—G  
(Local Self Government)**

(i) Arms & Ammunition . . . . .	}	1948	8	—
(ii) Education . . . . .				
(iii) Locust . . . . .				
(iv) Mines . . . . .				
(v) Municipality etc, . . . . .				

2. Confidential—C . . . . .	1948—1956	7	
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(1)	(2)	(3)	(4)	(5)
<b>C—Rajputana Agency's Records from 1937 to 1947 AD.</b>				
<b>1. Branch—A (Administration)</b>				
(i)	Agriculture . . . . .	} 1937—1947	\$5	—
(ii)	Appointment . . . . .			
(iii)	Cantonment . . . . .			
(iv)	Drugs . . . . .			
(v)	Education . . . . .			
(vi)	Forest . . . . .			
(vii)	Government Servants . . . . .			
(viii)	Insurance . . . . .			
(ix)	Jail . . . . .			
(x)	Judicial . . . . .			
(xi)	Land Revenue . . . . .			
(xii)	Military . . . . .			
(xiii)	Pension . . . . .			
(xiv)	Police . . . . .			
(xv)	Prisoners . . . . .			
(xvi)	Settlement . . . . .			
(xvii)	War . . . . .			

### ALWAR STATE

Records available in Rajasthan State Archives, Bikaner (Rajasthan). Indexes pertaining to the record groups mentioned below are also available.

Sl. No.	Description	Inclusive Years	B u l k	
			Number of Bundles	Number of Volumes
(1)	(2)	(3)	(4)	(5)
<b>1. A—Council—Darbar Period</b>				
<b>Records from 1877 to 1907 AD.</b>				
(1)	Accounts . . . . .	1903—1907	4	—
(2)	Army Office . . . . .	1890—1906	9	—
(3)	Council . . . . .	1878—1907	7	—
(4)	Finance . . . . .	1902—1907	1	—
(5)	Home . . . . .	1861—1907	1	—
(6)	Judicial . . . . .	1892—1907	1	—
(7)	Miscellaneous . . . . .	1877—1907	1	—

(1)	(2)	(3)	(4)	(5)
8	Revenue . . . . .	1877—1907	1	—
9	Settlement . . . . .	1896—1900	4	—
10	State Surgeon . . . . .	1891—1907	2	—
<b>2. B—Pradhan Karyalaya (or Government Office)— Darbar Period Records from 1908—1948 AD</b>				
1	Accounts . . . . .	1908—1940	30	—
2	Agriculture . . . . .	1935	1	—
3	Army Office . . . . .	1908—1934	27	—
4	Census Department . . . . .	1941	2	—
5	Controller of Palace . . . . .	1921—1940	5	—
6	Deodi Khas . . . . . (Threshold) (English & Hindi)	1928—1942	7	—
7	Education . . . . . (English & Hindi)	1900—1946	35	—
8	Finance . . . . .	1908—1934	7	—
9	Garage . . . . .	1915—1936	5	—
10	Home . . . . .	1908—1949	6	—
11	Jagir Department . . . . .	1920—1940	2	—
12	Judicial . . . . .	1908—1927	4	—
13	Janglat (Forest) . . . . .	1918—1940	19	—
14	Matsya Secretariat— Deposit Records . . . . .	1948	1	—
15	Mines . . . . .	1907—1947	55	—
16	Miscellaneous . . . . .	1908—1948	5	—
17	Municipality . . . . .	1919—1932	4	—
18	Pratap Paltan . . . . . (Pratap Army)	1931—1946	2	—
19	Private Secretary . . . . .	1918—1928	5	—
20	Punya and Maflayat . . . . . (Endowment and Charitable grants) (in Hindi)	1920—1941	2	—
21	Rasora Khas . . . . . (Royal Kitchen) (in Hindi)	1900—1940	6	—
22	Revenue . . . . .	1908—1938	5	—
23	Sikar Khana . . . . . (Department of Hunting) (in Hindi)	1906—1927	2	—
24	State Surgeon . . . . .	1908—1941	10	—

**BANSWARA STATE**

Records available in Rajasthan State Archives, Bikaner (Rajasthan).  
Indexes of the record groups mentioned below are also available.

Sl. No.	Description	Inclusive Years	B u l k	
			Number of Bundles	Number of Volumes
(1)	(2)	(3)	(4)	(5)
1	Accounts Office (in Hindi)	1902—1948	54	—
2	Council (in English)	1945—1948	6	—
3	Faujdari. (Criminal)	1908—1948	34	—
4	Hadbast. (Boundrv)	1904—1934	4	—
5	Head Post Office	1905—1934	6	—
6	Ijlas Aliya (Royal Court) (In Hindi)	1941—1948	2	—
7	Jagir (Land Grants)	1882—1948	1	—
8	Judicial Aliya. (Court of Justice)	1899—1948	11	—
9	Mahakma Khas (Secretariat)			
	(i) English Office	1818—1948	49	—
	(ii) Hindi Office	1888—1948	6	—
10	Mal (Revenue)	1904—1948	75	—
11	Police Office	1905—1923	1	—

**BHARATPUR STATE**

Records available in Rajasthan State Archives, Bikaner (Rajasthan).  
Index of the Group-A (Administration) is available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
1	2	3	4	5
<b>I. A—Administration Darbar Period from 1904 to 1948 (in English)</b>				
1	Administration . . . . .	1927-1944	27	—
2	Agri-Horticulture . . . . .	1928-1944	5	—
3	Army . . . . .	1919-1946	42	—
4	Ausdhalaya (Dispensary) . . . . .	1939-1944	2	—
5	Cattle Fair & Show . . . . .	1933-1941	1	—
6	Census . . . . .	1920-1942	9	—
7	Clubs . . . . .	1942-1943	1	—
8	Confidential . . . . .	1924-1928	1	—
9	Collectorate . . . . .	1930-1948	1	—
10	Customs & Excise . . . . .	1928-1941	4	—
11	Dairy Farm . . . . .	1928-1930	2	—
12	Deorhiat (Royal Ladies Department)	1931-1944	24	—
13	Dewan Office (Office of the Prime Minister) . . . . .	1928-1943	3	—
14	Education . . . . .	1928-1945	50	—
15	Faujdari (Criminal) (in Urdu) . . . . .	1906-1948	48	—
16	Finance . . . . .	1927-1942	19	—
17	Gadikhana (State Carriages Department) . . . . .	1928-1940	3	—
18	Gaushala (Home Gaushala) (Cow Shed) . . . . .	1936-1946	2	—
19	His Highness . . . . .	1928-1944	18	—
20	Ijlas Khas (State Department) . . . . .	1918-1948	5	—
21	Jail . . . . .	1928-1944	35	—
22	Judicial . . . . .	1927-1946	29	—
23	Khan Pan (Grant-in-aid) . . . . .	1927-1946	13	—
24	Kothe-Khas (Royal Palaces) . . . . .	1928-1944	27	—
25	Library . . . . .	1932-1943	1	—
26	Local Self-Government . . . . .	1943-1944	1	—

1	2	3	4
27	Medical . . . . .	1928-1944	49
28	Military . . . . .	1924	9
29	Miscellaneous Files . . . . .	1918-1948	150
30	Municipality . . . . .	1928-1943	32
31	Nazool (D.S.C.) (Land Settlement Revenue) . . . . .	1935-1936	3
32	Police . . . . .	1910-1944	53
33	Political . . . . .	1924-1944	14
34	Press (Stationery) Description . . . . .	1927-1944	12
35	Public Works Department . . . . .	1927-1944	12
36	Rao Raja Raghunath . . . . .	1928-1944	3
37	Revenue . . . . .	1918	1
38	Sadabarat (Charitable Grants) . . . . .	1928-1948	77
39	Settlement . . . . .	1930	7
40	Sikar (Big game hunting) . . . . .	1938-1940	2
41	State Garage . . . . .	1928-1934	2
42	Tosha Khana . . . . . (Royal store house)	1928-1944	31
43	Vakalat (State Council Office) . . . . .	1928-1944	27
44	Veterinary . . . . .	1932-1944	6
45	Victoria Orphanage (Home Council) . . . . .	1904-1948	28

**II. A—Administration Darbar Period Records  
from 1900 to 1948 AD  
(in Hindi)**

1	Bharatpur Council . . . . .	1900-1941	61
2	Census . . . . .	1920-1932	7
3	Ijlas Khas (States Department) . . . . .	1910-1945	28
4	Mutfarkat (Miscellaneous) . . . . .	1883-1948	22
5	Vakalat Agra (Office of the Counsel, Agra) . . . . .	1912-1945	27
6	Vakalat Mathura (Office of the Counsel, Mathura) . . . . .	1915-1946	20

**III. Rajasthan State—Matsya Union—1948-1949**

1	Collectorate . . . . .	1948-1949	1
2	Ijlas Khas (States Departments) . . . . .	1948-1949	1
3	Miscellaneous Files . . . . .	1948-1949	7
4	Victoria Orphanage (Home Council) . . . . .	1948-1949	4

**IV. Rajasthan Government 1949-54**

1	Collectorate . . . . .	1949-1953	3
2	Gazetteer . . . . .	1953-1954	1
3	Miscellaneous . . . . .	1949-1950	5
4	Victoria Orphanage (Home Council) . . . . .	1949-1950	13

## BIKANER STATE

Records available in Rajasthan State Archives, Bikaner (Rajasthan) alongwith Indexes of all the records groups as mentioned below are available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes/ Bahis
1	2	3	4	5
<b>1. A—Administration—Darbar period from 1754 to 1948 A D</b>				
	i Appeal Mahakma Khas (Appeal cases of the Secretariat)	1869-1948	138	—
	ii Court of Wards	1869-1948	739	—
	iii Kagad Bahis (Orders of the Dewan on behalf of State) (in Hindi)	1754-1900	—	93 Bahis
	iv Orders of Council	1874-1884	—	54 Bahis
<b>2. B—Judicial—Darbar Period from 1735 to 1948</b>				
<b>I. Civil Records</b>				
	i Dewani (Office of the Dewan) (in Hindi)	1869-1948	1102	—
	ii S.D.M. (North) (in Hindi)	1900-1948	65	—
	iii S.D.M. (South) (in Hindi)	1900-1948	90	—
<b>II. Criminal Records</b>				
	i Faujdari (Criminal) Bikaner (in Hindi)	1869-1948	345	—
	ii High Court (in Hindi)	1869-1948	22	—
<b>III. Revenue Records</b>				
	i Bahj Sanadat (Register relating to titles and deeds of land grants) (in Hindi)	1910	—	1 Bahis
	ii City Improvement Committee (in Hindi)	1945-1948	17	—
	iii Chithi-Ke-Khatoan-Ki-Bahi (Account & Receipt Registers) (in Hindi)	1763-1880	—	39 Bahis
	iv Devasthan (Endowment Department) (in Hindi)	1920-1948	43	—
	v Jagirdars-Patta Bahis (Lease Registers of Land lords)	1625-1880	—	8 Bahis

1	2	3	4	5
vi	Jameen-Ke-Kagadoan-Va-Amal-Ke-Chitha (Implementation of land settlement case) (in Hindi)	1757-1935		96 Bahis
vii	Kanals-Ke-Gaon-Ki-Bahis Registers of the State lands (in Hindi)	1770-1773 1828	—	3 Bahis
viii	Kharda Bahis (Registers of income & expenditure) (in Hindi)	1828-1874	—	5 Bahis
ix	Khtoniya and Bandobast (Ledger of income, expenditure and settlement cases) (in Hindi)	1895-1910 1924-1947	169	—
x	Malmandi (Revenue Department) (in Hindi)	1869-1948	1158	—
xi	Malmandi Bahis (Registers of the Revenue Department) (in Hindi)	1886-1896 1905	—	3 Bahis
xii	Munsif Sadar Bahis (Registers of the Court of Chief Judicial Magistrate) (in Hindi)	1889-1910	—	9 Bahis
xiii	Municipal Board	1869-1948	126	—
xiv	Nizamat Rini (Administration of Rini, Taranagar, in Hindi)	1869-1932	72	—
xv	Nizamat Sadar (Administration of Headquarters) (in Hindi)	1869-1932	84	—
xvi	Nizamat Sujangarh (Administration of Sujangarh) (in Hindi)	1869-1932	210	—
xvii	Nizamat Suratgarh (Administration of Suratgarh) (in Hindi)	1869-1932	144	—
xviii	Parwana Bahis (Registers of land grants) (in Hindi)	1892-1928	—	5 Bahis
xix	Revenue Commissioner (in Hindi)	1869	390	—
xx	Sanad Nizamat Sadar Bahis (Land deed Registers of District Court) (in Hindi)	1887-1908	—	30 Bahis
xxi	Sawa Bahis (Yearly Account Book of income and expenditure) (in Hindi)	1735-1921	—	848 Bahis
xxii	Settlement (in Hindi)	1869-1948	477	—
xxiii	Talab Bahis (Pay Rolls Registers) (in Hindi)	1809-1882	—	55 Bahis



1	2	3	4	5
<b>xxiv Tehsil Records</b>				
<b>(in Hindi)</b>				
a	Tehsil Anupgarh . . . . .	1869-1932	26	—
b	Tehsil Bhadra . . . . .	1869-1932	273	—
c	Tehsil Churu . . . . .	1869-1932	432	—
d	Tehsil Dungargarh . . . . .	1869-1932	84	—
e	Tehsil Ganganagar . . . . .	1869-1932	150	—
f	Tehsil Hanumangarh . . . . .	1869-1932	280	—
g	Tehsil Luna Karansar . . . . .	1869-1932	128	—
h	Tehsil Magra . . . . .	1869-1932	104	—
i	Tehsil Mirajawala . . . . .	1869-1932	126	—
j	Tehsil Nohar . . . . .	1869-1932	182	—
k	Tehsil Rajgarh . . . . .	1869-1932	210	—
l	Tehsil Ratangarh. . . . .	1869-1932	266	—
m	Tehsil Sadar Bahis . . . . .	1890-1902	—	7 Bahis
n	Tehsil Sadar . . . . .	1869-1948	884	—
o	Tehsil Sadar Shahar . . . . .	1869-1932	282	—
p	Tehsil Sujangarh . . . . .	1869-1932	248	—
q	Tehsil Surpure (Nokha) . . . . .	1869-1948	132	—
r	Tehsil Suratgarh . . . . .	1869-1932	84	—
s	Tehsil Taranagar . . . . .	1869-1932	210	—
xxiv	Vividh Bahiyats (Miscellaneous Registers) (in Hindi) . . . . .	1614-1930	—	33 Bahis

**IV. C—Mahakma Khas Darbar Period  
1891—1948 A. D.**

i	Abu Vakalat (Office of the Council at Abu) . . . . .	1933-1948	1	—
ii	Chamber of Prince . . . . .	1921-1940	120	—
iii	Chiefs and Nobles . . . . .	1943-1948	8	—
iv	Colonisation . . . . .	1927-1946	41	—
v	Commerce and Industries . . . . .	1926-1949	28	—
vi	Constitution Committee . . . . .	1945-1948	7	—
vii	Council Office . . . . .	1896-1928	38	—
viii	Finance Department . . . . .	1896-1948	213	—
ix	Foreign and Political . . . . .	1928-1948	111	—
x	General Branch . . . . .	1921-1946	50	—
xi	General Secretary . . . . .	1943-1948	19	—
xii	Hazur Department (Royal Office)	1891-1940	2	—
xiii	Home Department . . . . .	1896-1948	257	—
xiv	Kharita Files (Petitions and Representations files) . . . . .	1906-1936	3	—

1	2	3	4	5
xv	Legislative Department . . .			—
	Proceedings—A . . . .	1914-1948	80	—
	Proceedings—B . . . .		81	—
xvi	Mahakma Khas (Secretariat) . . .	1896-1914	102	—
xvii	Medical, Education . . . .			
	and Health			
	Proceedings—A . . . .	1940-1948	20	—
	Proceedings—B . . . .		21	—
xviii	Military Department . . . .	1896-1947		
	Proceedings—A . . . .		30	—
	Proceedings—B . . . .		65	—
xix	Political Department . . . .	1896-1914	2	—
xx	Prime Minister's Office . . . .			
	Proceedings—A . . . .	1927-1946	50	—
	Proceedings—B . . . .		51	—
xxi	Public Works Department . . . .	1896-1948	284	—
xxii	Raja of Sanduwa's Office . . . .	1914-1941	24	—
xxiii	Revenue Department . . . .	1896-1948	203	—
xxiv	Rural Reconstruction . . . .	1946-1948	17	—
xxv	Store Purchase Committee . . . .	1946-1948	14	—
xxvi	War Branch . . . .	1940-1945	16	—
xxvii	War Minister (Control) . . . .	1942-1944	1	—
xxviii	War Supplementary List . . . .	1904-1948	9	—

**V. Rajasthan State—(Greater Rajasthan)—  
Bikaner Unit Records from 1949 onwards**

**A. Administration Branch**

1	Chief & Nobles . . . .	1949	1	—
2	Commissioner's Office . . . .	1949	292	—
3	Constitution Committee . . . .	1949	1	—
4	Finance Department . . . .	1949	2	—
5	Foreign and Political Department	1949	7	—
6	General Secretary . . . .	1949	4	—
7	Home Department . . . .	1949	5	—
8	Legislative Department . . . .	1949-1950	8	—
9	Medical, Education and Health . . .	1949	4	—
10	Prime Minister's Office . . . .	1949	4	—
11	Public Works Department . . . .	1949	2	—
12	Revenue Department . . . .	1949	2	—
13	Rural Re-construction . . . .	1949-1950	4	—
14	Store Purchase Committee . . . .	1949	1	—

**B. Judicial Branch****I. Civil Records**

1	Appeal Mahakma Khas (Appeal cases of the Secretariat) (in Hindi)	1949-1960	23	—
2	Diwani (Office of the Diwan/Prime Minister) (in Hindi)	1949-1956	167	—
3	High Court (in Hindi)	1949-1956	4	—
4	S.D.M., North (in Hindi)	1949-1955	4	—
5	S.D.M., South (in Hindi)	1949-1955	10	—

**II. Criminal Records**

1	Faujdari (Criminal) Bikaner (in Hindi)	1949-1956	35	—
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**III. Revenue Records**

1	City Improvement Committee (in Hindi)	1949-1955	28	—
2	Malmandi (Revenue Department) (in Hindi)	1949-1956	102	—
3	Municipal Board (in Hindi)	1949-1955	9	—
4	Settlement (in Hindi)	1949-1955	40	—
5	Tehsil Lunkaransar (in Hindi)	1949-1955	10	—
6	Tehsil Magara (in Hindi)	1949-1955	8	—
7	Tehsil Sadar (in Hindi)	1949-1950	18	—
8	Tehsil Surpura (Nokha) (in Hindi)	1949-1955	12	—

**C. Other Groups of Records**

1	Court of Ward (in Hindi)	1949-1955	12	—
2	Devasthan (Endowment Department) (in Hindi)	1949-1956	12	—
3	Walter Krit-Hit Karini Sabha (in Hindi)	1949-1955	10	—

**BUNDI STATE**

Records available in Rajasthan State Archives, Bikaner (Rajasthan).  
Indexes to the records series of the Group-A are available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes/Bahis
1	2	3	4	5
<b>A. Mahakma Khas—(Secretariat)</b>				
<b>Darbar period Records from 1901 AD to 1948 AD</b>				
	1. Mahakma Khas (English Files)	1901—1948	82	—
<b>B. Other series of Records—Darbar Period from 1744 AD to 1904 AD (with gaps) in Rajasthani language</b>				
<b>I. ACCOUNTS</b>				
	1. Dastoori (Usual Commission)	1748—1873	30	—
	2. Kapade-Ki-Dukan (Royal Store of clothes)	1827—1886	19	—
	3. Khas Rasoi (Royal Kitchen)	1771—1856	5	—
	4. Mehmandari (Guest Houses)	1844—1873	8	—
	5. Musabat (Higher Official of the State)	1868—1888	1	—
	6. Punyarth (Endowment grants)	1771—1819	35	—
	7. Raj Lok (Royal Persons)	1748—1844	21	—
	8. Raj Vivah (Royal Marriages)	1767—1884	6	—
	9. Shri Ram Bhandar (Shri Ram Stores)	1807—1829	216	—
	10. Silakhana (Armoury)	1784—1843	12	—
	11. Takasim (Distribution)	1783—1915	13	—
	12. Stamps	1893—1895	3	—
<b>II. ARMY, CENSUS, HOME, JUDICIARY AND POLICE (in Rajasthani)</b>				
	1. Census	1880—1890	2	—
	2. Fauj (Army)	1776—1903	24	—
	3. Kila (Fort), Ajitgarh	1862—1892	25	—
	4. Kila (Fort), Nainwa	1848—1898	73	—

1	2	3	4	5
5.	Kila (Fort), Taragarh	1889—1898	6	—
6.	Nyaya (Justice)	1857—1907	1	—
7.	Police	1860—1906	30	—
8.	Rajputoan Ki Ginti (Census of Rajputs)	1856—1857	1	—
9.	Risala (Cavalry)	1844—1896	24	—
<b>III. MISCELLANEOUS SERIES OF RECORDS</b>				
(in Rajasthani)				
1.	Mutfarriq (Miscellaneous)	1756—1827	11	—
2.	Ram Agya (Royal order of the Bundi State)	1749—1870 (with gaps)	1	—
<b>IV. REVENUE RECORDS</b>				
(in Rajasthani)				
1.	Ahad Ke Gaon (Villages under and the ruler)	1751, 1893, 1895	3	—
2.	Jagiri (Landlord system)	1861—1899 (with gaps)	5	—
3.	Kotwali Chabutre (Police Station Platforms)	1752—1901	62	—
4.	Patta Talika (Deed lists)	1744—1899	9	—
5.	Sayer Jungalat (Forest Tax)	1767—1904 (with gaps)	19	—
6.	Tehsil Adila	1744—1899	34	—
7.	Tehsil Arnella	1752—1898	10	—
8.	Tehsil Barundhan	1748—1899	32	—
9.	Tehsil Dai	1749—1899	70	—
10.	Tehsil Gandoli	1763—1902 (with gaps)	40	—
11.	Tehsil Gothada	1741—1899	61	—
12.	Tehsil Hindoli	1798—1897	70	—
13.	Tehsil Karwar	1750—1899 (with gaps)	62	—
14.	Tehsil Lakheri	1743—1923 (with gaps)	26	—
15.	Tehsil Patan	1753—1899	76	—
16.	Tehsil Silore	1744—1899	43	—
17.	Unton-Ki-Charai	1836, 1843, 1897	1	—
<b>V. SETTLEMENT RECORDS</b>				
1.	Tehsil Barundhan	1878—1885	29	—
2.	Tehsil Dei Nenwa	1878—1885	26	—
3.	Tehsil Gandoli	1878—1885	20	—
4.	Tehsil Hindoli	1878—1885	1	—
5.	Tehsil Patan	1878—1895	9	—

## DHOLPUR STATE

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). Indexes to the record group mentioned below are not available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
1	2	3	4	5
<b>A. Other Groups of Records—</b>				
<b>Darbar Period from 1866 to 1948 AD</b>				
1.	Accounts (In Urdu)	1903—1948	342	—
2.	Agency Mahakmajat (Agency's Department) (In Urdu)	Pre-1900	10	—
3.	Arazi (Appeals/Petitions) (in Urdu)	1902—1948	26	—
4.	Arazi Munjapta Maufi (Concession in the contract land) (in Urdu)	Pre-1900	22	—
5.	Bakshi Khana Fauj (Office of the Paymaster of Army) (in Urdu)	Pre-1900	9	—
6.	Council Mahakmajat (Department of the Council) (in Urdu)	Pre-1900	19	—
7.	Dewan Sahib Office (Office of the Dewan/Prime Minister) (in Urdu)	Pre-1900	45	—
8.	Ijlas Khas (State Governments) (in Urdu and English)	1901—1948	208	—
9.	Miscellaneous Mahakmajat (Miscellaneous Departments) (in Urdu)	1869—1900	189	—
10.	Munshikhana Ilaqagair (Official correspondence relating to the other Area/State) (in Urdu)	Pre-1900	30	—
11.	Mutfarriq Mal (Miscellaneous Revenue) (in Urdu)	1902—1948	232	—
12.	Nakdi and Arazi Maufi (Cash and Appeal for exemption for revenue) (in Urdu)	1904—1942	47	—
13.	Nizammat Jurm Sangeen (An office dealt with serious crimes)	1866—1900	178	—
14.	Revenue Tehsils (in Urdu)	1902—1948	67	—
15.	Town Council (in Urdu)	1906—1937	31	—

## DUNGARPUR STATE

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). Indexes of the record series mentioned below are available (except Group-C).

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
1	2	3	4	5
<b>I. Mahakma Khas—Darbar Period Records from 1888 to 1948 AD</b>				
a	Mahakma Khas (Hindi Office)	1888—1948	84	—
b	Mahakma Khas (English Office)	1912—1948	93	—
<b>II, Other Groups of Records (In Hindi and English)</b>				
1.	Boundary Survey	1905—1943	6	—
2.	Census	1911—1942	27	—
3.	Civil Supply	1934—1952	8	—
4.	Court of Wards	1930—1948	21	—
5.	Criminal Courts	1906—1948	30	—
6.	Customs and Excise	1906—1927	3	—
7.	Extradition	1949—1950	54	—
8.	Famine	1919—1920	5	—
9.	High Court	1904—1948	45	—
10.	Ijlas Aliya (Royal Court)	1909—1948	24	—
11.	Jail	1905—1938	3	—
12.	Mal (Revenue)	1904—1942	99	—
13.	Mal Dungarpur (Revenue of Tahsil Dungarpur)	1920—1953	18	—
14.	Mal Hadbast Tanaja (Disagreement regarding boundary revenue)	1906—1947	30	—
15.	Mal (Land Revenue Records)	1901—1950	36	—
16.	Mal Mutfariq (Miscellaneous Revenue)	1942—1947	6	—
17.	Mal Maufiyat (Exemption of Revenue)	1904—1954	33	—
18.	Munsarmat (Court of Wards)	1903—1939	23	—
19.	Police	1906—1948	17	—
20.	Revenue Mallekha (Revenue Accounts)	1942—1947	14	—
21.	State Council	1904—1948	45	—

## JAIPUR STATE

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). Indexes of the records groups mentioned below are also available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
1	2	3	4	5
<b>I. A—Administration—Darbar Period Records From 1830 AD to 1949 AD</b>				
1.	Army (English, Hindi and Urdu).	1919—1949	202	—
2.	Council (Jaipur) (Hindi, Urdu, English)	1868—1951	158	—
3.	Development	1936—1949	18	—
4.	Dewan Huzuri (Office of the Dewan)	1936—1949	100	—
5.	Finance	1830—1949	222	—
6.	General	1836—1947	230	—
7.	Ilaqagair (Areas of boundary of other States) (Hindi, Urdu, English)	1881—1924	80	—
8.	Judicial (Hindi, Urdu, English)	1840—1947	115	—
9.	Karkhanajat (Collectorate) (Various Units of the Factorie s) (in Rjasthani, Hindi, Urdu)	1854—1925	168	—
<b>II. B—Other Series of Records—Darbar Period from 1623 to 1949 AD</b>				
1.	Adsattas (Consolidated Village Revenue) (in Rajasthani)	1663—1802	174	—
2.	Akhabarat (Appointment of Agent to the Mughal Court) (in Persian)	1666—1739	102	—
3.	Arzdashatas (Writ petitions) (in Rajasthani)	1633—1868	62	—
4.	Asal-va-Nakal-Kharitajat (Original & Office copies of the correspondence between rulers) (in Persian)	1822—1834	14	—
5.	Dastoor Qumwar (Customs, Usages, and Regulations)	1709—1943	—	32 Volumes
6.	<b>Draft Kharitas</b> (Draft Representations)			
	i In Persian	1869	35	—
	ii In Rajasthani	1662—1943	87	—



(1)	(2)	(3)	(4)	(5)
7.	Farmans (Royal Orders) (in Persian)	1623—1708	—	148 Documents
8.	Iqararnamas (Agreements) (in Persian)	1694—1820	1	—
9.	Kharitas (Petitions/Representations) (in Rajasthani)	1643—1948	63	—
10.	Khatut Ahalkaran (Correspondence between officers of the State)			
	(i) In Persian	1625—1718	—	39 Documents
	(ii) In Rajasthan	1633—1768	7	—
11.	Khatut Maharjagan (Letters addressed to the Rulers by the official) (In Persian)		35	—
12.	Manshurs (Royal Mandate) (In Persian)	1658—1659	—	Documents
13.	Mawazana Kalan (A large group of village) (In Rajasthani)	1709—1923	139	149 Volume
14.	Mawazana Khurd (A small group of village) (In Rajasthani)	1709—1934	231	—
15.	Mutfarriq Ahalkaran (Miscellaneous correspondence between State officials) (In Persian)	1607—1743	20	—
16.	Mutfarriq Maharajagan (Miscellaneous letters addressed to the rulers) (In Persian)	1665—1716	28	—
17.	Nasukha Punya (Religious Grants) (In Rajasthani)	1666—1916	110	52 Volumes
18.	Nishans (Orders of the Prince) (In Persian)	1632—1682	—	142 Documents
19.	Sanad Niwas (Grant of Lease for house) (In Persian)	1638—1915	—	256 Documents
20.	Shiyah Wakaya (Outstanding taxes) (In Rajasthani)	1710—1949	180	70 Registers

(1)	(2)	(3)	(4)	(5)
21.	<b>Vakil Reports Ahalkaran</b> (Report of the Advocate on official correspondence)			
	i In Persian . . . . .	1657—1719	6	—
	ii In Rajasthani . . . . .	1644—1737	4	—
22.	<b>Vakil Reports Maharajan—</b> <b>Arzadashtas</b> . . . . . (Report of the Advocate on writ petitions of the rulers) (In Persian)	1657—1719	20	—
23.	<b>Vakil Reports Maharajan</b> . . . . . (Reports of the Advocate from Mughul Court to the Rulers) (In Rajasthani)	1656—1723	5	—

### JAISALMER STATE

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). Indexes of the record groups mentioned below are also available.

Sl. No.	Description	Inclusive Years	B u l k	
			Number of Bundles	Number of Volume
<b>I. A—Mahakma Khas (Secretariat (English Office)—Darbar Period from 1864 to 1949 A.D.</b>				
1.	Appointment . . . . .	1896—1948	3	—
2.	Boundary . . . . . (In English and Hindi)	1893—1943	2	—
3.	Dewan Office . . . . . (In English and Hindi)	1896—1933	1	—
4.	Mahakma Khas—General (Secretariat General)	1864—1949	124	—
5.	Periodicals and Returns . . . . .	1891—1948	12	—
<b>II. B—Mahakma Khas (Hindi Office Darbar Period from 1895 to 1949</b>				
(1)	Alia Khas, Jaisalmer . . . . . (Royal Court of Jaisalmer) (In Hindi)	1895—1949	17	—

**JHALAWAR STATE**

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). Indexes to the record group also are indicated as below available.

Sl. No.	Description	Inclusive Years	B u   k	
			Number of Bundles	Number of Volumes
(1)	(2)	(3)	(4)	(5)
<b>I. A—Mahakma Khas—(Secretariat)</b>				
<b>Darbar Period from 1896 to 1948</b>				
1.	Accounts . . . . .	1899—1947	3	—
2.	Administration Reports and Petitions . . . . .	1901—1940	1	—
3.	Agency Miscellaneous . . . . .	1896—1940	4	—
4.	Agricultural . . . . .	1901—1947	1	—
5.	Army . . . . .	1896—1942	1	—
6.	Boundary disputes . . . . .	1900—1942	1	—
7.	Ceremonials . . . . .	1896—1948	1	—
8.	Central News India Service . . . . .	1931	2	—
9.	Chief Executive . . . . .	1900—1948	2	—
10.	CMS and PMS Office . . . . .	1929	2	—
11.	Chamber of Princes . . . . .	1936—1947	4	—
12.	Civil Side . . . . .	1896—1948	1	—
13.	Commercial and Industrial . . . . .	1906—1948	1	—
14.	Correspondence with other Persons . . . . .	1913—1948	1	—
15.	Criminal Tribes/ Customs and Excise . . . . .	1904—1940	1	—
16.	Dewani Office . . . . .	1936—1938	2	—
17.	Different Committees . . . . .	1913—1948	1	—
18.	Education . . . . .	1901—1948	1	—
19.	Extradition . . . . .	1920—1948	1	—
20.	Fairs . . . . .	1899—1941	1	—
21.	Foreign Department . . . . .	1915	2	—
22.	Federation . . . . .	1900—1936	2	—
23.	Finger Impression and Opium . . . . .	1899—1938	1	—
24.	Gazettees . . . . .	1938—1943	2	—
25.	Important Correspondence . . . . .	1919—1936	1	—

1	2	3	4	5
26.	Jagirdars (Land Lords)	1896—1940	1	—
27.	Judicial	1899—1942	1	—
28.	Mandirat (Temples)	1940—1945	1	—
29.	Medical	1913—1944	1	—
30.	Merchants and Forest	1900—1947	1	—
31.	Opium	1899—1927	1	—
32.	Periodicals	1899—1927	1	—
33.	Post Office	1900—1948	1	—
34.	Publications	1901—1941	1	—
35.	Public Works Department	1904—1947	1	—
36.	Railways	1899—1928	2	—
37.	Revenue Minister's Office	1945—1948	1	—
38.	Revenue Miscellaneous	1900—1945	2	—
39.	War	1915—1940	1	—

**II. Mahakma Khas—Darbar Period record  
from 1817 to 1959 AD in Hadoti  
Language**

**1. Accounts**

i	Khajana Sadar (Royal Treasury)	1894—1955	21	—
ii	Amdani Darbar Khajana (Income of Royal Treasury)	1825—1954	28	—
iii	Jama Kharch and Khajana (Consolidated accounts of expenditure and Treasury)	1817—1959	836	—

2.	Mutfarkat (Miscellaneous)	1895—1957	492	—
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**3. Revenue Records**

i	Ovari Talika Records (Various accounts of revenue and grant of lands etc.)	1876—1955	10	—
ii	Land Records and Talika Bahiyat (Registers of grant of lands)	1865—1955	1011	—
iii	Talika Records Sadar—Arsatta etc. (Grant of land and consolidated account of Darbar Revenues)	1897—1933	219	—

## JODHPUR STATE

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). Indexes of the Group-A Records are available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
1	2	3	4	5
<b>I. A—Administration from 1805 to 1949 AD</b>				
1	Abu Kothies . . . . .	1931—1943	1	—
2	Administration . . . . .	1889—1949	50	—
3	Administration Reports . . . . .	1928—1947	15	—
4	Agriculture . . . . .	1930—1948	1	—
5	Anath Ashram (An Orphanage) . . . . .	1928—1940	1	—
6	Animal Husbandry . . . . .	1933—1941	1	—
7	Archaeology . . . . .	1928—1948	2	—
8	Arms & Ammunitions . . . . .	1893—1947	10	—
9	Audit Office . . . . .	1928—1948	1	—
10	Aviation . . . . .	1928—1948	4	—
11	Baggi Khana . . . . . (A Department of Coaches)	1928—1947	1	—
12	Bakiya (Outstanding) . . . . .	1926—1939	1	—
13	Biography . . . . .	1929—1934	1	—
14	Birth & Death . . . . .	1909—1948	2	—
15	Boundary Dispute . . . . .	1849—1924	12	—
16	Budget . . . . .	1911—1927	1	—
17	Cattle Fairs . . . . .	1928—1945	3	—
18	Cattle Pond . . . . .	1928—1942	1	—
19	Census . . . . .	1882—1948	3	—
20	Ceremonials . . . . .	1928—1949	19	—
21	Chief Court . . . . .	1928—1949	1	—
22	Civil Pensioners and Stipends . . . . .	1929—1948	3	—
23	Commerce, Arts and Industries . . . . .	1886—1927	9	—
24	Contribution and Donation . . . . .	1884—1948	17	—
25	Criminal Tribes . . . . .	1928—1934	1	—

1	2	3	4	5
26	Currency Notes . . . . .	1928—1933	1	—
27	Customs . . . . .	1883—1948	4	—
28	Education . . . . .	1886—1948	24	—
29	Electrical . . . . .	1928—1949	19	—
30	Establishment . . . . .	1896—1928	27	—
31	Excise . . . . .	1893—1928	2	—
32	Famine & Scarcity . . . . .	1936—1949	51	—
33	Finance . . . . .	1928—1949	119	—
34	Forest . . . . .	1885—1928	4	—
35	<b>Gaddi Nishini</b> . . . . . (Accession to the throne) . . . . .	1928—1947	1	—
36	Gardens . . . . .	1928—1941	1	—
37	Grass Farm . . . . .	1931—1949	1	—
38	Guest House . . . . .	1941—1948	1	—
39	<b>Haisiyat</b> . . . . . (Financial Status)	1928—1947	3	—
40	<b>Hawala</b> (Economic and Social aspects of Jagir villages of Marwar)	1884—1949	24	—
41	Historical . . . . .	1928—1949	1	—
42	Honorary Magistrate . . . . .	1929—1948	1	—
43	Hukumat (A Government) . . . . .	1929—1949	1	—
44	Information & Publicity . . . . .	1941—1949	36	—
45	<b>Jagir</b> (Land granted to a landlord)	1928—1949	15	—
46	<b>Jagir &amp; Thikana</b> (Land of the landlord & Area under the grant of noble) . . . . .	1884—1928	9	—
47	Jail . . . . .	1936—1945	1	—
48	Jodhpur Residency . . . . .	1934—1947	4	—
49	Judicial . . . . .	1885—1928	11	—
50	Kaparoan-Ka-Kothar . . . . .	1936—1945	1	—
51	Karkhanajat (Various Units of the factories) . . . . .	1890—1928	8	—
52	Kotwali (Police Station) . . . . .	1928—1937	1	—
53	Loan Advances . . . . .	1899—1927	4	—
54	<b>Mahakma Khas</b> (Secretariat) (in English & Hindi) . . . . .	1928—1949	29	—
55	Marriage (in English & Hindi) . . . . .	1891—1949	9	—
56	Mayo College (in English & Hindi)	1931—1941	2	—
57	Medical (in English & Hindi) . . . . .	1894—1948	40	—

1	2	3	4	5
58	Meer Munshi (Head of Office)	1929—1938	1	—
59	Military (in English and Hindi)	1888—1949	40	—
60	Mines and Quarries	1928—1949	44	—
61	Mint	1929—1945	3	—
62	Miscellaneous	1896—1949	12	—
63	Missionary	1928—1946	1	—
64	Motor Cars (in English and Hindi)	1929—1947	8	—
65	Motor Garage	1923—1949	11	—
66	Municipality	1898—1949	12	—
67	Police (in English and Hindi)	1894—1928	13	—
68	Post and Telegraph	1885—1949	33	—
69	Press and Stationary	1889—1928	3	—
70	Public Works Department	1821—1945	59	—
71	Railway	1805—1927	20	—
72	Residency <b>Vakalat</b> (Office of the Residency Council)	1913—1947	2	—
73	Returns	1928—1949	30	—
74	Rules and Regulation (in English and Hindi)	1885—1927	16	—
75	Salt	1883—1948	14	—
76	Sardar Risala (Audit Office)	1930—1944	1	—
77	Serveillance and Deportation	1928—1940	1	—
78	Session Court	1930—1948	1	—
79	Settlement	1927—1949	1	—
80	<b>Sikar Khana</b> (Department of Hunting)	1928—1949	1	—
81	Social	1928—1949	12	—
82	Social and Ecclesiastical	1894—1928	15	—
83	Stamps	1885—1939	2	—
84	State Hotel	1930—1947	3	—
85	Summons and Interogation	1928—1945	5	—
86	Summer Public Library	1928—1944	3	—
87	Survey	1885—1949	2	—

1	2	3	4	5
88	Titles, Honours, Distinctions . . . . .	1886—1949	10	—
89	Town Planning . . . . .	1928—1949	3	—
90	Treasure Trove . . . . .	1885—1943	15	—
91	Weather and Crops . . . . .	1896—1915	1	—
92	Western Rajputana State Agency— Jodhpur . . . . .	1880—1947	17	—

**II. B—Other Series of Records—Darbar  
period from 1614 to 1949  
(in Rajasthani)**

1	Arji Bahis (Registers of petitions)	1767—1857	7	—
2	Byah Bahis (Marriage Registers)	1719—1890	—	8 Bahis
3	Futakar Bahis (Miscellaneous Registers) . . . . .	1806—1927	—	26 Bahis
4	Hakikat Bahis (Registers of Promi- nent events) . . . . .	1763—1839 1931—1950	—	59 Bahis 12 Registers
5	Hakikat Khata Bahis (Account Registers) . . . . .	1614—1873	61	—
6	Hatha Bahis (Registers of daily account) . . . . .	1767—1877	5	—
7	Kharita Bahis (Registers of writ petitions/Representations) . . . . .	1724—1829	—	16 Bahis
8	Khas Parwana Rukka Bahis (Registers of important letters and notes) . . . . .	1765—1938	—	10 Bahis
9	Khazana Bahis (Registers of the Treasury) . . . . .	1883—1926	—	14 Bahis
10	Ohda Bahis (Registers of the Rank/ Portfolios) . . . . .	1708—1845	—	7 Bahis
11	Patta Bahis (Registers of the lease of Land grants) . . . . .	1707—1940	—	22 Bahis
12	Pattari Khata Bahis (Deed Account Registers) . . . . .	1752—1940	—	29 Bahis
13	Port-Folio files . . . . .	1712—1946	—	32 Volumes
14	Sanad Parwana Bahis . . . . .	1764—1938	—	104 Bahis



## KARALI STATE

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). Indexes of the Group-A Records are available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
1	2	3	4	5
<b>I. A—Council—Darbar period records from 1901 to 1948 AD</b>				
1	Mahakma Council . . . . .	1901—1907	1	—
2	Council . . . . .	1903—1949	9	—
<b>II. B—Other series of records—Darbar period from 1859 to 1948 AD</b>				
1	Amargarth (in Urdu) . . . . .	1890—1899	3	—
2	Appeal (in Urdu) . . . . .	1884—1899	14	—
3	Ilaka Gair appeal (Boundary dispute appeals) (in Urdu) . . . . .	1859—1899	11	—
4	Ilaka Gair (Area of other State/ Boundary disputes) (in Urdu) . . . . .	1881—1899	31	—
5	Kuliat Malsadar (Miscellaneous revenue accounts of the Chief Office) (in Urdu) . . . . .	1882—1899	19	—
6	Mahakma Khas (Secretariat) P.W.D. (in English) . . . . .	1885—1948	5	—
7	Mut farriq (Miscellaneous) (in Urdu) . . . . .	1872—1906	84	—
8	<b>Revenue Department</b>			
i	Political Agency (in Urdu) . . . . .	1886—1904	8	—
ii	Census (in English) . . . . .	1931	1	—
iii	Hazuri (Royal Service) (in Urdu) . . . . .	1870—1900	20	—
iv	Kuliat Mal Sardar (Miscellaneous accounts of the Chief Office) (in Urdu) . . . . .	1864—1907	14	—
v	Mandariat Tehsil Records (Temples records in Tehsils)	1878—1900	15	—
vi	Najool (Revenue and land matters) (in Urdu) . . . . .	1878—1900	2	—
vii	Sapotra Tehsil . . . . .	1876—1899	33	—
9	Takruri (Appointments) (in Urdu)	1874—1899	24	—

## KISHANGARH STATE

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). Indexes of the record series mentioned below are available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Bahiss/ Registers etc,
1	2	3	4	5
<b>I. A—Mahakma Khas (Secretariat)</b>				
<b>Darbar period records from 1878 to 1956 AD (In English)</b>				
1	Accounts . . . . .	1878—1950	60	—
2	Boundary disputes and settlements	1910—1943	6	—
3	Confidential Branch . . . . .	1938—1947	10	—
4	Finance and Judicial . . . . .	1938—1941	1	—
5	Land Records . . . . .	1910—1947	8	—
6	Mahakma Khas (Secretariat) . . . . .	1906—1948	126	—
7	Mahakma Khas (Secretariat Branch-B) . . . . .	1936—1947	10	—
8	Mahakma Khas (Secretariat Branch-C) . . . . .	1936—1947	24	—
9	Mahakma Khas (Secretariat Branch-D) . . . . .	1941—1947	18	—
10	Revenue . . . . .	1919—1956	80	—
<b>II. B—Mahakma Aliya Council (Supreme Council) Darbar period records (In English)</b>				
	. . . . .	1936-1948	9	—
<b>III. Mahakmakhas (Hindi Office)—Darbar period records (In Hindi)</b>				
1	Account Office . . . . .	1878—1945	86	—
2	Jagir . . . . .	1901—1947	50	—
3	Land Records . . . . .	1889—1947	36	—
4	Law and Judicial . . . . .	Pre—1947	60	—
5	Miscellaneous . . . . .	1845—1900	35	—
6	Revenue			
	i Revenue Records . . . . .	1844—1900	2034 files	—
	ii Revenue Bahis . . . . .	1844—1900	—	2000
	iii Revenue Registers . . . . .	1844—1900	—	150
	(Cash Book)			

**KOTA STATE**

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). The subject lists of the record series mentioned below are available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
1	2	3	4	5
<b>I. A—Revenue Records—Darbar period records from 1672 to 1888 AD (In Rajasthani) (Hadoti)</b>				
1	Arsatte (Land Taxes)	1777—1862	158	—
2	Bade Karkhane Ke Jhade (Accounts of Big Factories)	1802—1923	1	—
3	Baje Karkhane (Taxes of other departments) (Mahakmajat)	1846—1873	31	—
4	Baje Talike (Income & Expenditure of extra possession of Land records)	1635—1825	78	—
5	Barar Laxmi Narayan Ke Bhandar (Cess on the stores of the Laxmi Narayan Temple)	1773—1859	32	—
6	Bohraon Ke Lekhe (Accounts of Money Lenders)	1814—1842	33	—
7	Jagir mattars	1695—1837	12	—
8	Jhalavansh Ke Ghar Kharch Ke Kagjat (Documents relating to the home expenditure of Jhala family)	1775—1837	14	—
9	Katata Mal Hacil (Receipt of Revenue after tax)	1783—1873	18	—
10	Khas Kothar (Special stores)	1831—1873	24	—
11	Khate Kastkar (Tiller's Accounts)	1783—1873	19	—
12	Kotwalis of Villages (Police Stations of Villages)	1734—1873	55	—
13	Mutfarkat (Miscellaneous Records)	1748—1898	241	—
14	Nazrana Pateli (Gifts from Patels)	1863—1873	7	—
15	Ovari (Different types of revenue accounts)	1778—1827	25	—

1	2	3	4	5
16	Rokar, Nagadi and Kachha Ambar (Rough Registers of the Cash accounts relating to grains etc.)	1806—1872	19	—
17	Rokra Naya Ilaka (Collection of taxes from new places)	1843—1873	210	—
18	Takseem Pargana War (Lease of Parganas)	1654—1873	68	—
19	Sri Krishna Bhandar (Krishana Treasury)	1837—1873	153	—
20	Talika Bahis . . . . . (Copy registers)	1814—1888	196	—
21	Talukdaraon Ke Tabe goan Ke Hasil-Va-Naz-Ke-Jhade (Accounts of tax collection from villages of Talukdars)	1787—1868	14	—
22	Topkhana . . . . . (Canon House)	1860—1882	5	—
23	Zakat (A tax) . . . . .	1779—1879	36	—

**II. B—OTHER GROUPS OF RECORDS  
DARBAR PERIOD FROM 1772 TO  
1901 A.D. (IN RAJASTHANI AND HADOTI)**

1	Badi Katchahari . . . . . (High Court)	1807—1892	231	—
2	Bakshi Khana . . . . . (Department of Pay Master)	1849—1885	22	—
3	Devasthan (A Department dealing with religious institutions)	1772—1892	48	—
4	Fauz (Army) . . . . .	1808—1872	59	—
5	Huzuri-Ka-Tan Kharch (Personal expenditure of the Royal family)	1695—1892	129	—
6	Kasba Jhalra Patan-Ki-Taksal (Treasury of the Jhalra Patan Town)	1802—1836	2	—
7	Zanani Deodhi . . . . . (Female apartment)	1846—1901	62	—

## KUSHALGARH STATE

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). Index to the records mentioned are available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
(1)	(2)	(3)	(4)	(5)
<b>A, Mahakma Khas—Records of the Darbar period from 1869 to 1948 A.D.</b>				
1	Administration . . . . . (In English)	1914—1935	3	—
2	Boundary Disputes Or. (Hadbast) (In English)	1847—1928	2	—
3	Census and Education . . . . (In English)	1916—1945	2	—
4	Central Jail . . . . . (In English)	1936—1948	1	—
5	English Record Files . . . . (In English)	1908—1947	26	—
6	Excise and Customs . . . . . (In Hindi)	1900—1948	1	—
7	Mal (Revenue) Tehsil . . . . . (In Hindi)	1903—1947	7	—
8	Mahakma Khas Mal (Revenue) (In Hindi)	1915—1927	3	—
9	Mahakma Sadar Mal . . . . . (Revenue of Chief Office) (In Hindi)	1923—1926	1	—
10	Municipality . . . . . (In Hindi)	1922—1944	1	—
11	Parwanas Register Files . . . . (Registers of the land grants) (In Hindi)	1892—1948	3	—
12	Public Works Department . . . . (In English)	1915—1941	1	—
13	Record Office . . . . . (In English)	1908—1948	1	—
14	Sub-Registrar's Office . . . . . (In English)	1904—1944	1	—

## PRATAPGARH STATE

Record available in the Rajasthan State Archives, Bikaner (Rajasthan). The indexes of the record group given below is also available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
(1)	(2)	(3)	(4)	(5)
<b>1. A—Mahakma Khas—(Secretariat)—</b>				
<b>Darbar Records from 1884 to 1948 AD</b>				
<b>(In English and Hindi)</b>				
1	Court of Wards (In Hindi)	1915—1943	35	—
2	Custom and Excise (In Hindi)	1916—1948	10	—
3	Dewani (Office of Dewan) (In Hindi)	1894—1925	25	—
4	Faujdari (Criminal) (In Hindi)	1885—1948	150	—
5	Janglat (Forest) (In Hindi)	1907—1940	5	—
6	Mahakma Khas (Secretariat English Records)	1890—1947	76	—
7	Mahakma Khas—Mutfarkat (Secretariat Miscellaneous Record) (In Hindi)	1892—1945	30	—
8	Mal (Revenue) (In Hindi)	1900—1948	50	—
9	Public Works Department (In Hindi)	1934—1948	4	—
10	Residency Office (In Hindi)	1884—1948	60	—

**SHAHPURA STATE**

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). Index of the record series given below are also available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
1	2	3	4	5
<b>I. A—MAHAKMA KHAS (SECRETARIAT)— DARBAR PERIOD RECORDS FROM 1755 TO 1948 AD</b>				
1.	Mahakma Khas (Secretariat English Records)	1893—1948	28	—
2.	Mahakma Khas—Bahiyat Hisab (Secretariat Account Registers) (in Hindi)	1755—1896	688	—
3.	Mahakma Khas—Mutfarkat (Secretariat Miscellaneous Records) (in Hindi)	1878—1948	24	548 Registers
<b>II. B—RAJASTHAN UNION— RECORDS OF THE SHAHPURA STATE FROM 1948 TO 1949AD (IN ENGLISH)</b>				
1.	Mahakma Khas (Secretariat)	1948—1949	1	—
<b>III. C—RAJASTHAN STATE—RECORDS OF THE SHAHPURA STATE FROM 1949 TO 1959 AD (IN ENGLISH)</b>				
1.	Mahakma Khas (Secretariat)	1949—1959	1	—

## SIROHI STATE

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). Indexes to the record groups given below are available.

Sl. No.	Description	Inclusive Years	B u l k	
			Number of Bundles	Number of Volumes
1	2	3	4	5

I. A—MAHAKMA KHAS  
RECORDS OF DARBAR PERIOD  
FROM 1896 TO 1950 AD

1.	Abu-road, Mount and Kam-Abu (in English)	1879—1950	14	—
2.	Accounts . . . . . (in English)	1915—1949	3	—
3.	Administration . . . . . (in English)	1931—1948	1	—
4.	Advisory Committee . . . . . (in English)	1939—1947	1	—
5.	Arms & Ammunition . . . . . (in English)	1929—1949	1	—
6.	Boundary . . . . .	1903—1938	1	—
7.	Census . . . . . (in Hindi)	1931	12	—
8.	Council . . . . . (in English)	1900—1950	8	—
9.	Custom . . . . . (in English)	1900—1950	5	—
10.	Dacoity . . . . . (in Hindi)	1930—1947	2	—
11.	Department of <i>Mal Theka</i> (Department of Revenue Contracts) (in Hindi)	1915—1950	21	—
12.	Education . . . . . (in English)	1900—1950	5	—
13.	Excise . . . . . (in English)	1915—1950	5	—
14.	Extradition . . . . . (in English)	1919—1950	1	—
15.	Famine . . . . . (in Hindi)	1900—1950	1	—
16.	Shooting (Shikar) . . . . . (in English)	1898—1943	1	—



1	2	3	4	5
17.	Jagir (Land grant to a Landlord) in Hindi)	1902—1948	32	—
18.	Jail . . . . . (in English)	1900—1950	3	—
19.	Judicial . . . . . (in English)	1930—1950	4	—
20.	Jungalat (Forest) . . . . . (in English)	1900—1950	8	—
21.	Law . . . . . (in English and Hindi)	1897—1950	3	—
22.	Maps . . . . . (in English)	1900—1921	1	—
23.	Medical . . . . . (in English)	1900—1950	5	—
24.	Military . . . . . (in English)	1900—1935	5	—
25.	Municipality . . . . . (in English)	1915—1950	1	—
26.	Police . . . . . (in English)	1900—1950	6	—
27.	Political . . . . . (in English)	1896—1950	24	—
28.	Population . . . . . (in Hindi)	1912—1929	1	—
29.	Post & Telegraph . . . . . (in English)	1900—1950	2	—
30.	Public Works Department . . . . . (in English)	1890—1949	10	—
31.	Railway . . . . . (in English)	1900—1945	1	—
32.	Stationary . . . . . (in Hindi and English)	1930—1947	1	—
33.	Settlement . . . . . (in Hindi)	1911—1946	22	—
34.	Tehsil Arinpura . . . . . (in English)	1913—1938	1	—
35.	Tour and Visit . . . . .	1899—1950	1	—
36.	Treasury . . . . . (in English)	1932—1950	1	—
37.	(a) Vakalat (The Office of the State Council) (in English)	1902—1947	63	—
	(b) Do.	1913—1917	1	—

## TONK STATE

Records available in the Rajasthan State Archives, Bikaner (Rjasthan). Index to the record series mentioned below are not available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
(1)	(2)	(3)	(4)	(5)
<b>A. Administration—Records of the Darbar Period from 1813 to 1925 AD</b>				
1.	Bahali—Bartarfi (Restoration and Resumption) (In Persian and Urdu)	1813—1925	40	—
2.	Council (In Persian and Urdu)	1813—1925	42	—
3.	Darul-Insha (Department of Transcription) (In Persian and Urdu)	1813—1925	50	—
4.	Faujdari (Criminal) (In Persian and Urdu)	1813—1925	35	—
5.	Finance. (In Urdu)	1863—1921	66	—
6.	Mahana Mulazman (Monthly payment to the servants) (In Persian and Urdu)	1813—1925	30	—
7.	Municipal Committee (In Persian and Urdu)	1813—1925	66	—
8.	Munshi Khana, Dewani and Shariat (A Department relating to official correspondence, Civil and Religious Law or Muslim Law) (In Persian and Urdu)	1813—1925	100	—
9.	Nakal Kharitazat (Copies of representations/ Petitions) (In Persian and Urdu)	1813—1925	25	—

(1)	(2)	(3)	(4)	(5)
10.	Niabat . . . . . (Deputyship, or Succession) (In Persian and Urdu)	1813—1925	69	—
11.	Revenue . . . . . (In Persian and Urdu)	1813—1925	30	—
12.	Revenue . . . . . (Miscellaneous)	1846—1891		—
<b>B. Administration Record of the Darbar From 1900 to 1948 AD.</b>				
1.	Audit Registers . . . . .	1900—1948	108	—
2.	Confidential . . . . . (In Urdu and English)	1900—1948	79	—
3.	Council . . . . . (In Urdu and English)	1900—1948	15	—
4.	Court of Wards . . . . . (In English and Urdu)	1900—1948	12	—
5.	Home Department . . . . . (In English and Urdu)	1900—1948	98	—
6.	Munshi Khana . . . . . (A Department of Official Correspondence) (In Urdu)	1848—1900	115	—
7.	<b>Revenue</b> (In English and Urdu)			
i	Bandobast . . . . . (Settlement of Revenue)	1900—1948	115	—
ii	Membari Mal Sadar . . . . . (Members of the Revenue Head Office)	1900—1948	163	—
iii	Maufi Mal . . . . . (Exempted from Revenue)	1900—1948	137	—
iv	Maufi Riayat . . . . .	1900—1948	169	—

## UDAIPUR STATE

Records available in the Rajasthan State Archives, Bikaner (Rajasthan). Index to the record series indicated below are available.

Sl. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
1	2	3	4	5
<b>I. ADMINISTRATION—RECORDS OF THE DARBAR PERIOD FROM 1824 TO 1949</b>				
1.	Advisory Board (in Hindi)	1936—1949	8	—
2.	Agriculture (in English)	1935—1948	8	—
3.	Animal Husbandary (in Hindi)	1945—1948	7	—
4.	Army (in Hindi)	1927—1948	56	—
5.	Baghat (Gardens)	1935—1948	12	—
6.	Bakshi Khana (Department of Paymaster (in Hindi)	1833—1902	136	—
7.	Bakshi Khana Bahis (Registers of the Department of Paymaster) (in Hindi)	1824—1946	437	—
8.	Bandobast (Settlement) (in Hindi)	1873—1874	4	—
9.	Bapi Patta (Land Grants) (in Hindi)	1870—1911	11	—
10.	Boundary (in Hindi)	1928—1948	85	—
11.	Council (in Hindi)	1945—1948	4	—
12.	Customs (in Hindi)	1936—1948	12	—
13.	Dan (A type of tax) (in Hindi)	1870—1897	38	—
14.	Dewani (Office of the Dewan) (in Hindi)	1924—1930	27	—
15.	Dharam Mahamandal (Religious Organisation) (in Hindi)	1940	1	—
16.	Education (in Hindi)	1930—1948	22	—
17.	Employment Exchange (in Hindi)	1944—1945	1	—

1	2	3	4	5
18.	Excise . . . . . (in English)	1935—1948	20	—
19.	Extradition (Hindi and English)	1933—1942	24	—
20.	Famine Relief . . . . . (in English)	1895—1948	19	—
21.	Foreign and Political (Post Office (in English and Hindi)	1925—1935	2	—
22.	Foreign & Political Immovable Property (in English)	1939—1947	4	—
23.	Governor General . . . . . (in Hindi)	1916—1936	2	—
24.	Hospital . . . . . (in Hindi)	1924—1948	26	—
25.	Jangalat (Forest) . . . . . (in Hindi)	1934—1948	49	—
26.	Judicial . . . . . (in Hindi)	1927—1949	60	—
27.	Karkhanajat (Various units of the factories) (in Hindi)	1927—1949	53	—
28.	Kashi Rana Mahal (Udaipur House at Kashi) (in Hindi)	1934—1948	7	—
29.	Law and Local Self . . . . . (in Hindi)	1947—1948	2	—
30.	Mal (Revenue) . . . . . (in Hindi)	1861—1899	237	—
31.	Mahakma Kothar (Store Depart- ment) (in Hindi)	1947	1	—
32.	Mayo College . . . . . (in English and Hindi)	1934—1947	9	—
33.	Mewar-Merwara . . . . . (in Hindi)	1937—1946	15	—
34.	Mewar Residency . . . . . (Boundary disputes) (in English)	1890—1939	7	—
35.	Mining . . . . . (in Hindi)	1917—1948	24	—
36.	Municipality . . . . . (in Hindi)	1924—1948	33	—
37.	Munsarmat (Court of Wards) (in Hindi)	1927—1929	5	— —
38.	Mutfarriq (Miscellaneous Residency Records) Residency—(in Hindi)	1898—1924	51	—
39.	Padakha (Consolidated Account of of Revenue) (in Hindi) . . . . .	1846—1937	—	128
40.	Panch Sardari (Grant of residential lands) (in Hindi) . . . . .	1861	2	Bahis —
41.	Post War (in English). . . . .	1945—1948	8	

1	2	3	4	5
42.	Press (in Hindi)	1935—1948	7	—
43.	Private Industries (in Hindi)	1933—1948	26	—
44.	Railway (in Hindi)	1884—1948	15	—
45.	Refugees (in English)	1946—1948	6	—
46.	Re-organisation (in Hindi)	1947—1948	2	—
47.	Residency Custom (in Hindi)	1841—1881	1	—
48.	Residency Jagir (in English, Hindi and Rajasthani)	1840—1945	131	—
49.	Residency (Miscellaneous) (in Hindi)	1898—1924	101	—
50.	Sanitation (in Hindi)	1930—1934	8	—
51.	Services (in Hindi)	1948	33	—
52.	Staff Selection Committee	1948	4	—
53.	Stamp Registry (in English and Hindi)	1946—1948	1	—
54.	State Factories (in Hindi)	1934—1948	17	—
55.	Supply (in English)	1943—1948	10	—
56.	Transport and Public Works Department (in Hindi)	1936—1948	7	—
57.	Transport (in Hindi)	1945—1948	8	—
58.	Union Abu (in English)	1947	11	—
59.	University of Rajasthan (Proposals) (in Hindi)	1946—1947	1	—

**II. Rajasthan State (United States of Rajasthan)—Records of the Udaipur State in Rajasthan State Archives, Bikaner from 1948 to 1949**

**A. Administration**

1.	Adviory Board (in Hindi)	1948—1949	2	—
2.	Agriculture (in English)	1948—1949	2	—
3.	Baghat (Gardens) (in Hindi)	1948—1949	2	—
4.	Education (in Hindi)	1948—1949	2	—
5.	Law and Local Self (in Hindi)	1948—1949	2	—
6.	Mal (Revenue) (in Hindi)	1948—1949	4	—
7.	State Factories (in Hindi)	1948—1949	3	—
8.	Transport and Public Works Department (in Hindi)	1948—1949	2	—

### III. PRIVATE PAPERS

A description of private papers available in Rajasthan State Archives, Bikaner is given below :

1. *Alwar Itihas Karyalaya, Alwar* : Manuscripts provides information about the political, social and economic history of Alwar.  
Language : Hindi.  
Bulk : 328 Bundles.
2. *Bhaiya Jaipal Singh Collection, Bikaner (1646–1947)* : Provides details of the socio-economic and administrative history of Bikaner.  
Language : Hindi, Rajasthani and Urdu.  
Bulk : 21 Bundles.
3. *Bhanwarlal Chela Lal Chand Abhilekha Sangraha, Jalore (1800–1899)* : Covers subjects dealing with income, expenditure and money lending processes.  
Language . Marwari.  
Bulk : 5 Bahis.
4. *Bidavaton Ki Khyat* : Gives an account of family history of Bidawats of Bikaner.  
Language : Rajasthani.  
Bulk : A Strip of micro film having 248 Exposures.
5. *Bisau Thikana Records, Jaipur (1848–1975)* : Provides information regarding political and social history of Bisau.  
Language : English, Hindi and Rajasthani.  
Bulk : 350 Bundles.
6. *Budhamal Kanoongo Abhilekha Sangraha (1751–1926)* : This collection comprises of documents relating to the Personal account, Census, Donation, different taxes, and tributes for villagers or landlords.  
Language : Marwari.  
Bulk : 30 Bahis.
7. *Chhagan Raj Chopasaniwala Collection (1933–1966)* : This collection comprises details relating to the freedom movement in Rajasthan.  
Language : Hindi.  
Bulk : 2 Bundles.

8. *Chandela Collection* (1840–1963) : This collection comprises of documents relating to the political history of erst-while Bilaspur State in Himachal Pradesh.  
Language : English, Hindi and Urdu.  
Bulk : 1 Bundle.
9. *Diggi Thikana Records, Jaipur* (1890–1949) : This collection comprises of documents relating to the political history of Diggi.  
Language : Hindi and Urdu.  
Bulk : 50 Bundles.
10. *Ganga Dass Kaushik Collection* (1942–1954) : On Freedom Movement in Bikaner.  
Language : English and Hindi.  
Bulk : 6 Bundles.
11. *Hansraj Basti Chand Choudhary Abhilekha Sangraha* (1785 : This collection comprises *Bahis* containing list of the villages of Jalore Pargana and tributes etc.  
Language : Marwari.  
Bulk : 1 Bundle.
12. *Har Dayal Chand Collection* (1313–1565) : Provides information relating to the history of Nagaur district of Jodhpur.  
Language : Persian, Rajasthani and Urdu.  
Bulk : 1 Bundle.
13. *Hukum Lal Collection* (1948–1965) : This collection comprises of documents giving an account of Trade Union Movement in the Rajasthan State.  
Language : English and Hindi.  
Bulk : 1 Bundle.
14. *Jodhpur Itihas Karyalaya, Jodhpur* : Available in the form of manuscript, this collection comprises of documents relating to political, social, economic history of Rajasthan with special reference to Rajasthani literature.  
Language : Marwari and Rajasthani.  
Bulk : 495 Bundles, 5 Bahis, 15 Registers.
15. *Kanmal Mehta Abhilekha Sangraha* (1652–1813 A.D.) : Provides detailed information relating to the administration, army and expenditure, etc.  
Language : Marwari.  
Bulk : 8 Bahis.



16. *Kanak-Madhukar Collection* (1929–1983) : In microfilm and arranged in chronological order, comprises of documents furnishing details information relating to the freedom movement in Rajasthan.  
Language : Hindi.
17. *Kumar Singh Collection* : In microfilm Provides information to the political and economic history of Bikaner State.  
Language : Rajasthani.  
Bulk : A Strip of microfilm of 42 Exposures.
18. *Lakamani Collection, Bikaner* (1709–1767) : Provides an account of commercial and social history of Nagaur district of Jodhpur.  
Language : Hindi and Rajasthani.  
Bulk : 1 Bundle.
19. *Mehta Salim Singh Collection, Jaisalmer* : Comprises of documents relating to the political and social history of Jaisalmer State.  
Language : Rajasthani.  
Bulk : 17 Documents.
20. *Mehta Sangram Singh Collection* (1785–1885) : Comprises of documents relating to the socio-economic and political history of Mewar.  
Language : Marwari.  
Bulk : 39 Bundles.
21. *Mishrimal Manmal, Dhanraj Bhansali Abhilekha Sangraha* (1646–1947) : Provides information relating to the tribute matters of *Pargana* Jalore of Sirohi State.  
Language : Marwari.  
Bulk : 36 Bahis.
22. *Nawalgarh Thikana Records, Jaipur* (1900–1949) : This Collection furnish an account of the political history of Nawalgarh.  
Language : English, Hindi and Rajasthani.  
Bulk : 1387 Documents.
23. *Praja Mandal Collection* (1925–1954) : Comprises of documents relating to the freedom movement in Rajasthan.  
Language : Hindi and English.  
Bulk : 23 Bundles.

24. *Press Clipping Collection, Churu (1942–1947)* : Provides information relating to the freedom movement in Churu (Bikaner).

Language : Hindi.

Bulk : A Strip of microfilm of 240 Exposures.

25. *Press Clipping Collection, Jodhpur (1889–1942)* : Provides information relating to the freedom movement in Rajasthan.

Language : Hindi.

Bulk : 4 microfilm rolls and 4 microfilm strips.

26. *Rao Gopal Singh Collection, Bikaner (1946–1947)* : Comprises of documents relating to the political and social history of Bikaner.

Language : English, Hindi, Rajasthani and Urdu.

Bulk : 4 Bundles.

27. *Shiv Kishan Vyas Collection, Bikaner (1659–1946)* : Comprises of documents relating to the ceremonials and socio-religious history of Bikaner.

Language : English, Hindi and Rajasthani.

Bulk : 11 Bundles.

28. *Shyamal Dass Collection* : Comprises of documents relating to the political, social & economic history of Rajasthan State.

Language : English, Hindi, Rajasthani and Marwari.

Bulk : 19 Bundles.

29. *Swaroop Narain Collection (1786)* : Provides information relating to the political, social and economic history of Jaipur.

Language : Rajasthani and Urdu.

30. *Tikmani Collection (1883–1925)* : Comprises documents which furnish an account of commercial history of Rajgarh, District Churu (Rajasthan).

Language : Rajasthani.

Bulk : 559 Bahis.

31. *Udai Chand Jalor Collection (1706–1878)* : Contains information relating to economic history of Jalore, Marwar and other princely states.

Language : Rajasthani.

Bulk : 32 Documents, 6 Bahis.

32. *Vijaya Singh Pathik Collection* : Contains information relating to the freedom movement in Udaipur.

Language : English.

Bulk : 3 Bundles.

33. *Walter Nobles School Collection (1893–1952)* : Relating to the organisational history of walter Nobles School, Bikaner.

Language : English.

Bulk : 6 Bundles.

**SOME SIGNIFICANT DOCUMENTS AVAILABLE IN THE  
RAJASTHAN STATE ARCHIVES, BIKANER**

1. Treaty of Purandhar.  
F. No. 108/1665-Farmans, Jaipur State.
2. Conferring the title of "Sawai" to Mirza Raja Jai Singh of Jaipur State by Emperor Faruksiyar.  
Akhabarat (Persian), May 1714 A.D. (1771 Vikrami Sambat, Jeshth-Ashadh), Jaipur State.
3. Establishment of Jaipur City.  
Parwanas (in Rajasthan), 11 November, 1727 (1784 Vikram Sambat), Mangsar-Sudi-I, Jaipur State.
4. Murder of Kotiya Bhil by Maharao Madho Singh and foundation of Kota after Kotiya's name.  
Bundle-41/1/1848 (1905 V.S.), Bhandar No. 3, Secretariat Records, Kota State.
5. Suppression of Suttee system in Ajmer.  
F. No. 305/1862-Commissioner Office, Protection D. Legislation, (1) Acts and Bills, Ajmer State.
6. Setting up of Telegraph Office in Jaipur.  
F. No. 6-011/1865-General, General Department, Jaipur State.
7. Permanent Settlement of the land revenue in Ajmer.  
F. No. 185/1868-Administration of the Land and Land Revenue, Commissioner Office, Ajmer.
8. Construction of Railway line between Ajmer and Ahmedabad.  
F. No. 860/1871-P.W.D., Commissioner Office, Ajmer.
9. Rules for the protection of wild birds and games in native states (Ajmer).  
F. No. 1096/1889-III Protection and Distribution, Commissioner Office, Ajmer.
10. Abolition of Female Normal Class and opening of Female School in Ajmer.  
F. No. 1347/1892-VI-Public Instructions, Commissioner Office, Ajmer.
11. Jagir Adoption Rules of 1895 in Banswara.  
F. No. 30/1895-Mahakma Khas, Banswara State.
12. Lac Industry in Jaisalmer State and Supply of Lac Ornamental objects.  
F. No. 90/1896-Mahakma Khas, Jaisalmer State.

13. Permanent Settlement in Karauli State.  
F. No. 11/1904-Mahakma Khas, Secretariat Records, Karauli State.
14. Sutlej Canal Project in Bikaner.  
F. No. 31/1906-10, Mahakma Khas, Bikaner State.
15. Re-organisation of the Abkari Department in Banswara.  
F. No. 356/1912-Mahakma Khas, Banswara State.
16. Postal Unity in the Alwar State.  
F. No. 29/1917-Finance, Chief Commissioner Office, Ajmer.
17. Representations given by people of Ajmer—Merwara for reforms in its administrative system in Ajmer.  
F. No. 860/1917-27-Reforms, Chief Commissioner Office, Ajmer.
18. City improvement Scheme in Alwar.  
F. No. 34/1919-Miscellaneous, Chief Commissioner Office, Ajmer.
19. Extradition arrangements between Mewar and the Dungarpur, Banswara and Pratapgarh Darbars.  
F. No. 443/1922, Jagir Residency, Udaipur State.
20. Proclamation by His Highness for re-establishment of High Court of Judicature at Bikaner.  
F. No. 730/1922-Mahakma Khas (Revenue Department, B-Proceedings), Bikaner State.
21. Fixation of rates for *begar* labour in Alwar.  
F. No. 24/1923-Controller of Palaces Office, Chief Commissioner Office, Ajmer.
22. Arrangement between Kota and Jhalawar Darbars for checking opium smuggling.  
F. No. 105/1925-Extradition, Secretariat Records, Jhalawar State.
23. Convention for the suppression of the traffic in women and children in Jhalawar.  
F. No. 154/1929-Agency Miscellaneous, Secretariat Records, Jhalawar State.
24. Child Marriage Restraint Act in Pratapgarh.  
F. No. 95 Part-B/1930-40, Mahakma Khas (English Records), Pratapgarh State.

25. Uplift of Harijans in Banswara.  
F. No. 704/1933-Mahakma Khas, Banswara State.
26. Sharda Act (Child Marriage Restraint Act, 1938).  
F. No. 13/1934-1938, Law (Confidential) Department,  
Sirohi State.
27. Opening of a school at Abu Road for blinds.  
F. No. 92/1936-Education Department, Sirohi State.
28. Celebration of marriage under Social Reforms Act (Bharatpur).  
F. No. 1/1937-38-Judicial Department, Bharatpur State.
29. Settlement of criminal tribes "Kanjars" in Bundi State.  
F. No. 1057-A/1937-38-Mahakma Khas, English Records (Settlement), Bundi State.
30. Agricultural Scheme of the Education Department in Bharatpur State.  
F. No. 23/1938-39, Education Department, Bharatpur State.
31. Constitutional Scheme for the Bharatpur State Administration.  
F. No. 8/1939-40-Administration Department, Bharatpur State.
32. Cruelty to Animals Act, 1939 in Sirohi State.  
F. No. 21/1939-Law Department, Sirohi State.
33. Appeal of the Bombay Humanitarian League for prevention of cattle slaughter during Dushera festival in Jaisalmer.  
F. No. 456/1940-Mahakma Khas, Jaisalmer State.
34. Opening of Schools for Harijans in the Jaipur city.  
F. No. 4-11, Part-II/1941, General Department, Jaipur State.
35. Establishment of High Court in Bharatpur State.  
F. No. 12/1941-42-Judicial Department, Bharatpur State.

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# TRIPURA

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# TRIPURA

## Tripura—Brief History

Peopled by tribal communities, Bengalis and Manipuris, Tripura is a small state in North-East India. During the British colonial rule, Tripura began from the time of Maharaja Birchandra Manikya ancient lineage. It is generally contended that the modern era of Tripura began from the time of Maharaja Birchandra Manikya Bahadur (1862—1896). He restructured the administrative pattern of Tripura after the British Indian model and abolished slavery and Suttee.

After the Indian independence in 1947, Tripura was merged with Indian in 1949, and became a Part 'C' State under the administration of a Chief Commissioner on behalf of the President of India. With the reorganisation of the states in 1956, Tripura became a Centrally Administered territory. The first popular Ministry of Tripura and the Tripura Legislative Assembly were formed on 1st July, 1963. Tripura was placed under Lieutenant Governor on 31 January 1970. On January 21, 1972 Tripura attained the status of a full-fledged State along with Manipur and Meghalaya.

## Secretariat Archives

The Secretariat Archives has just been a functional Records Cell since 1973. At present staffed one Head Assistant, Assistant Records Keeper and a Class IV official, the Archives started functioning when records and files were kept on the floor. Subsequently, shelves were used to keep records, but the Cell is unsuitable for keeping records as during monsoons rain water enters the room. The State Government, however, has already programmed to shift the present Secretariat Archives to a *pucca* structure, and thereafter the State Archives\* of Tripura shall be founded.

## Growth of the Secretariat

The Secretariat of the Government of Tripura is organised into Departments which are subdivided into Branches. The official head of a department is a Secretary who is assisted by a group of officials. In 1960, the cut off year of the series under "Guide to the Sources of Asian History", the following Departments were functional in the Civil Secretariat :

1. Administrative Reforms,
2. Agriculture,

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\* For details see 'Rules Regulating Public Access for purpose of Research to the Secretariat Archives of Tripura' in Appendix 'j'.

3. Animal Husbandry,
4. Appointment Services,
5. Cabinet and Confidential,
6. Co-operation,
7. Education,
8. Election,
9. Finance,
10. Fisheries, Food & Civil Supplies,
11. Forest,
12. Health,
13. Home,
14. Industries,
15. Jail,
16. Labour.
17. Law,
18. Panchayat,
19. Parliamentary Affairs,
20. Planning and Co-ordination,
21. Political,
22. Power,
23. Printing and Stationery, Public Works,
24. Relief,
25. Revenue,
26. Rural Development,
27. Science, Technology and Environment,
28. Secretariat Administration,
29. Statistics,
30. Tourism and Cultural Affairs,
31. Transport,
32. Tribal Rehabilitation,
33. Tribal Welfare,
34. Urban Development,
35. Welfare of Scheduled Castes.

In the Secretariat Archives, however, records of only 14 (fourteen) departments are kept. It is hoped that with the establishment of the State Archives of Tripura records of the other department shall be transferred there.

### **Brief note on Secretariat Office Procedure and Record Keeping**

The filing system followed in the Secretariat is a conventional one. 'Notes' and 'Correspondence' are two constituent parts of a file, and the latter shall be filed upwards so that the latest note and correspondence are on the top when the file is opened. It has been laid down that each department will maintain an approved list of standard heads of subjects, and as soon as a new file is opened, an index slip pertaining to the file opened shall be prepared. While recording is the process of closing file after action on all the relevant issues has been completed, files are classified under 'A' and 'B' categories, Class 'A' files are to be kept permanently, and 'B' files are to be destroyed after a specified number of years. Recorded files shall be kept in the departments concerned for not more than three calendar years, thereafter they will be transferred to the Record Room. In the Manual of Office Procedure (1979) of the Government of Tripura there is, however, no mention of any archival repository of the government.

## RECORD HOLDING IN TRIPURA SECRETARIAT ARCHIVES

Secretariat Records

1	2	3	4	5	6	7	8	9
Agriculture Department (1956-1958)	Appointment Services Department (1954-1960)	Assembly Records (1955-1960)	Finance Department (1954-1960)	Health Department (1953-1959)	Home Department (1950-1960)	Home Political Department (1952-1960)	Judicial Department (1940-1960)	Local Self Government (1954-1960)

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3	4	5	6	7	8	9	10	11	12	13
Assembly Records (1955-1960)	Finance Department (1954-1960)	Health Department (1953-1959)	Home Department (1950-1960)	Home Political Department (1952-1960)	Judicial Department (1940-1960)	Local Self Government (1954-1960)	Public Works Department (1952-1960)	Secretariat Administration (1953-1960)	Tribal Welfare Department (1957-1960)	Other Re- cords (1690-1958)

## RECORDS IN THE SECRETARIAT ARCHIVES

Reference media available : Indexes to the records of Home, Political and Revenue Department.

Sr. No.	Description	Inclusive Years	Bulk	
			Number of Bundles	Number of Volumes
<b>Departments ;</b>				
1.	Administrative Reforms	Records beyond the cut off year, i.e. 1960 are available.		
2.	Agriculture	1956—58	42	—
3.	Appointment & Services	1954—60	100	—
4.	Assembly	1955—60	20	—
5.	Finance	1954—60	90	—
6.	Health	1953—59	118	—
7.	Home	1950—60	83	—
8.	Home-Political	1952—60	160	—
9.	Judicial	1940—60	90	—
10.	Local Self Government	1954—60	98	—
11.	Public Works	1952—60	110	—
12.	Secretariat Administration	1953—60	41	—
13.	Tribal Welfare	1957—60	15	—

\* Besides above, **Gazette** is also available in the Secretariat Archives covering the period from 1906 to 1989

## II. OTHER GROUPS

Sr. No,	Description	Inclusive Year	Number of Pages	Remarks
1.	Govinda Manikya-Maharaja letter from Emperor Aurangzeb to— . . . . .	1690	19	Class 'A' Category
2.	Ill feeling alleged to exist between the Maharaja of Hill Tipperah and his ryots in British Territory . . . . .	1873	25	Do.
3.	Case of Navadwip Chandra Deb Barma	1874	33	Do.
4.	Extradition Rules, 1875 A,D, . . . . .	1875	15	Do.
5.	Production of opium in Tripura . . . . .	1877	12	Do.
6.	Emigration from Chittagong Hill Tracts with Hill Tippera . . . . .	1886	60	Do.
7.	Suppression of the Custom Suttee . . . . .	1889	108	Do.
8.	Annual Report on the General Administration of the Political Agency of Hill Tippera for the 1886-87 . . . . .	1889	71	Do.
9.	Coalmines . . . . .	1890	71	Do.
10.	Destruction of certain boundary marks of Amo Tea Estate near Khowai	1890	20	Do.
11.	North—East Boundary via Dhanajoy Thakur Trip to Kailashahar to inspect boundary at "Kurti" entropatriar Harajoy, etc, . . . . .	1892	70	Do.
12.	Correspondence regarding status of His Highness the Manikya Bahadur of Tripura State . . . . .	1892	23	Class-'A' Category
13.	Flood at Udaipur . . . . .	1893	18	Do.
14.	Information of Railway carriage by native chiefs . . . . .	1893	3	Do.
15.	Exercise of jurisdiction over the villages of Juteban and others P.S. Pratapgarh (Kailashar) . . . . .	1893	6	Do.
16.	Some letters from Radhakishore Deb Barman to Rajababu . . . . .	1894	10	Do.
17.	Replacing of boundary pillar on the River 'Sonai' . . . . .	1894	51	Do.
18.	Route from Commilla to Agartala . . . . .	1895	4	Do.
19.	Rules & circulars received from other officers . . . . .	1896	116	Do.
20.	Demise of Her Majesty the Queen Victoria . . . . .	1901	43	Do.
21.	Administration Report—Government of India-Observation on . . . . .	1901	22	Do.

Sr. No.	Description	Inclusive Years	Number of Pages	Remarks
22.	Political Agent's letter to His Highness regarding various political matters . . . . .	1901	312	Class 'A' Catego
23.	Geological Report of Tripura . . . . .	1902	174	Do.
24.	Federal Legislative List . . . . .	1903	8	Do.
25.	Removal of pillars . . . . .	1903	17	Do.
26.	Miscellaneous . . . . .	1904	83	Do.
27.	<i>Kharita</i> from Viceroy of India . . . . .	1904	29	Do.
28.	His Highness the Maharaja Manikya Bahadur . . . . .	1904	29	Do.
29.	<i>Nazrana</i> on succession to the Rulership—Papers regarding . . . . .	1906	38	Do.
30.	Miscellaneous . . . . .	1907	227	Do.
31.	A.H. Clayton, Political Agent . . . . .	1907	44	Do.
32.	Correspondence regarding Balishira . . . . .	1909	187	Do.
33.	Report on the boundary between British Frontier of District Sylhet and Independent Territory of Tipperah by Lt. Thomas Fisher in 1821 . . . . .	1916	2	Do.
34.	Common boundary near Chinmui <i>Mouja</i> near Jampai Range adjoining Chittagong Hill Tracts . . . . .	1918	13	Do.
35.	Governor's visit for investing His Highness with the hereditary title of Maharaja . . . . .	1919	215	Do.
36.	Survey about generation of water power . . . . .	1919	19	Do.
37.	Armorial Bearings of the State . . . . .	1919	45	Do.
38.	Changing of the name of Hill Tippera State of Tripura State . . . . .	1920	1	Do.
39.	Deputy Post Master General, Bengal and Assam . . . . .	1921	97	Do.
40.	Replacement of Boundary pillars . . . . .	1921	23	Do.
41.	Khilafat Movement/Non-co-operation Movement . . . . .	1921	89	Do.
42.	Conference of Ruling Princes and Chiefs—Delhi . . . . .	1921	72	Do.
43.	Pulin Behari Das (Revolutionary of Bengal)—Petition from—for settlement of lands, 1922 . . . . .	1922	3	Do.



Sr. No.	Description	Inclusive Years	Number of pages	Remarks
44.	Historical records and correspondence with Col. M.C. Thakur . . . .	1922	10	Class-'A' Category
45.	Recognition of His Majesty of Bir Bikram Kishore Deb Barman Bahadur as Maharaja of Tripura . . . .	1923	143	Do.
46.	Correspondence with Political Agent Administration after His Highness death) . . . . .	1923	15	Do.
47.	Council of Administration during Maharaja's minority . . . .	1923	23	Do.
48.	Bhairao Singh Major and Prakash Singh Major—associated with Maharaja Durga Manikya and his successors . .	1923	5	Do.
49.	Akhaura-Agartala Road . . . .	1923	6	Do.
50.	Appointment of Political Agent visit from the Viceroy at a Darbar . . .	1923	79	Do.
51.	Geological . . . . .	1923	22	Do.
52.	Agricultural Survey in the State . .	1923	68	Do.
53.	Debt-Liquidation Committee 1924	1924	31	Do.
54.	Amlighat Toll Station—Proposal to remove the station to Ramgarh . .	1924	2	Do.
55.	Council of Administration—Tripura State . . . . .	1924	60	Do.
56.	Archaeological Survey . . . . .	1924	7	Do.
57.	Council of Administration . . . .	1924	7	Do.
58.	Kheda Operation near Rangara (Feni Valley) . . . . .	1924	22	Do.
59.	Pay and appointment of Rai Jyotish Ch. Sen Bahadur as Vice-President and Manager . . . . .	1924	23	Do.
60.	Christian Missionary Society—New Zealand Baptist Missionary . . . .	1926	1	Do.
61.	Collection of taxes by the Lusai Chief Matam . . . . .	1927	24	Do.
62.	Boundary dispute (miscellaneous) Mouja Jagatampur . . . . .	1927	15	Do.
63.	Replacement of Boundary Pillars . .	1927	34	Do.
64.	His Highness Orders . . . . .	1928	5	Do.
65.	Longai River—Forest dispute . . .	1928	39	Do.
66.	Dewan B.K. Sen Bahadur, Tripura State . . . . .	1929	106	Do.
67.	New Zealand Baptist Mission . . . .	1929	6	Do.
68.	Boundary between Tripura State and Sylhet . . . . .	1929	48	Do.
69.	Topographical Survey . . . . .	1929	176	Do.

Sr. No.	Description	Inclusive Years	Number of Pages	Remarks
70.	Boundary—Phuldengshi . . . . .	1930	10	Class-'A' Category
71.	Rival missions operating among the Lushais . . . . .	1931	80	Do.
72.	History of Raj Family and Officials . . . . .	1935	150	Do.
73.	Succession of His Highness Kirit Bikram Kishore Deb Barman Bahadur . . . . .	1947	25	Do.
74.	Papers relating to Mantri Parisad . . . . .	1947	159	Do.
75.	Exemption of His Highness the Maharaja of Tripura and Her Highness the Maharani, Regent of Tripura from personal attendance in the Civil Courts in West Bengal and East Bengal. . . . .	1948	18	Do.
76.	Grievances of Jiratia tenants—Regent Maharani's Order's . . . . .	1948	29	Do.
77.	Sardar Patel—Message of Appreciation from, . . . . .	1948	7	Do.
78.	Her Highness—Letter to the Dewan . . . . .	1948	28	Do.
79.	His Highness Regent Maharani's Orders authorising Dewan to pass order relating to Army Department or concerning Military Forces in the State . . . . .	1948	3	Do.
80.	Copies of Letters from the Dewan to His Highness, etc. . . . .	1948	10	Do.
81.	Copy of an agreement between the Governor General of India and His Highness the Maharaja of Tripura . . . . .	1948	25	Do.
82.	Application for recognition of 'Lushai Union'. . . . .	1949	41	Do.
83.	Constitution of party by Lushai people . . . . .	1950	4	Do.
84.	Miscellaneous papers regarding Communist activities and Sangha Activities in Pakistan . . . . .	1950	41	Do.
85.	Census-1951 . . . . .	1951	9	Do.
86.	Sanction of Political Pension to Lushai Chiefs (Jampai Hill) . . . . .	1951	41	Do.
87.	Allegation of oppression on hill tribes . . . . .	1953	6	Do.
88.	Representation from Tripura—Mizo Union . . . . .	1955	9	Do.
89.	Ministry of Home Affairs (Advisory Committee Cell) . . . . .	1957	17	Do.
90.	Ministry of Home Affairs (Advisory Committee Cell) . . . . .	1958	8	Do.

**SOME SIGNIFICANT DOCUMENTS AVAILABLE IN THE  
TRIPURA SECRETARIAT ARCHIVES**

1. Production of opium in Tripura.  
Political Department, Batch No. 62, Sr. No. 22, 1877.
2. Draft Annual Report of the General Administration Hill Tippera for the year 1886-87.  
Political Department No. 407 of 1886.
3. The suppression of the custom of Sati.  
Tripura Government, Political Department, B. No. 6,  
S. No. 1, year 1288 T.E./1889 A.D.
4. Coal Mines in Tripura.  
Political Department: Collectiton No-I, File No.  
1, 1890-93.
5. Importation of Railway carriages by native chiefs.  
Political Department: File No. 22, Collection 1893.
6. Inundation and its consequences.  
Political Department, F. No. 34, Collection 1, 1893.
7. Zoological report of Tripura.  
Political Department, Batch No. 6 Sr. No. 9, 1900-02.
8. Terrorist movement in Tripura.  
Political Department, Batch No. 6, Sr. No. 2, 1901.
9. Ancient Monuments.  
Political Department, Collection No. 1, File No. 95,  
1907.
10. Survey about generation of water power.  
Political Department, Collection No. 1, File No. 112,  
1919.
11. Governor's visit to Tripura for investing the title of Maha-  
raja to the King of Tripura.  
Collection No. 1 File No. 16 of 1919.
12. Change of the name of Hill Tippera State to Tripura State.  
Political Department, Collection No. I, File No. 1,  
1920.
13. Armorial Bearing of Tripura State.  
Political Department, Collection No.I, File No. 19,  
1919 AD.

14. Non-cooperation Movement in Tripura.  
Political Department, Collection No. 1, File No. 16  
1921.
15. Kheda operation near Ramgarh in Tripura.  
Political Department, Collection No 1, File No. 20,  
1924.
16. Christian Missionary Society, New Zealand Baptist Mission-  
ary Society, Brahmenberia (Bangladesh) seeking permis-  
sion to visit Hill Tippera for medical aid purpose.  
Political Department,, Batch No. 2, Sr. No. 23, 1926
17. Topographical Survey of Tripura.  
Political Department, Collection No. 1, File No. 30,  
1929-31.
18. Missions operating among the Lushais.  
Political Department : Collection No. I, File No. 15  
1931.
19. Representation of Tripura in the Upper House as per the  
Government of India Act, 1935.  
Political Batch No. 25. Sr. No. 3, 1937.
20. Message of appreciation from Sardar Patel for maintaining  
communal peace in Tripura.  
Government of Tripura : File No. 1—100/58, 1948-49.



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# APPENDICES

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## **APPENDIX-A**

### **RULES FOR REGULATING ACCESS TO RECORDS IN BIHAR STATE ARCHIVES**

1. The Bihar State Archives, Patna and its other regional archives offices are open on all working days from 10 A.M. to 5 P.M. during which hours bonafide Research Scholar are permitted to consult records in the Research Hall of the office in the presence of the officer in charge.

2. Ordinarily all records of the Government of Bihar more than 30 years old are open for consultation by bonafide Research Scholars subject to the discretion of the Director of Archives, Bihar State Archives, Patna. For consulting records which are less than 30 years old special permission of the department/office concerned will be necessary. In very exceptional circumstances permission may also be given for consulting records less than 30 years old in the offices of the Board of Revenue, Divisional Commissioners and District Officers which have not yet been brought to the Bihar State Archives, Patna and its Regional Archives Offices subject to the rules and conditions in force in those offices. Foreigners will not be allowed access to the current records.

3. Under no circumstances any historical record belonging to the Bihar State Archives, Patna or its Regional Archives Offices of other Government Record Rooms will be allowed to be taken out side the office by the Research Scholars.

4. For studying any old historical records of the Government of Bihar (including those in the offices of Board of Revenue Divisional Commissioners and District Officers) previous permission of the Director of Archives, Bihar State Archives, Cabinet Secretariat and Co-ordination Department Patna-800015, must be duly obtained.

5. All applications for the consultation of records shall be addressed to the Director of Archives, Bihar State Archives, Patna-800015. The prescribed form is available from the State Archives, Patna. All such applications must contain full and correct details; inaccurate or false statements, therein are liable to debar the applicant from further access to Government records (archives).

6. Foreign students shall apply through the Government of India's diplomatic and consular representatives in their respective countries testifying to their bonafide as research works failing which they shall produce introductions through their diplomatic representatives



in India and apply for permission to the Director of Archives, Bihar in triplicate on the prescribed form. The Director of Archives, Bihar will forward one copy to the Ministry of External Affairs and one copy to the Ministry of Home Affairs to obtain their clearance. The applications should be submitted sufficiently in advance to the Director of Archives to get clearance from the Ministry of External Affairs and the Ministry of Home Affairs.

7. The Director of Archives, Bihar State Archives, Patna reserves to himself the right to refuse or modify an application for conducting research.

8. Bonafide Research Scholars include any one of the following categories :—

- (a) Members of the Indian Historical Records Commission.
- (b) Vice-Chancellors, Pro-Vice-Chancellors, Professors, Readers and Lecturers of an Indian University.
- (c) Post-graduate research workers of a recognised University or a recognised research organisation who produce a certificate from the Vice-Chancellor or the appropriate University Professor, Head of the Department or organisation, Principal of the College or Director of Public Instruction or any further evidence that the Director of Archives may consider necessary.
- (d) Officers of the Government of Bihar, who conduct research in a subject with the approval of the Head of their Departments.
- (e) Any other person recommended by the Departments of the Government of Bihar.
- (f) Any other person accepted by the Director of Archives on special grounds.

9. Permission for consultation of the records shall be given for six month in the first instance but renewable on fresh application at the discretion of the Director of Archives, Bihar State Archives, Patna. Admission to the Research Hall is regulated by means of passes. Temporary pass valid for a specific work will be issued on written request. The passes must be shown on request. No seat in the Research Hall may be reserved individually but seat is reserved for scholars wanting to use the microfilm readers.

10. To utilise records on a subject or for a purpose other than specified on their applications they must obtain separate permission in the normal way.

11. All persons utilising records of the Bihar State Archives, Patna or its Regional Archives Offices for purpose of historical research, must deposit free of cost two copies of their works within sixty days of their publication.

12. For the transcription or typed copies of records the applicant will be required to deposit in advance the transcription or typing fee at the rate of 0.50 paise for running matter per foolscap type page and Re. 1 (Rupee one) for tabular Statement matter per foolscap type page. For extra typed copies he will be required to pay additional amount at the rate of 0.10 (ten) paise per typed copy.

13. The fees collected for the typing work will be credited to 078, the receipt head of the State Archives. If typing work is done before and after the office hours 80 per cent amount of fees realised shall be paid to the typists and the balance of 20 per cent will be deposited in the above head to cover the cost of stationary, etc.

14. On application addressed to the Director of Archives, Bihar State Archives Patna certified copies of Electoral Rolls/Gazettes/Records will be supplied to an applicant. For the supply of certified copies the applicant will be required to pay Rs. 5 (Rupees Five) only as search fee. If the certified copies are urgently needed he will have to deposit Rs. 10 (Rupees ten) only as search fee and the certified copies up to 10 typed pages will be supplied within twenty-four hours. In addition to the search fee he will be required to pay the typing charge the rate of which is given in the above item no. 12. For title page no typing fee will be charged and minimum typing charge will be Re 1 (Rupee one) only.

15. The fees and typing charge collected for the supply of certified copies of electoral rolls/Gazettes/Records will be credited to the receipt head of the State Archives.

16. To obtain the Xerox, Microfilm and Photo copies of records an applicant will be required to deposit in advance the charge at the following rates :—

- (1) Xerox copying at the rate of Rs. 1.50 for 1st copy and 0.50 paise for per duplicate copy. Minimum charge per order Rs. 5.
- (2) 35 mm. Negative Microfilm at the rate of 0.45 paise per exposure with a rebate of Rs. 75 (Rupees Seventy Five) per roll of 30 metres, if supplied by the indenter Minimum charge per order Rs. 10.
- (3) 35 mm. positive Microfilm at the rate of Rs.6 (Rupees six) per metre with a rebate of Rs. 45 (Rupees Forty Five) per roll of 30 metres, if supplied by the indenter. Minimum charge per order Rs. 20 (Rupees Twenty).

- (1) Photo print from 35 mm. negative film at the rate of Rs. 4 per 600 sq. cm. or part thereof. Minimum charge for order Rs. 5.

17. The fees or charge collected for the supply of Xerox, Micro-film and photo copies will be credited to the receipt head of the State Archives.

18. To requisition a document a scholar shall submit signed requisition forms duly and legibly filled in to the officer in charge Research Hall. A separate form must be used for each document. Requisitions may be made twice a day at 11 A. M. and 3 P. M. on all working days. Entry into the stack rooms for consulting or requisitioning records is prohibited.

19. Not more than ten documents and two volumes shall be issued to a scholar at a time except by the special permission of the Officer incharge. Research Hall. When a scholar finishes with a document, he should hand it over to the Officer incharge. The requisition slip of record shall then be returned to the scholar. Those wishing to have documents kept out for their use should inform the officer in charge who will provide a separate space for their storage. The scholar shall be held responsible for the loss or damage of the records as long as they are not returned by him. If there are printed or typed copies of documents, the originals may not be given for consultation except under special circumstances.

20. Research scholars shall exercise due care in handling records manuscripts and books issued to them :—

- (1) Documents of exceptional value and those in a decayed or fragile condition shall be examined in such manner as the officer incharge of the Research Hall may prescribe safeguarding their proper preservation.
- (2) No documents shall be damaged in any manner. Any person damaging any document, etc. will be liable to departmental action and action according to law. Imperfections in or damages to, records and books shall be shown to the officer incharge of the Research Hall at the time of borrowing.
- (3) Frequent handling of documents should be avoided as far as possible. Leaning on documents or volumes, causing pressure on them through elbows, piling them on one another and copying the excerpts by placing them on the originals shall not be allowed.
- (4) The defacing of records by pencil or ink markings is prohibited. Scholars are allowed to take only fountain pens or pencils and papers in the Research Hall.

- (5) None shall trace or photograph documents, illustrations, maps, etc. without obtaining the special sanction of the Director of Archives, Bihar and under conditions approved by him.

21. Handbags, hats, overcoats, umbrellas, sticks, pots, etc. shall not be taken into the Research Hall. To keep these articles and other valuables, the scholar can be provided with a locker for which he will be required to deposit a sum of Rs. 5 (Rupees Five) only as caution money.

22. Eating food, chewing betel, spitting, smoking, etc. in the Research Hall are strictly prohibited.

23. Silence shall be maintained in the Research Hall.

24. None shall receive visitors or transact private business in the Research Hall.

25. The facilities granted for the consultation of records in the Bihar State Archives, Patna and its regional archives offices may be withdrawn at the discretion of the Director of Archives, Bihar for committing the following acts of indiscipline : —

Causing disturbance in the Research Hall; constant disregard of the authority of the Officer incharge, Research Hall or any other officer/worker therein; damage of any sort of records, books and furniture in the Bihar State Archives or its regional archives offices; behaviour in any matter which is offensive or likely to cause offence to the staff or any other research worker of the Archives.

**APPENDIX-B****THE GUJARAT HISTORICAL RESEARCH RULES, 1976.**

1. The Gujarat State Archives is open to all bonafide research scholars permitted to inspect records, on every day except 2nd and 4th Saturdays, Sundays, and holidays notified by the State Government. Ordinarily all records of Government more than 30 years old are open for inspection by bonafide research scholars through the Gujarat State Archives.

2. The records are generally open for consultation only by bonafide research scholars. The following are accepted as bonafide research scholars.

- (i) Ordinary and corresponding members of the Indian Historical Records Commission.
- (ii) Vice-Chancellors, Pro-Vice-Chancellors, Professors and Readers of a recognised University in India.
- (iii) Post-graduate research workers of a recognised University who produce a certificate from the Vice-Chancellors or the appropriate professors of their University, or the Principal of post-graduate college or any further evidence that the Director of Archives may consider necessary.
- (iv) (a) Any official of Government of India or Gujarat accepted by the Director of Archives as research scholar when the work is undertaken with the approval of the Head of Department of the applicant.
- (b) Accredited correspondents of newspapers who would like to consult materials for writing articles on any matter of topical interest provided the Director of Archives may refuse permission if he feels that the publication of the materials of part thereof will tend to create disaffection among people or that it will not be in the interest of Government to publish them.
- (c) Authors and free-lancers who wish to do research on a specified topic may be deemed research scholars at discretion of the Director of Archives.
- (v) Any foreign Research Scholar whose project is approved by the Ministry of Education and Social Welfare, Government of India.
- (vi) Any person recommended by an authorised institutions devoted to research.

(vii) Any other person accepted by the Director of Archives on special grounds.

3. (a) All applications by Indian Nationals under these rules for inspection of records or information from records under the control of the Director of Archives should be addressed to the Director of Archives through the concerned Superintendent. The concerned Superintendents of Central Record Office should forward such applications to the Director of Archives. While forwarding such applications the Superintendent should state whether the research scholars have availed of such facilities on the subject in the past on any other subject and whether the records asked for are available in the Record Office under the charge. The Research students wishing to examine the records should apply in writing the Director, Gujarat State Archives, in the prescribed form.

(b) University research students should submitted the application through the Professors or Readers concerned with their recommendations. Persons employed in Educational Institutions should submit their applications through the head of the institutions.

4. The foreigners wishing to consult records should produced introductions through their diplomatic representatives in India and apply for permission to the Director, Gujarat State Archives, in triplicate. The Director will forward one copy to Government in the Education Department to obtain clearance. The applications should be submitted sufficiently in advance to the Director, Gujarat State Archives to get clearance from the Government.

5. All other persons desirous of obtaining copies of documents available in the records of the Archives department should make an application.

6. An application will be disposed of by the Director, Gujarat State Archives in accordance with the rules drawn from time to time. Aliens who have been granted permission in accordance with rule 4 should be free to consult open and non-classified records relating to his/her research.

7. The Government reserve to themselves the right to refuse or to modify any applications as they may consider necessary.

8. Permission granted by the Director or by Government to inspect the records shall remain valid for one year from the date on which it is granted unless it is renewed for a similar or shorter period by the appropriate authority.

9. (a) Persons, not requiring personal examination of records or are unable to have such examination of records personally or desirous

to have only copies of the relevant records shall have to apply for such copies to the Director who may, if deemed fit arrange for supply of such copies charging the fees prescribed for the purpose.

(b) The applicant, when presenting the application for research shall furnish the number, date and year of the document. If the applicant is not able to supply this information, the approximate year of the document should be entered in the Register of applications for copies.

(c) Each applicant shall be required to deposit Rs. 20/- before the search of the records is undertaken by the Archives Department.

Bonafide scholars conducting research themselves for their subject are not required to pay fees whatsoever.

10. As far as possible the transcription work can be undertaken by the State Archives typists on behalf of a scholar. Separate rate cards indicating the scales of charges for different types of work are available.

11. Tracing of signatures and drawings may be made only with the permission of the Officer-in-charge and subject to such conditions as he may impose. Permission shall not be given if it appears to the officer-in-charge that the process of tracing is likely to damage the documents.

12. There is no restriction on duplicating of the open records. However, no photo copy of the records of closed period can be taken without the prior permission of the Director of Archives.

13. A research scholar specially permitted to consult some closed records shall hand over the documents and the extracts to the Officer-in-charge.

14. Records and reference book must be treated with great care. No one shall lean or write on documents or put one document on top another or lay note-book on paper on them when taking notes. Any defect in or damage to document or book should be pointed out to the Officer-in-charge at the time of borrowing.

15. Smoking and bringing of eatables and food stuff in the research room is strictly prohibited.

16. One copy of every publication based on the materials consulted at the State Archives or at the Central Records Offices, Vadodara and Rajkot must be deposited in the State Archival Library after publication.

17. In case of any doubt or dispute concerning these rules and their interpretation, the decision of the Director of Archives and the Government of Gujarat would be final and binding.

**APPENDIX-C****POLICY RESOLUTION IN RESPECT OF THE RECORDS OF THE GOVERNMENT OF HIMACHAL PRADESH**

There has been persistent public demand for legislation for the purpose of proper maintenance and management of the records of the Union and State Governments, and for the grant of reasonable access to these records, for purpose of bonafide historical research. The Committee on Archival Legislation, which enquired into the matter on the subject in 1960, apart from other recommendations, also recommended a single Central Law that would take care both of the Union and State Records. The Government of India propose to undertake such legislation but since the enactment of a unified Central Law would take sometime, the Government of India have adopted an Archival Policy Resolution in respect of the records of the Union Government vide Government of India Resolution No. F. 7-6/71-CAI (2) dated 11-12-1972.

2. The problem which public records pose in the State closely resemble those of the Central Government. As in the case of the Union Archives, the principal problems which confront us are those relating to the proper housing and upkeep of these records at every stage of their life span, from the time of their coming into being till their final disposal or their subsequent retirement for permanent retention in a Departmental Record Room or in the Central Repository. Accordingly with a view to defining and regulating the responsibilities of the Departments/Local and Subordinate Offices Under the Himachal Pradesh Government for proper custody, care and management of records in their possession for selection and retirement of records of permanent value to the Himachal Pradesh State Archives, Government of Himachal Pradesh laying down the responsibilities of the Himachal Pradesh State Archives in respect of public records in its custody and also those with Departments/Local and Subordinate Offices and other offices under Himachal Pradesh Government, and prescribing the limits and conditions governing public access to the records retired to the Himachal Pradesh State Archives, Government of Himachal Pradesh have approved the measures set out below :—

- (1) These measures will extend to the records of (i) all the Departments/Local Offices of the Government of Himachal Pradesh, (ii) all Committees & Commissions set up by them, (iii) the attached and subordinate offices of Departments/Local Offices such of under the Himachal Pradesh Government as may be determined from time to time, (iv) Municipalities, Local Bodies and Municipal Corporations, but not to the records of autonomous bodies set up by the Government of Himachal Pradesh including



nationalised undertakings and enterprises, High Court, judiciary courts, or any form of legislative body. It would however, be open to any of the above excluded bodies to seek the assistance of the Himachal Pradesh State Archives in any matter coming within the scope of the Resolution and to retire their non-current records of permanent value to it, if they so desire at any time in consultation with the Himachal Pradesh State Archives. The term "records" for this purpose would include documents, rolls codices sheets, files, dossiers, microfilms, photographs, charts, plans, diagrams, maps, sound recording etc.

- (2) The Department/Local and Subordinate offices and other public offices coming the purview of this Resolution will be responsible for their current and semi-current records, periodical appraisal and elimination of ephemeral records and for orderly and systematic transfer of records of permanent value to the Himachal Pradesh State Archives.
- (3) Each public office under the Himachal Pradesh Government shall set up a separate Departmental Records Room except in small units where records of semi-current nature would be preserved and maintained.
- (4) Suitable training/reorientation programme should be organised by the Himachal Pradesh State Archives for the Officers in charge of the Departmental Record Rooms and their staff, to enable efficient discharge of the duties entrusted to them.
- (5) An officer who is in charge of the establishment in any public office under the Himachal Pradesh Government shall be declared the Departmental Record Officer. The Departmental Record Officers should be responsible for the proper maintenance and management of the semi-current records entrusted to their care, for compilation and periodic revision of Retention Schedules of the Department/Office for appraisal and weeding of records in accordance with the procedure laid down, for compilation and issue of annual indices to records, for compilation and issue of the organisation history of the Department/Office and annual supplement to it, for maintenance of general liaison with the Himachal Pradesh State Archives, and for tendering advice generally on all matters pertaining to record management to all sections within the Department/Office.
- (6) Retention Schedules, indicating the periods for which particular classes or categories of records should be preserved

shall be drawn up by the Departmental Record Officers in consultation with the Himachal Pradesh State Archives and should be got approved by the Department/Local and Subordinate Offices under Himachal Pradesh Government concerned. The schedules should be revised once in five years to ensure that adequate notice is being taken of the changing and expanding activities of the Department/Office.

The authority given to Departmental Record Officer to draw up retention schedules in consultation with the Himachal Pradesh State Archives, Government of Himachal Pradesh, should not, however, override the instructions contained in the Manual of Office Procedure or any other statutory law/rules according to which officers dealing with the records at appropriate levels will have to take decisions regarding the period of retention of different records. The function of the Departmental Record Officer will be only advisory.

- (7) All records and files selected for permanent preservation should be transferred to the Himachal Pradesh State Archives 25 years after being closed or recorded, as laid down in the Manual of Office Procedure, or any statutory law/rules subject to the following limitations :—
- (a) Files bearing any security classification should not be transferred to the Himachal Pradesh State Archives.
  - (b) The Governor's Secretariat and the Chief Minister's Secretariat may prescribe a period longer than 25 years for the transfer of their non-confidential records.
  - (c) Any individual file or records series may be retained by the Department/Local or Subordinate Office beyond the stipulated period for any reason subject to the Himachal Pradesh State Archives being apprised of the position.
  - (d) Classified files remaining non-transferred to Himachal Pradesh State Archives at the end of the stipulated period should be appraised once in five years with a view to down-grading them and down-graded files fit for permanent preservation transferred to Himachal Pradesh State Archives.
  - (e) File(s) once transferred may be withdrawn from the Himachal Pradesh State Archives by the Department/Local and Subordinate Offices concerned for a stipulated period, apprising the Himachal Pradesh State Archives of the reasons for taking such action.

- (f) The administrative Departments/Local Offices should have sole authority to decide on the consigning of particular records of the attached and subordinate Office to the Himachal Pradesh State Archives.
- (8) Records pertaining to a body becoming defunct with no successor taking over its functions, should be transferred to the Himachal Pradesh State Archives soon after the body is declared to be defunct.
  - (9) No records more than hundred years old should be destroyed.
  - (10) The Officer in charge of the State Archives under the overall supervision of the Director of Languages and Culture will be responsible for the custody, proper care and management of all records received in the Himachal Pradesh State Archives.
  - (11) The Director of Languages and Culture or any officer authorised by him may receive public records of any public office or organisation falling outside the scope of this Resolution or papers of historical value with private institutions and individuals, subject to the conditions mutually agreed upon.
  - (12) The Secretary (Languages and Culture) in consultation with the Director of Languages and the Culture is required to co-ordinate and guide all operations connected with public record in respect of their administration, preservation and elimination, with a view to ensuring that records of permanent value are not destroyed and are transferred to the Himachal Pradesh State Archives at the appropriate time.
  - (13) The Officer in charge of the State Archives under the overall supervision of the Director of Languages and Culture will tender such advice and render such assistance as may be possible to officers and institutions falling outside the scope of this Resolution in respect of technical problems bearing on record management.
  - (14) The Officer in charge of the State Archives under the overall supervision of the Director of Languages and Culture will be responsible for attending to ancillary matters such as Archival Commission and Committees, archival publications, compilation of the National Register of Private Archives and organising exhibitions and for developing general archival consciousness in Himachal Pradesh.
  - (15) Secretary (Languages and Culture) in consultation with the Director of Languages and Culture will submit a report to

the Governor every year on the management of public records, with particular reference to the actual working of the record management system.

- (16) All non-confidential public records, transferred to the Himachal Pradesh State Archives of the period prior to the 31st December, 1951 and prospectively all such records more than 30 years old, will be open to bonafide Research Scholars, subject to such exceptions and restrictions as may be found necessary by the Departments/Offices concerned in consultation with the Director of Languages and Culture, Himachal Pradesh.

## APPENDIX-D

### RULES FOR REGULATING ACCESS TO RECORDS IN KERALA STATE ARCHIVES

1. The records preserved in the Regional Repositories (Archives) in Trivandrum, Ernakulam and Calicut are open for consultation between 10.30 a.m. and 4.30 p.m. on all working days.

2. Records are generally open for consultation only to bonafide research scholars. The following are accepted as bonafide research scholars :—

- (i) Ordinary and corresponding members of the Indian Historical Records Commission.
- (ii) Vice-Chancellors, Pro-Vice-Chancellors, Professors and Readers of a recognised University in India.
- (iii) Post-graduate research workers of a recognised University in India, who produce a certificate from the Vice-Chancellor or the concerned Professors of the University, or the Principal of a Post-graduate College, or any evidence that the Director of Archives may consider necessary.
- (iv) Any official of the Government of India or any State Government when the work is undertaken with the approval of the appropriate Government or Head of Department and where satisfactory evidence for such approval is produced.
- (v) Accredited correspondents of newspapers who would like to consult materials for writing articles on any matter of topical interest, provided the Director of Archives may refuse permission if he feels that the publication of the materials or parts thereof will tend to create disaffection among people or that it will not be in the interest of Government to published them.
- (vi) Authors and free-lancers who wish to do research on a specified topic may be deemed research scholars at the discretion of the Director of Archives, provided they produce a letter of introduction from one of the following :—
  - (a) Ordinary and corresponding members of the Indian Historical Records Commission.
  - (b) Vice-Chancellors, Pro Vice-Chancellors, Professors and Readers of a recognised University in India.
  - (c) Any Principal or professors of a recognised College in Kerala.

- (d) Chief Editor, Malayalam Lexicon, Trivandrum.
- (e) Director, Oriental Manuscripts Library and Research Institute, Trivandrum.
- (f) Chief Editor, Malayalam Encyclopaedia, Trivandrum.
- (g) Editor, Journal of Indian History, Trivandrum.
- (h) State Editor, Kerala Gazetteers, Trivandrum.
- (i) The Director, Language Institute, Trivandrum.
- (j) President, Kerala Sahitya Academy.
- (k) President, Kerala History Association, Trivandrum.

3. Foreigners, however will require the permission of the Kerala Government for consulting the records.

4. The Director of Archives reserves to himself the right to refuse or to modify any application as he considers necessary.

5. Permission to inspect the records shall remain valid for six months from the date on which it is granted. If the permission is not availed of or if the inspection of records is not completed within the period, a further application shall be necessary for permission to inspect or to continue to inspect the records, as the case may be.

6. Inspection is allowed only in the presence of a member of the Archives staff. The Officer-in-charge of the Archives may with the sanction of the Director of Archives impose such further conditions as he deems necessary to ensure the safe preservation and proper treatment of records.

7. No research scholar shall call for or consult records which are not relevant to the subject of his research. Copies, extracts or notes taken from the records shall not be taken out of the office before they are inspected by the Officer in Charge who will have full discretion to withhold such portions of the extracts or notes taken from the records as he may consider objectionable. In cases of doubt, he will refer the matter to the Director of Archives. All copies, extracts and notes must be made in a legible manner.

8. The information gained from the records should be used for a purpose other than the one for which sanction has been accorded.

9. The State Archives may agree to undertake research amongst its records on behalf of individuals and institutions on payment of fees, transliteration, translation and transcription work may also be undertaken by the staff of the State Archives on behalf of a scholar and the scales of charges for these type of work will be as follows :—

(i) Search fee :

Rs. 5/- per day.

## (ii) Transcription fee :

- (a) Transcription covering a foolscap sheet in double spacing @ 25 paise for each sheet without comparison.
- (b) Comparison of typescripts or manuscript with originals @ 12 paise for each foolscap sheet.
- (c) Duplicate and triplicate copies @ 20 paise for each sheet.

10. Permission to take photos of records preserved by the Department shall be granted to research scholars, provided the purpose for which the photos are required is clearly stated in their applications and the Director of Archives satisfies himself that the purpose is bonafide and subject to the conditions to be prescribed in this regard in each case and also subject to Rule 20. The Director of Archives, however reserves to himself the right of refusing permission to take photos of records considering the nature and type of records requested to be photograph or to require for a reasonable amount being deposited which could be returned to the depositor when he fulfils the condition to produce copies of photos before the Office-in-Charge of the Repository.

11. Application for microfilm copies of records will be considered on installation of a microfilm unit. Meanwhile, scholars who use their own devices may get such of those records as are allowed by the Director of Archives duplicated for their use.

12. In all cases where records are requisitioned by a research scholars, a separate slip shall be clearly written and signed by him for each paper or volume required. The slip will be returned to him by the Officer-in-charge when he hands over the records.

13. Not more than five single documents or two volumes would be issued to a scholar at a time. Documents in a fragile condition shall be handed over singly or subject to such condition as the Officer-in-charge may deem necessary for their safety.

14. Big folio volumes are to be placed on booklets and handled as little as possible.

15. Records and reference books must be treated with great care. No person shall write on documents or put one document on top of another or lean on any of the documents or lay note book or the paper on which he is, taking notes. Any defect in or damage to a document or book should be pointed out to the Officer on duty in the Research Room at the time of borrowing.

16. No sort of marks with pen, pencil or otherwise may be made on any record.

17. With a view to prevent ink being spilt on records, the use of ink bottle shall not be allowed. If the volumes of documents can be placed on book rests, a fountain pen may be used for the purpose of taking notes or extracts. In all other cases, notes or extracts shall be taken in pencil.

18. Tracing of signatures and drawings may be made only with the permission of the officer-in-charge and subject to such conditions as he may impose. Permission shall not be given if it appears to the Officer-in-charge that the process of tracing is likely to damage the documents.

19. Any person who uses the records for purposes of historical research and published works based on those records is required to acknowledge the source in the publication and one copy of every such publication based on the materials consulted at the Repositories of the State Archives Department must be deposited in the Library with the Directorate of Archives, soon after publication.

20. One copy of every photo taken on the records must also be deposited in the Archives whose records were taken photos of immediately after the photos are ready.

21. Smoking is strictly prohibited in the Record Room.

22. Wilful and persistent disregard of these rules may result in the withdrawal of the permission granted to the research scholar.

23. The research facilities mentioned in these rules are to be made available at the discretion of the Director of Archives. In case of any doubt or dispute concerning these rules and their interpretation, the decision of the Government of Kerela shall be final and binding.



**APPENDIX-E****RULES FOR REGULATING ACCESS TO RECORDS IN  
MADHYA PRADESH STATE ARCHIVES**

1. All applications duly filled in the prescribed form for permission to consult records in the custody of Madhya Pradesh State Archives are to be sent to the Director, Madhya Pradesh State Archives, 'D' Block, Old Secretariat, Bhopal-462 001.

2. Foreigners (Foreign Research Scholars) are requested to produce a letter of introduction from their respective Diplomatic Missions in India and apply for permission to the Director, Madhya Pradesh State Archives in triplicate on the prescribed application form well in advance. The Foreign Research Scholar who has got permission to consult records in the National Archives of India/other States Archives in India previously, should produce a letter to this effect, in such cases, Director, Madhya Pradesh State Archives would also permit him/her to consult records.

3. The following persons are eligible to consider as "Bonafide Research Scholars".

- (i) Sitting Member of Madhya Pradesh Legislative Assembly;
- (ii) A member of the International Council on Archives and its branches;
- (iii) Ordinary or corresponding member of the Indian Historical Records Commission;
- (iv) Member of the National Committee of Archivists;
- (v) Archivist by profession;
- (vi) Vice-Chancellor / Pro-Vice-Chancellor / Professor/Reader of a University established in India under Law;
- (vii) An officer or any official of the Government of Madhya Pradesh accepted by the Director, Madhya Pradesh State Archives as a Research Scholar, who conducts research on a subject with the approval of the Head of the Department of the respective applicant;
- (viii) Any other person recommended by the Government of Madhya Pradesh/any other States Government/Central Government with a letter from an appropriate authority;
- (xi) Post-Graduate Research Scholar of any University/Recognised Research Institutions who produce a Certificate from Professor/Reader of the University, where he/she

is registered or from the Principal of a Post-Graduate College/Head of the concerned Research Institution as the case may be;

- (x) Any other person accepted by the Director, Madhya Pradesh State Archives on special ground.

#### 4. Access to Records :

- (i) All records in the custody of Madhya Pradesh State Archives more than thirty years old are 'Open' for inspection by bonafide research scholars.
- (ii) Access to records of the 'Closed' period, which are thirty years old is permissible only in very special case. In such case, the manuscript taken by the scholars will be submitted to the Director, Madhya Pradesh State Archives for scrutiny before publication.
- (iii) Request to consult 'Closed' period records or "Confidential" records, which are less than thirty years old should be made to the Director, Madhya Pradesh State Archives to examine the case and to obtain necessary permission from the concerned Department, if necessary. Foreign Research Scholars are not allowed access to the "Closed" or "Confidential" records.
- (iv) Any Research Scholar, who uses the records in Madhya Pradesh State Archives for purpose of historical research and publishes his/her work based on the materials from these records shall deposit with Madhya Pradesh State Archives a copy of his/her work, free of charges immediately after its publication.

5. Access to the library material will be strictly governed by the Library Rules prescribed for the purpose. All the Library material can be consulted in a separate Reading Room attached to the Library.

#### 6. Admission to Research Room :

- (i) The Research Room of the Madhya Pradesh State Archives would remain open between 10.30 A.M. till 5.00 P.M. on all working days. However, on the special request of Research Scholar, the Research Room may be opened in holidays also, but the discretion in this respect shall rest with the Director.
- (ii) person wishing to examine the records shall apply in writing to the Director, Madhya Pradesh State Archives in the prescribed form for the purpose. Foreign Research Scholars wishing to consult records should produce

introduction through their Diplomatic Representatives in India.

- (iii) Indian Research Scholars, who are enjoying the facility of National Readers' Card Scheme in the National Archives of India or any other State Archives may also obtain permission to consult the records of the Madhya Pradesh State Archives by submitting a duly attested copy of the Card received from the National Archives of India or from any other State Archives which is duly endorsed to the Director, Madhya Pradesh State Archives. They will be treated as Research Scholars and will also have to complete procedural formalities for consulting the records.
- (iv) Permission to consult the records shall remain valid for the period of one year only from the date of which it is granted. If the permission is not availed of or if the consultation of records is not completed within the stipulated period, in such a case, a further application shall be necessary for the extension of the permission.

#### **7. Supply of Records :**

- (i) Only ten documents and two volumes would be supplied to a scholar at a time.
- (ii) No records/books microfilms shall be delivered to a Research Scholar until he/she has submitted to the staff of Research Room, a duly signed requisition slips, prescribed for the purpose.

#### **8. Care of Records :**

Records and Reference Books must be treated with great care.

- (i) No historical records shall be allowed to be taken outside the Archives under any circumstances.
- (ii) Research scholars will be held responsible for the material issued to them for study until they return it.
- (iii) The requisitioned material must be handled with great care and it should not be damaged in any way.
- (iv) It is forbidden to put any mark with pencil or pen on the documents or books.
- (v) A Research Scholar shall point out to the Incharge of Research Room any defect or damage to a documents or book at the time of borrowing the records/books.
- (vi) No requisitioned material shall be transferred from one reader to another unless the staff of Research Room has been so informed and a fresh requisition form completed.

- (vii) No book, papers, or other articles should be laid upon the open pages of the requisitioned material.
- (viii) No Research scholar shall lean or write on documents or put one document on top of another document or lay note book or paper on them when taking notes.

#### **9. Reprographic Facilities :**

Xeroxing/Microfilming services are also available to research scholars on payment of prescribed rates. For this purpose, Research scholars are required to fill in the prescribed form in duplicate alongwith a duplicate list of their requirements.

#### **10. General Rules :**

- (i) Silence shall be maintained in the Research Room.
- (ii) Smoking is also strictly prohibited in the Research Room.
- (iii) No person shall chew pan or other similar substances while working in the Research Room nor shall place any articles of food and drinking on tables meant to be used for keeping records.
- (iv) No seat will be reserved for individuals in advance in the Research Room.

#### **11. Revocation of Research Facility :**

- (i) The privilege of personal consultation of records in the Research Room at the discretion of the Director, Madhya Pradesh State Archives may be withheld in the public interest.
- (ii) In case of any dispute regarding these rules and their interpretation the decision of the Director, Madhya Pradesh State Archives would be final and binding.

**APPENDIX F****MAHARASHTRA STATE ARCHIVES RESEARCH  
RULES 1975\***

1. All records of the Government of Maharashtra on which notings ended on the 31st December 1945 in the custody of the State Archives, i.e. the Bombay Archives, the Alienation Office, Pune, the Kolhapur Record Office, Kolhapur, the Regional Offices of the Department of Archives at Nagpur and Aurangabad and in the custody of the Departments of the Secretariat, the Heads of Departments and the Heads of Offices shall become open for inspection by bonafide Research Scholars, provided that Secret and Confidential records in the custody of the Departments of the Secretariat, the Heads of Departments and the Heads of Offices shall not be open for such inspection unless the bonafide Research Scholars are specifically permitted by the concerned Officers.

2. The records in the Bombay Archives shall be open for consultation from 10.30 a.m. to 4.30 p.m. and in other offices from 11.00 a.m. to 5.00 p.m. on all working days.

3. The records relating to inter-state-border disputes and those affecting the security and integrity of the State/Nation shall not be open for consultation.

4. The records from the 1st January 1946 shall be treated as "Closed" records. Permission to consult these "Closed" records shall be given by Government in the General Administration Department only in special cases. The excerpts from such records that Researchers may retain for their purposes shall be got cleared from Government before their release.

5. All bonafide Research Scholars are permitted to consult "open" records relating to the leaders who may be active politically at present. If, however, request for photostat copies/microfilms of manuscript documents written by or containing the signatures of such political leaders (which may be contained in the files) are received, they shall be examined with a view to ensuring that the publications of such photocopies/microfilms is not likely to ensure any embarrassment to such political leaders. Such request shall be referred to the concerned Administrative Departments of the Secretariat and the General Administration Department for further consideration even though they relate to the "Open" records.

6. A bonafide Research Scholar wishing to consult Government records shall apply in writing to the authorities concerned in the prescribed form. The Authorities concerned may at their discretion

\*The 'Rules' were received from Maharashtra State Archives on 1 February 1994.

require a bonafide Research Scholar to produce satisfactory of his being a bonafide Research Scholar from a competent authority.

7. Foreign nationals who wish to have access to the "Open" records shall apply in writing to Government in the General Administration Department for necessary permission, and they shall produce a letter of accreditation from the Embassies of their respective countries in India certifying that they are bonafide Research Scholars. Members of the staff from foreign Embassies, High Commissions, Consulates and Trade Missions whether stationed in Bombay or in any other place in India, shall in addition, produce a letter of recommendation from the Ministry of External Affairs, Government of India New Delhi.

8. The records shall normally be open for consultation by the following :—

- (i) Ordinary and Corresponding Members of the Indian Historical Records Commission;
- (ii) Vice-Chancellors, Pro-Vice-Chancellors, Professor and Readers of a recognised University in India;
- (iii) Post-Graduate Research workers of a recognised University who produce a certificate from the Vice-Chancellor, or the appropriate Professor of their University or, the Principal of a Post-Graduate College, or any further evidence that the concerned authorities may consider necessary;
- (iv) An official of the Government of Maharashtra with the approval of Government in the General Administration Department;
- (v) Any other person with the approval of Government in the General Administration Department on special grounds.

9. The inspection of records shall be allowed only in the record rooms of the concerned Offices.

10. Permission for inspection of "Open" records shall include permission for taking out copies of such records. However, specific permission of the concerned authorities shall be taken before micro-filming and photo-copying records.

11. A Research Scholar who is granted permission to consult Government records shall deposit a copy of his work based on such records with the concerned Government Office as soon as it is published.

12. The permission so granted to consult Government records shall remain valid only for one year from the date from which it is granted. If the inspection of the records is not completed within the

period of one year, a further application shall be necessary for grant of permission to continue to consult Government records.

13. A requisition slip shall be written clearly and signed by every bonafide Research Scholar for each paper/document he may require. The requisition slip shall be returned when the requisitioned records are handed over to the officials of the concerned offices. So long as the requisition slip remains in possession of the concerned officials, the Researcher concerned shall be held responsible for the records indicated on the requisition slip.

14. Not more than 5 volumes shall be given to any person, except members of staff, at a time. This rule may, however, be relaxed at the discretion of the Officers in charge of the Records.

15. Records and reference books must be treated with great care. No Researcher shall lean or write on documents or put one document on top of another document or lay note-book or paper on them when taking notes. A Researcher shall point out to the official concerned any defect in or damage to a document or book at the time of borrowing, the records. No sort of mark by pen, pencil etc. may be made on any record borrowing. Tracing is not permitted.

16. Silence shall be maintained in the record rooms. Smoking is strictly prohibited. No researcher may chew pan or tobacco or like substance in the record rooms, nor should he place any articles of food or drink or ink bottles on tables meant for keeping records documents or other papers. No umbrellas, sticks or bags shall be taken into the record room.

17. A Researcher who intends to take photocopies of the documents shall submit a list of documents to be photocopied. He shall, however, make his own arrangements for photocopying the material pertaining to his subject of research in the record rooms of the offices concerned.

18. The authorities concerned are empowered to refuse permission to consult Government records for :—

- (i) wilful breach of foregoing rules and regulations;
- (ii) persistent disregard to the officer's authority;
- (iii) damage of any sort to any Government records;
- (iv) language, conduct, habits, dress or anything else offensive of likely cause offence to other occupants or record rooms.

19. In case of any doubts or any disputes concerning these rules and their interpretations, the decision of Government in the General Administration Department shall be final and binding.

**APPENDIX—G****RULES AND REGULATION ACCESS TO RECORDS  
IN THE MANIPUR STATE ARCHIVES**

1. All records in the Manipur State Archives whether confidential or non-confidential, which are more than thirty years old will be made available for bonafide research scholar. The records of the last thirty years are treated as current records.

2. A person wishing to examine the records should apply to the Director, Manipur State Archives in the prescribed form, available at the counter.

3. Post-graduate research worker of a recognised University, who produces a certificate from the Vice-Chancellor or the Principal of a Post-graduate College, or who produce any further evidence that the Director/Head of Archives, Manipur may consider necessary.

4. Any official of the Government accepted by the Director, State Archives, Manipur as Research Scholar, when the work is undertaken with the approval of the Head of the Department of the applicant will be allowed in the research room.

5. Any other person accepted by the Director, (Archives/Head of State Archives) will be allowed on special ground in the research room.

6. The Research Hall/Room of the Manipur State Archives is open on all days of the year, except on holidays of the Government of Manipur.

7. The hours of admission are from 10.00 A.M. to 4.00 P.M. on all days except on Sundays, second Saturdays and other holidays which are notified by the Government of Manipur.

**Supply of Records**

8. No records shall be supplied/delivered to a scholar until he/she has submitted to the Assistant/Staff Counter a duly signed requisition slip prescribed for this purpose. These requisitions should be put into the record box/bundle.

9. (a) Scholars will be held responsible for the records/books for study issued to them so long as it not cancelled from proforma.



- (b) Those wishing to have records/books/microfilms kept out from their use should inform the staff at the counter.

10. No person may have more than ten documents out at any point of time. Efforts will be made, however to relax this rule, when there is no rush or heavy attendance in the Research Room, should a record be in fragile condition, it will be given for inspection only after it has been duly repaired.

11. Smoking is strictly prohibited in the Research Room. The books and other materials shall be handled with great care and caution. No one shall lean or write on document or put one document on top of another or lay note books or papers on them. Any defect or damage to a document or book should be pointed out to the officer on duty in the Research Hall.

12. No mark of any sort may be made on any records with pen, pencil or any other means. Absolute silence will be maintained in the Research Room/Hall. Across the table discussions with fellow research scholars is totally prohibited.

13. No xeroxing/photocopying or tracing of records shall be made by any person without the permission of the Director/Head of State Archives. The Directors/Head shall not give such permission if the records is likely to cause damage in the photographic process.

14. Foreign scholars wishing to consult records in the Manipur State Archives should bring letters of introduction from the Universities/Learned Institutions sponsoring their candidature. As also another letter addressed to the Director/Head of Manipur State Archives, from their respective Diplomatic Mission in India.

15. Permission to consult the records may be withdrawn by the Director/Head at his/her discretion for sufficient reasons. Such as disregard of officers, damage of any records, conduct language habit.

16. In case of any doubt or dispute concerning these rules and their interpretations, the decision of the Government of Manipur would be final and binding.

**APPENDIX-H****THE ORISSA STATE ARCHIVES HISTORICAL RESEARCH RULES**

1. For studying any old historical record in the Archives, prior permission of the Superintendent shall be obtained in the prescribed form. No historical record shall be allowed to be taken outside the Archives under any circumstances.
2. Records more than thirty years old shall be made available for consultation subject to the discretion of the Superintendent.
3. The Research Room shall be kept open on all working days from 10.30 a.m. to 4.30 p.m. Documents supplied from the muniment rooms shall however be upto 3 p.m. only.
4. Admission for inspection of records shall be valid for six months unless renewed by the Superintendent for such additional period as may be specified. Inspection of records shall be allowed only in the presence of a member of the staff of the Archives under the direction of the Superintendent.
5. The Research Scholar shall furnish separate slip for each paper or volume required by him for inspection. Slips indicating the particular document or volume shall be clearly written and signed by him and made over to the official of the Archives on duty. The slips shall be returned where records are handed over to the official of the Archives by the Research Scholars concerned.
6. No person shall be allowed more than five single documents or two volumes at a time.
7. No photographic reproduction or microfilming or tracing of records or sketches, maps or pictures shall be made by any person without written permission of the Superintendent who may impose such conditions as are necessary.
8. No person shall chew pan or other like substances while working in the Archives nor shall place any article of food on table meant to be used for keeping records, documents or other papers. Smoking shall be strictly prohibited in the Archives room.
9. No research scholar shall call for or consult records which are not relevant to the subject of his research. If reference to the record is intended for publication purposes, the Superintendent shall make necessary arrangement for obtaining sanction of the concerned Head of Department as provided in paragraph 178 of the Orissa Records Manual, 1964, before allowing the research scholar to take out copies.

10. Detailed list of excerpts taken from records shall be furnished to the Superintendent from time to time.

11. Persons not wishing or unable themselves to examine the records may supply for copies of the records to be consulted to the Director who may, if there be no administrative difficulty, arrange for a search on payment of the fee as prescribed hereunder :

(i) Search fees :—

(a) Index for a year @ Rs. 2/- (Two).

(b) Specified document @ Re. 1/- (One) each.

(ii) Transcription fees :—

(a) Transcription covering a foolscap page in double spacing @ Re. 1/-.

(b) Comparing of typescripts with original per foolscap page @ Re. 0.50.

(c) Duplicate and triplicate copies per foolscap page @ Re. 0.30.

12. Any person who uses the records for purpose of historical research and publishes works based on those records shall be required to deposit one copy of this work as soon as published in the Archives free of charge.

**APPENDIX-I****RULES FOR REGULATING ACCESS TO RECORDS IN  
RAJASTHAN STATE ARCHIVES**

1. All applications for access to records should be addressed in the prescribed form to the Director, Rajasthan State Archives, Bikaner-334001 (Rajasthan). As per provisions of the Research Rules, the following are eligible to consider as bonafide Research scholars :

- (i) All members (ordinary and corresponding) of the Indian Historical Records Commission.
- (ii) Vice-Chancellors, Pro-Vice-Chancellor, Chairman of various faculties, Professors, Readers and Lecturers of recognised universities in India.
- (iii) The Principals of Post-Graduate and Degree colleges in India.
- (iv) Post-Graduate research workers of a recognised university, who produce a certificate from the Vice-Chancellor or the competent authority such a Professor, Reader of his/her university, or the Professor of an autonomous college who is research guide or supervisor or the Principal of a Post-Graduate college, or who produce any further evidence that the Director of Archives may consider necessary.
- (v) Post Graduate research scholars should be submitted a documentary evidence issued by a competent authority [As per items (ii) & (iii)] to the satisfaction of the Director of Archives about the purpose of his/her research.
- (vi) An official of the Government of India/State Government/ conducting research on behalf of his/her Ministry/Department/Office should be submitted a certificate from the concerned Ministry/Department/Office to the Director of Archives.
- (vii) In case of Central or State Government employed persons, who conduct research in his/her own personal capacity should be submitted a "No Objection Certificate" from the Head of the Department/Educational Institutions to the Director of Archives.
- (viii) Retired Government officials and Ex-Ministers, etc. would be treated at par with general bonafide researchers in the matter of access to records.

2. (i) Applications from foreign scholars must be accompanied by an introduction and permission letter from their Diplomatic representatives in India and also from their concerned Universities/Institutions to show that they are *bonafide* research scholars.
- (ii) Foreign scholars submitting their research projects through Indian Mission abroad or through Foreign Institutions in India would be allowed to consult the records in the Rajasthan State Archives only after necessary clearance from the Ministry of Human Resources Development, New Delhi which will endorse copies of such letters to the Director of Archives well in advance of the arrival of the foreign scholars.
3. (i) Access to the library will be strictly governed by the rules prescribed for the purpose.
- (ii) Private papers and acquired documents etc. would be supplied to the bonafide research scholars for consultation under the provisions of terms & conditions as imposed by the donars.

4. The Research Room of the Rajasthan State Archives is open on all working days of the year except on National and State Government holidays or days specified by the Director of Archives well in advance.

5. The normal opening hours of the Research Room are from 10.00 A.M. to 5.00 P.M. on all working days. For the sake of convenience, this facility could be extended from 10.00 A.M. to 6.00 P.M. in winter and 10.00 A.M. to 7.00 P.M. in summer season only on request from the scholars.

6. The admission to Research Room is regulated by means of permission letters. "National Readers Card Scheme" facility is also provided to the bonafide Indian scholars on payment of Rs. 5/- as registration fee.

7. Absolute silence will be maintained in the Research Room. Smoking and entry of all kinds of eatables and drinks, etc. in the Research Room are strictly prohibited.

8. The following arrangements are made in the "Research Room" to facilitate the research work :—

- (i) To requisition a document/book, the scholar has to fill in requisition slip prescribed for the purpose.
- (ii) A separate slip must be used for each document/book.

- (iii) Only ten documents and five manuscripts indexed would be supplied to a scholar at a time.
- (iv) Since the stacks and Library remain closed on Sundays and other holidays, scholars are advised to get their documents/books well in advance.
- (v) When a scholar has consulted a document/book, he/she should hand it over to the Incharge, Research Room.
- (vi) Those wishing to have documents/books kept out for their use should inform the incharge of the research room.
- (vii) Scholars are advised to inform the Research Officer of the Research Room at least one day in advance of his/her departure from the State Archives.
- (viii) Scholars shall not be allowed to examine documents/books which have been labelled unfit for production.
- (ix) Scholars request would not be entertained for photo-duplication/xeroxing of records of brittle/fragile nature.

9. Microfilming, xeroxing, and photo-duplication of records is undertaken by Reprography Section of the Rajasthan State Archives on the payment basis of 80% amount well in advance of the estimated cost of a specific job.

10. There is no restriction on the duplication of open period records/books.

11. Scholars are advised to deposit one copy of his/her work as soon as it is submitted to University or as soon as it is published in the Rajasthan State Archives free of charges.

12. The Director of Archives, Rajasthan State Archives is also empowered to utilize his discretion power to cancel the permission to consult the records on the following sufficient reasons :

- (i) Wilful breach of any of the foregoing rules.
- (ii) Damage of any sort to any record, or article belonging to the Rajasthan State Archives.
- (iii) Scholars conduct, language habit or any other matter of offensive or likely to be offensive to the staff or to other users of the Research Room.

**APPENDIX-J****SECRETARIAT ARCHIVES OF TRIPURA HISTORICAL RESEARCH RULES**

1. These rules may be called the Secretariat Archives of Tripura Historical Research Rules. They shall govern access to all record in the custody of the Secretariat Archives of Tripura, the privilege of inspecting any records personally (by the research student) will be limited to the records which are twenty years old (subject to the following exceptions).

- (i) Any records of Home (Political & Police) Department, Government of Tripura can be inspected only with the prior permission of the Secretary of the Department concerned. The vigilance records cannot be inspected unless specially authorised by the Chief Vigilance Officer.

2. For the purpose of these rules :—

- (i) The Chief Secretary means the Chief Secretary of the Government of Tripura.
- (ii) A bonafide research student is a person who falls within any one of the following categories :—
  - (a) Ordinary and Corresponding members of the Indian Historical Records Commission.
  - (b) Vice-Chancellors, Pro-Vice-Chancellors, Professors and Readers of a recognised University in India.
  - (c) Post-Graduate research workers of a recognised University, who must satisfy the Chief Secretary as to his bonafides by producing a certificate from the Vice-Chancellor or the appropriate Professor of their University and any further evidence that the Chief Secretary may consider necessary.
  - (d) Any official of the Government of Tripura accepted by the Chief Secretary as a research student, when the work is undertaken with the approval of the Head of the Department of the applicant.
  - (e) Any other person accepted by the Departments concerned as research student on the joint recommendation of the Chief Secretary and the Under Secretary of the Government of Tripura, Administrative Reforms Department.

3. (a) A student desiring access to records which are not open may make application for permission to inspect them.
- (b) All applications under these rules, for inspection of or information from records, should be addressed to Chief Secretary.
- (c) Applicants who are not Indian Nationals must produce introductions from their representative embassies or legations in India or otherwise satisfy Home (Police & Political) Department, Government of Tripura that they are genuine research students.

4. A bonafide research student may, at the discretion of the Chief Secretary, be allowed to examine the records personally in the research Room. Each case will be considered on its merits on receipt of an application in the prescribed form in Appendix-I.

5. The Chief Secretary may at his discretion, supply such information as he considers unexceptionable, to persons applying for information from the records, on payment of the prescribed fees subject to the following conditions :—

- (i) No information nor extracts from any confidential records of a Department which are of later date thereon 31st December, 1901 shall be supplied to any person until the material to be supplied has been examined and passed by the Department concerned as the case may be. No such prior scrutiny is necessary in receipt of such records as have been described as 'Open' in Rule 1 above.
  - (ii) Bonafide Research Students will not be required to pay the examination fee.
  - (iii) The Chief Secretary shall, however, have the discretion to wave the collection of the prescribed fees in respect of the material supplied to members of the Regional Survey Committees and other public institutions.
6. (a) Admission to the Research Room will be regulated by passes. An admission pass will hold good for the period for which it has been issued, but may be renewed at the expiry of that period at the discretion of the Chief Secretary.
  - (b) Records may be inspected only within the Research Room and in the presence of a member of the supervisory staff. Copies of or extracts from records shall not be taken out of the office building, nor shall any use be made of any information from the records without the written permission of the Chief Secretary.



(c) The Research Room will be open to all research students permitted to consult records on every day except closed holidays observed by the Government of Tripura. The hours of admission and attendance will be from 10 A. M. to 5 P.M. except on Sunday and Second Saturday of the month. Documents shall be supplied from Record Rooms upto 4 P.M. only on all working days. All suggestions and complaints in regard to the administration of the Research Room should be made in writing to the Under Secretary, Administrative Reforms Department.

7. (a) Subject to the conditions laid down in Rule 5(i) above, all extracts taken from the records must be submitted to the Chief Secretary with a list of the documents from which extracts have been taken in the prescribed form. The research students will be solely responsible for the accuracy and authenticity of the extracts taken from the records. The extracts will be certified as true copies only when the fees for comparing are paid at the prescribed rate. Such of them as the Chief Secretary considers unobjectionable, will be released. If, however, any research student feels any grievance in this behalf, he may apply to the Chief Commissioner through the Chief Secretary for the release of such extracts as the Chief Secretary may have withhold provided that he pays in advance fees for typing and examination at the prescribed rates, by deposit in Treasury by Challan under Head of Account "L II-Misc-Collection of payment for services rendered".

(b) No note or transcription shall be removed from the Research Room without the express permission of the Chief Secretary.

8. Records and documents which are of exceptional value or are unwieldy or fragile shall be examined on such conditions as the Chief Secretary may impose for their safety and integrity. No student shall be entitled to examine records which have been labelled "unfit for production".

9. Silence shall be maintained in the Research Room. Smoking there will be strictly prohibited and no person may chew pan or other like substance while working in the Research Room, nor may be placed any articles of food on tables meant for keeping records, documents or other papers.

10. No student shall be allowed to have more than five documents and two volumes at a time, except by special permission. No volume or papers shall be delivered to a student until he has submitted a duly signed requisition in the form provided for this purpose by the Secretariat Archives of Tripura. He should return the records, when no longer required, and get back his requisition slips. A student shall be held responsible for the records and books issued to him so long as his requisition slip remains with the officials of the Secretariat Archives of Tripura.

11. (a) Records and documents shall not be removed from the Research Room on any account. Books or other articles belonging to the Secretariat Archives of Tripura shall not be removed from their office building without the specific permission of the appropriate officer in the Department.

(b) Records, documents or printed books belonging to the Secretariat Archives of Tripura shall not be removed from the shelves except by one of the officials in charge.

(c) Research students shall exercise every care in handling the records and books in their possession and shall not damage them in any way.

(d) No one shall lean on any of the documents, or put one documents on top of another or place upon them paper on which he is writing.

(e) No mark of any description shall be made on any records.

(f) To avoid ink being spilt on records, the use of an inkstand will not be allowed. If the volumes or documents can be placed on bookrests a fountain pen may be used for the purpose of taking notes or extracts shall be taken in pencil. A research student may use his own typewriter in taking notes from records if others working in the Research Room do not object to it.

(g) Any defect in, or damage to, a document or book shall be pointed out by the student to the Officer-in-charge of the Research Room at the time of borrowing.

12. (a) All copies, extracts and notes should be made in a legible manner. In cases where they are difficult to read, the Chief Secretary will get them typed for his own inspection at the cost of the research student concerned and his decision in such cases shall be final.

- (b) No photographic reproduction or tracing of records shall be made by any research student without the written permission of the Chief Secretary and in a manner approved by him.

13. Any research student who uses the documents released by the Secretariat Archives of Tripura for purposes of Historical Research and published works based on materials supplied by these records shall deposit in the Secretariat Archives of Tripura two copies of each work free of charge immediately after publication.

14. The concession of personal inspection of records in the Research Room may at the discretion of the Chief Secretary be withheld, for any sufficient reason, such as — wilful breach of any of the foregoing rules, persistent disregard of the authority of an archives official, damage of any sort to any record or article belonging to the Secretariat Archives of Tripura conduct, language, habit or any other matter offensive or likely to be offensive to the members of the staff or to other using the Research Room.

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